



UNIVERSITY OF
TORONTO
SCARBOROUGH

Council on Student Services
Minutes of the meeting held on Wednesday, September 21, 2016
5:00 p.m. – 7:00 pm in room SL232

Members: Desmond P., Laura B., Jen T, Liza A., Jessica K., Thomas W., Sitharsana S., Annie S., Caitlin C., Andrew L., Raymond D., Kubra Z., Indira R., Nikita R., Conor A., Trina J., Yasmin R., Nadia R., Erika L.

Non-Members: Amorell SN., Chris B., Nisbeth A., Alyssa G., Manjot B., Betty L., Nassim Y., Reuben C., Nadia R., Tasneem L.
(Secretary), Megan L. (Secretary)

1. Welcome and Introductions

Liza A. welcomed the group and explains that she will be acting as Chair until one is elected at the end of the meeting. She asks Desmond P. to say a few words.

Desmond P. began by saying that CSS has a long history of student collaboration and contribution, with a lot coming out of the decisions made by student members, such as campus and budget decisions supporting student success. He continued to say student services, as it is today, wouldn't exist if it weren't for the students' support. He said he is indebted for the support and what is determined at CSS serves all students. His hopes for the year include continuing to have engaging discussions, similar to the discussions in 2015-16 around the NSSE results.

2. Approval of Agenda

Moved: Sana S.

Seconded: All

3. Approval of Minutes

The date on the top of the minutes was incorrect. Error was noted and date will be changed.

Moved: Andrew L.

Seconded: Sana S.

4. Overview of Governance

Amorell SN explained the governance process and history of Campus Council, which was designed and conceived to give UTSC and UTM more autonomy.

She continued by describing the differences between Campus Council, Academic Affairs, and Campus Affairs, before explaining the process and cycles that business must follow.

Desmond P. added that he is a non-voting assessor at these meetings to answer questions. He also stated that there is a CSS Equivalent at St. George (COSS), of which he is also a member. He said because of shared resources, UTSC has a student representative at COSS to represent UTSC interests.

5. CSS Overview

Liza A. began by explaining CSS as an opportunity for students who represent different bodies on campus, and bringing voices and issues forward. She added that standing advisory committees exist, but ad hoc committees can be created if requested.

Liza discussed CSS's mandate of enhancing student experience, empowering students, supporting experiential learning, special projects, fee approvals, enhancement fund allocation, and tri-campus services. She discussed the 2015-16 management report and discussed the services funded by CSS, including operating funds, enhancement, campus life and partnership funds, AccessAbility, equity & community initiatives, and non-athletic use of TPASC.

Liza said the primary role of CSS is to approve permanent fee increases in excess of year-over-year CPI and UTI. She encouraged all members to look at the fee schedule, and reminded everyone that CSS timelines must fall into the Campus Council cycles, which must be able to meet the Governance deadlines.

Liza explained the role of the advisory committees and encouraged students to ask questions to get answers and clarifications.

6. **Appointment to Advisory Committee**

Liza explained the terms of reference for all advisory committees, then all Directors present discussed their advisory committee roles.

Election of Chair

Liza consulted the by-laws, stating they had quorum, and added that historically, the Chair has been the VP Academics or President of the SCSU. The Chair is elected at the first meeting if everyone is in agreement there will be a show of hands instead of secret ballot.

Thomas W. nominated Jessica K. Jessica K. accepted the nomination. There were no other nominations.

Nomination was unanimously approved.

Moved: Thomas W.

Seconded: All

Jessica K. is Chair of CSS

Advisory Committee Members:

| | | | |
|------------------|------------------------|----------------------------------|---|
| <i>AA&CC</i> | <i>Bylaws</i> | <i>Enhancement</i> | <i>Finance</i> |
| Thomas W. | Annie S. Thomas W. | Annie S. Conor A. Trina J. | Jessica K. (SCSU) Annie S. (SCRC) Caitlin C. (SCAA) Andrew L. (GSAS) Yasmin R. (SCSU) |
| <i>Athletics</i> | <i>Student Life</i> | <i>Health & Wellness</i> | |
| Raymond D. | Raymond D. Annie S. | Sitharsana S. Nikita R. | |

Adjournment

Moved: Sana S.

Seconded: Thomas W.

Meeting adjourned.