



UNIVERSITY OF  
**TORONTO**  
SCARBOROUGH

## **Council on Student Services Minutes of the meeting held on Monday, February 14, 2011 at 5:00p.m. in SL-232**

Members: D. Pouyat, T. Doyle, A. Love, R. Loudon, H. Calder, L. Arnason, J. Aruldason, S. Abdus-Samad, Z. Murji, T. Habibollahi, J. Jien, P. Ramchan, D. Mohabir, M. Zajch, A. Tahir, M. Moshfeghian

Non-Members: C. Balarajah, C. Mazin, A. Krishan, E. Broomfield, G. Chow, J. Ying, K. Chitolie, B. Liu, E. Chen, N. Rosemond, A. O'Guedes, M. Lindsay (Secretary)

### **1. Chair's Comments**

Mr. Abdus-Samad welcomed everyone to the meeting and continued by stating the importance of the budget meeting and recognized everyone's hard work.

### **2. Approval of Agenda**

MOVED: L. ARNASON    SECONDED: M. MOSHFEGHIAN

AGENDA APPROVED

### **3. Approval of Meeting Minutes – January 17, 2011**

Mr. Pouyat clarified statement made in January 17 minutes regarding UTSC student participation in COSS. Change noted and made.

MOVED: L. ARNASON    SECONDED: M. MOSHFEGHIAN

MINUTES APPROVED

### **4. CSS Budget Presentation**

Mr. Abdus-Samad explained the budget process to the new comers in the room.

Mr. Pouyat began by asking everyone to introduce themselves for the benefit of the visiting non-members. He then began the presentation by opening with a photograph of a goat riding on the back of a person riding a bicycle and asked everyone what their thoughts were. He chose the picture as a metaphor for Student Affairs: innovation/outside the box thinking, collaboration. The photo captures the Student Affairs values moving forward: striving for efficiency in how services are provided through collaboration.

Mr. Pouyat continued the presentation by going through the powerpoint slides: mission statement, organizational charts for departments, finances. He explained that each department meets a few times per year to discuss expenditures and variances greater than 5%. They begin by looking at operating plans and budget reports for any discrepancies. He ensured there are lots of checks and balances in place to make sure it is a transparent process.

## **2010-11 Highlights**

Campus Life Fund – proposing Enhancement Fund, Campus Life Fund and Cocurricular Transcript be rolled together. Clubs Funding will not be removed but earmarked within the larger fund. Co-curricular Transcript has been on the table for a long time and money has been set aside for it but nothing has been determined to date. The reason being it must be a central UT decision; there have been discussions and it will move forward eventually, but in the meantime there is no point in having money if it isn't being used (approximately \$14,000).

Partnership Fund – NEW! Approximately \$50K start-up from student services and is asking students to commit \$10K to support projects improving education, experiential learning, civic engagement. Through Student Life in partnership with students will ask other campus partners for financial support. Project will require at least 2 partners to move forward.

There have been changes with some funds but everything is staying at the same level, allowing for inflation.

Fees – UTSC fees are currently in the middle of all UT departments across all campuses: approx. \$540. Students are still getting good value for dollar spent on student services. Assumptions: inflation is low (~2%), no new asks for staffing (which acts as a restraint against high fees), enrolment is stable (which creates positive impact on fees; more students = lower fees)

Mr. Pouyat explained Student Life, Athletics and Health & Wellness were going to present their priorities, and he would sum up before the committee voted.

### **Student Life – L. Arnason**

DSL and ISC increased their programming and participation numbers over the years. Specifically, an increase in experiential learning, leadership development and community partners to engage students. There was discussion about increasing Orientation timeline to run through the year by tying it to the First Generation and First Year Experience Programs. Campus Groups has been holding more workshops/supports/conferences for student clubs (e.g. ibuild I & II). In discussion: community engagement and outreach initiatives, aboriginal initiative funding received, graduate school engagement. DSL is continuing to operate in an anti-oppression framework. Evaluations continue (e.g. NSSE, Orientation survey, Globe and Mail) to see what students say about Department of Student Life.

### **Academic Advising & Career Centre – R.Louden**

Previously had discussed a 50% ask for full time Career Counsellor. This will now be divided over 2 years: 25% this year and 25% next year. AA&CC has increased collaboration with other student service departments and is looking to partner with faculty to bring career/employment/academic into the classroom in a more meaningful way. Employer outreach, increasing visibility and using technology more efficiently (e.g. more interactive chat vs. traditional email) are priorities. More efficient use of time and space being examined e.g. open on Saturdays.

### **Athletics & Recreation – H.Calder**

Athletics is looking at a 5% increase to accommodate staffing/facility. There will not be decrease in programming but will be increase in opportunity to access facilities. The new PanAm facility will be open 18hrs/day so the transition needs to begin. The new cricket/softball pitch opened in the Valley and will attract new programming. Athletics plans on hiring a new Director within the next fiscal year.

