



UNIVERSITY OF  
**TORONTO**  
SCARBOROUGH

**Council on Student Services**  
**Minutes of the meeting held on Wednesday, October 8, 2014**  
**at 5:00p.m. in SL-232**

Members: Aimalolo A., Anika A., Camille G., Desmond P., Diane H., Jennifer B., Katrina P., Kewei X., Laura B., Liza A., Lukas Z., Nicole D., Sabine A., Sadia K., Scott M., Stephanie M., Tahsin C., Tina D., Yoser A.

Non-Members: Chris B., Erika L., Fiorella S., Kaleab M., Michelle V., Nadia R., Siva T., Cathy F. (Secretary)

**1. Approval of Agenda**

Moved: Nicole D.

Seconded: Liza A.

**Agenda approved**

**2. Approval of Minutes – Oct. 1, 2014**

Scott M. said Aimalolo A. should be on his sub-committee list and not Camille G., and Diane H. shouldn't be on the Finance list, corrections to be made on the minutes from Oct.1, 2014.

Moved: Jennifer B.

Seconded: Anika A.

**Minutes approved**

**3. Presentations from Portfolios of Student Affairs & Services:**

**Academic Advising & Career Centre – Jennifer Bramer, Director**

Jennifer B. begins a power point presentation (see attached) and begins by asking "What do we do at AA & CC?" She explains about the Academic, Learning, Career and Employment support that is available to all students. AA & CC offers many workshops, peer coaching, note taking, advise students if they are not sure if they are in the right program, how to apply to different things, brings employers to the campus, etc. AA & CC has lots of Fairs available throughout the year, such as Graduate & Professional Studies, Get Started, Hire Power; which is for upper year students, and in January a new fair called the "Entrepreneurs Fair". AA & CC are partners in Leadership Mentoring, reaching out to students throughout the year to get the grades that they want, study skills and much more is available.

**Budget Overview:** AA & CC is split 64.5% Student Services fees and 33.8% Operating Support fee. AA & CC has moved to have the operating support increased, and there are other revenues sources, such as funding agreements & sponsorship agreements. Desmond P. talks about the Operating Support, Academic and Operating budget, which helps pay for space costs, it shows the UTSC's commitment to AA & CC and student success on campus. Most of the budget goes to FT compensation, and Jennifer explains that AA & CC is almost a business within the institution. Desmond adds that the large staffing component is very typical across post-secondary.

**Funding:** Student Services Fee (SSF): \$57.22 per FT student per semester, this covers Career & Employment, Learning Skills Support and Get Started (18%).

**Operating Funding:** Academic Advising, Get Started (82%) and Choosing Your Program.

**Student Engagement:** Over 10,000 students visit the AA & CC front desk annually, the AA & CC website is the 4<sup>th</sup> most visited website at UTSC.

**Choosing Your Program:** There were 1,325 students that participated in Choosing Your Program Month, they had representation from every Academic department on campus. Desmond P. talks about the many outreach programs for students, such as the Mental Health Fair, AA & CC had a table there, just to give you an example.

**Highlights for 2013-14:** We have 36 paid student staff positions, there were 13,263 students that attended the 349 events & workshops that AA & CC offered. There were 7,203 appointments with students. Get Started had 2,262 incoming students', 755 parents & guests attended. Jennifer B. said she is always challenging ourselves & others to "raise the bar", removing barriers and improving the student experience. Desmond P. talks about improving systems that work better for students, a new initiative is the Academic Advising round table. They have pulled together people from across the campus, Academic departments, Registrar's Office, AA & CC, to see how all are working and how we can improve systems, making sure all are on the same page.

**Student Life: Liza Arnason, Director**

Liza A. begins a power point presentation (see attached) about Department of Student Life (DSL). What lifetime learners means to DSL, we think learning happens everywhere you go, and we want to make sure that opportunities are created and they are comfortable and meaningful. Students are very much engaged and committed to UTSC. DSL works well with SCSU and supports them, we help with orientation. Through the CSS process DSL was able to secure a fulltime Community Engagement Coordinator. There is lots of community engagement, Aboriginal Initiative Program, Imani Mentorship program, we have twelve chaplains on campus and many more.

