UNIVERSITY OF TORONTO SCARBOROUGH

Council on Student Services
Minutes of the meeting held on Wednesday, October 1, 2014
at 5:00p.m. in SL-232

Members: Aimalolo A., Anika A., Camille G., Desmond P., Diane H., Jennifer B., Katrina P., Kewei X., Laura B., Liza A., Lukas Z., Nicole D., Sabrine A., Sadia K., Scott M., Stephanie M., Tahsin C., Tina D., Yoser A.

Non-Members: Chris B., Erika L., Fiorella S., Kaleab M., Michelle V., Nadia R., Siva T., Cathy F. (Secretary)

1. **Welcome & Introductions – Desmond Pouyat & Liza Arnason**
Desmond P. welcomes all to the CSS meeting and thanks all for such a great turnout. He talks about TPASC and what a great place it is and that CSS is building "UTSC Campus" for the next 50 years.

Liza A. talks about CSS and her role as the chair, services available, where the money goes, budget, voting rights, etc. Liza then asks all in attendance to introduce themselves.

2. **Approval of Agenda**
Moved: Tahsin C.   Seconded: Anika A.
Agenda approved

3. **Approval of Minutes – April 19th, 2014**
Moved: Anika A.   Seconded: Sabrine A.
Minutes approved

4. **Overview of CSS**
Liza shows a power point presentation about CSS and explains that CSS is advised by students with the following advisory groups made up of students: Finance, Academic Advising & Career Centre, Athletics, Health and Wellness, Student Life, Enhancement. All budgets are vetted by the various sub-committees and voted upon before being brought to CSS.   The importance of attending and meeting quorum in order to make deadlines was emphasized. Fees collected also include St. George attributions (e.g. Career Centre, Hart House, and Athletics). The CSS mandate is ultimately to enhance the student experience.

5. **Election of CSS Chair**
Liza A. explained the Chair responsibilities and asked for nominees. Nicole D. was nominated, and Liza A. asked if anyone else is interested in the Chair position, no one else was nominated. Liza A. asked Nicole D. if she would be CSS Chair and Nicole accepted. Liza A. asked the group if they had any questions (there were none) and then asked the group to forgo the secret ballot and vote by show of hands. All voting members approved of Nicole D. nomination for Chair. Nicole D. is elected as CSS Chair for

2014/15. Liza A. went through the CSS binder, explaining each section and encouraged reading each section.

6. Appointment to Advisory Committees

Liza A. explained the purpose of the Advisory Committees and outlined that each committee needs a certain number of voting CSS members in addition to non-CSS students, to ensure democracy and transparency. She then asked each departmental Director to briefly describe each committee before students volunteered for specific committees.

Academic Advising & Career Centre:
Jennifer B. explained some of their planned initiatives and talked about going forward. (1) voting member required, Camille G. and Nicole D. volunteered.

Health and Wellness:
Laura B. talks about all of the medical services available to students' (1) voting member required, Sabrine A. and Yoser A. volunteered.

Athletics:
Scott M. talks about the new environment with TPASC, reviewing policies, and about meeting regularly. (1) voting member required, ~~Camille G~~. volunteered. **Aimalolo A.**

Finance:
Desmond P. said their responsibility is to take information from the other Advisory Committees and discuss the budget implications and make asks based on the information provided and prepare fee increases. Members are typically presidents of student societies and CSS Chair. (5) voting members required, Sadia K., ~~Diane H.,~~ and Kaleab M. volunteered.

Enhancement Fund:
Liza A. said they review club funding applications and make decisions, and then bring motions to CSS for approval. SCSU VP Campus Life is a member to ensure no crossover between SCSU Funding & Enhancement Fund. (3) voting members required, Lukas Z., Tahsin C., Kewei Xu. and Sabrine A. volunteered.

Bylaws:
To change anything in the constitution, this is where it can be done. (2) voting members required, Tahsin C. and Nicole D. volunteered.

Student Life:
Liza A. said their goal is to meet the objectives of students, Liza talked about Community, Clubs, FEP, Orientation and ISC. (1-2) voting members required, Diane H. and Stephanie M. volunteered

7. 50th Anniversary Student Legacy fund

Tahsin talks about the Student 50th Fund, applications are considered from recognized student groups to support unique activities, events and initiatives that enhance student life, our campus community and the larger UTSC community.

Fund allocation: A total of $100,000 is available through this fund, with $50,000 provided by the University of Toronto Scarborough matched by the University of Toronto centrally, to fund student groups in partnership with an academic or administrative department or program.

Proposals will be accepted from recognized student groups. These groups are voluntary organizations formed by members of the University community that contribute in a significant way to its intellectual, political, social and cultural diversity and richness. Funds must be spent by the end of the academic year of 2015/16.

Desmond P. talks about the Legacy Fund, the purpose of the fund is to help celebrate UTSC's 50 years by creating a legacy. This is to enhance programs, services and physical property that benefit the campus of UTSC, student life at UTSC and encourage community involvement with UTSC.

8. Adjournment

Moved: Nicole D.   Seconded: Tahsin C.

Meeting Adjourned