## **Health & Wellness – S. Abdus-Samad**

It has been a difficult year for H&W because of a few lost doctors. Revenue from doctors subsidizes student costs. With the loss of the doctors it means a loss of income for the department. The committee met several times to discuss different options to ensure services remain at peak without raising student fees. They looked at different projections but currently at increases of 5%, 8%, 7% and 5% over the next four years. Students ask H&W to stop drawing on internal revenue by 2013. They are hoping for more doctors and recruiting through a number of different avenues. Two new doctors have been hired this year and are working out. H&W moving to the electronic record for all staff to continue to try to offer outstanding services. Hiring counselors with research focus to inform direction and encourage faculty collaboration and working with nurses with health promotion background to project plan. Diverse mix of staff means better services for students.

## **Summary – D. Pouyat**

The CSS Finance sub-committee met five times to get an overview on what other committees were discussing, what direction they were headed with asks, etc. Finance sub-committee is interesting because it's overarching and is a nice funnel for the Dean to learn about what is happening in other groups.

Overall fee increase 4.3%. Finance sub-committee agrees this is a fair number.

Mr. Aruldason stated the budget time is difficult because they want to keep fees low for students but also want to increase programs. A 4.3% increase is low relative to previous years and other campuses/colleges. The SCSU is happy with the end result.

Mr. Pouyat stated the proposed budget provides a strong platform for improved services. The campus is preparing for growth & development and students will experience improvements in study, academic athletic and co-curricular spaces.

The budget process is student driven with positive outcomes and is important to have the strong confidence of students. As service providers it's important to have the partnership and support from CSS and deliver services with transparent leadership model – basic openness, sense of candidness and involving others.

## **Summary**

4.3% consolidated fee increase.

BIRT CSS accept the recommendation from the Health & Wellness advisory committee and approve a fee increase of 5%

BIRT CSS accept the recommendation from Athletics advisory committee and approve a fee increase of 5%

BIRT CSS accept the recommendation for a student services fee increase of 3.5% BIRT CSS accept recommendation for a consolidated fee increase of 4.3%

**BUDGET PROPOSAL APPROVED UNANIMOUSLY**

## **5. Fusion Radio Upgrades**

Mr. Abdus-Samad gave background info on Fusion Radio. Currently, Fusion Radio is only available online. Student groups use Fusion for events and supply equipment for on-campus events.

Mr. O'Guedes (Station Manager) explained Fusion has a working budget of \$60K. They do approximately 2 events per week for free and provide all Rex's Den audio for free.

Fusion has been looking into going FM for 12 years now. They want to be a campus/community FM station. Their proposal contains updates on past proposals. They want to be FM within the next 6 months. They have worked with the CRTC and have done all due diligence. They are currently in the 3rd last stage of the FM process, but the transmitter costs \$10K which Fusion can't afford because they are putting constant money into their own equipment. Charging campus groups for providing service is not an option, as campus groups don't often have much money.

Fusion is asking for money to fulfill this year's duty to next year's team. Mr. Abdus-Samad reminded the committee that at the last meeting the committee was discussing sound systems. Since Fusion does a lot for the campus a one-time ask is not a big deal. Mr. Abdus-Samad believes students wouldn't mind paying for the prestige. There is a Student Space Enhancement Fund which is intended to pay for couches/projectors/etc. It is a one time only cost meant to create a long lasting effect to both the campus and the community.

Ms. Arnason inquired how much money is in this fund, to which Ms. Mazin replied possibly \$30K but she wasn't entirely sure. Mr. Aruldason stated the SCSU is not allowed to sponsor student media which is why they are unable to pay for the FM venture. Ms. Mazin said Mr. Pouyat is responsible for distributing the fund and stated it does encompass equipment. While ultimately responsible, Mr. Pouyat said he wants the students to have the discussion. Mr. Moshfeghian added that with the increased visibility of the campus with the upcoming PanAm games an FM station would be valuable. Ms. Arnason said that she has seen all previous proposals and this is the most realistic of all. All students agreed that Fusion FM would be amenable. Ms. Mazin wanted to clarify the plan for equipment upkeep and maintenance. Mr. O'Guedes said CRTC trains all Fusion staff and all warranties and manuals are maintained. There will be a 30% increase in Fusion Radio fees to support/maintain the equipment and station. Mr. Pouyat mentioned that with the FM station comes revenue opportunities (e.g. advertising/announcements for local businesses) and encouraged Fusion to consider creating a reserve fund.

BIRT CSS approve funding for Fusion Radio FM license contingent on the Dean of Student Affairs finding appropriate funding.

PASSED UNANIMOUSLY

## **6. Other Business**

Ms. Doyle wanted to thank CSS for allocating money to the AccessAbility Enhancement Fund although they are not required to do so. She stated this fund has been integral to enhancing the student experience and made it possible for Margaret Trudeau to visit the campus this year.

## **7. Adjournment**

MOVED: L. ARNASON    SECONDED: M. MOSHFEGHIAN

**MEETING ADJOURNED**