**FEP (First Generation Program):** Coaches that work with students, we see up to 300 first generation students each week, FEP helps 1<sup>st</sup> years thru mentoring.

**ISC (International Student Centre):** ISC said the student exchange & study abroad rate increased by 37%, UTSC has 150 partners around the world. Our International Students (grads and current) took home half of the City of Toronto International Student Excellence Awards. Every first year International Student got assigned their own advisor. With the legislation change, ISC got a new Immigration Officer, provost office supported this position.

**Groups:** We had 202 groups last year, and so far we have 212. We also have a new room booking system, on average we book around 40 rooms per day. Now it is done on Intranet, it makes it much easier and faster for all.

**CCR** – launched in September 2013, UTSC beat St. George Campus with the most submissions. Desmond P. is on the CCR steering committee and it was a very proud moment to be part of CCR, he compared St. George having 50,000 students and UTSC having 12,000, UTSC had the most validation.

**Athletics and Recreation: Scott McRoberts, Director**

Scott M. has a Power Point presentation (see attached) about Dept. of Athletics & Recreation. Scott M. starts by talking about the Basketball game held in the new TPASC (Pan Am) building. There was 613 in attendance, community members & staff members. Scott M. went into the dressing room after the game they said that

they wanted to come back to UTSC because of the energy and atmosphere they were all pumped, and the UTSC player was the leading scorer of the game.

**2013-14 Overview:** Experimental learning opportunities, this summer we had students employed with the Toronto Blue Jays Community Care Foundation, 4 students employed with Ontario Soccer. The first 100 UTSC students on Nov. 29<sup>th</sup> will be able to write their coaching certification (a \$300.00 value) for free here on campus. We are doing a coaching certification day with the community we are going to try and set the Guinness World record for most students certified in one day. Tremendous amount of opportunities with moving into the new TPASC Centre. Intramural programs, different entry level points, various entry levels for programs, such as soccer, archery, etc., you can apply to "Learn to" programs, 90% are taught by our students. Desmond P. says, "This is about access", such as "Learn to" swim, this campus is really fantastic at creating access and opportunities for students. TPASC building can be totally run by a smart phone, they are working things out with TPASC Inc. Unbelievable opportunities for our students with the new building. TPASC Inc. operates the building, and the hours of operation is 365 days a year. TPASC will be open on statutory holidays, and will be open through the UTSC Christmas break which gives the students 30 extra days a year. Summer 2015, the TPASC will be shut down for the Pan Am games from May 15 to Sept. 15. Talks about expenses and revenues and how they all have changed with the move to TPASC. Scott M. talks about having a larger outdoor recreation program; tree trekking, skating, hiking and many more. Lots of opportunities for students to work with Athletics in various leadership positions.

Question: What is happening to the old Athletic Centre? Scott M. says it will be the exam centre, called the Highland Hall. It will house the Registrar's office, and have lots of study space.

Question: A student asks about the study abroad program at Woodsworth and the fees that she had to pay. Liza A. said that the student should email Liza A., and Liza A. will find the answers for the student.

Scott M. says that in a few weeks the Aboriginal Mural painting to be displayed at TPASC will be ready. Tahsin C. asks who was paying for the painting and Scott M. answers TO2015 is paying.

Desmond P. says that the TPASC board is in an interim period now, which is the start-up phase and will last 2 to 3 years. When the start-up phase is finished, there will be a position for a student to be on the board.

Nicole D. says that in the interest of time Michelle V. and Tina D. will do their presentations at the next meeting.

### **Appointment to Advisory Committee**

Nicole D. says that Kaleab M. had been nominated for the CSS Finance Sub-Committee, she asks Kaleab M. if he accepts and he does.

### **Adjournment:**

Moved: Nicole D.

Seconded: Liza & Tahsin C.

Meeting Adjourned