UNIVERSITY OF TORONTO SCARBOROUGH | Campus Community Police

UNIVERSITY OF TORONTO SCARBOROUGH CAMPUS
COMMUNITY POLICE SERVICES
PAY DUTY OFFICER APPLICATION FORM

Event date (one date per application form):

Estimated number of event attendees:

Number of pay duty officers required

Time officers required (start to finish)

Will alcohol be served at this event?

Event location (room number and name):

Event sponsor (group or department):

Sponsor contact information (name and phone number):

Internal groups only (cc and cfc)

My signature below indicates that I am authorized by the sponsor group/department to incur charges to the group/department. I have read and understand that the applicable hourly rate for pay duty officer service is **$74.25 plus HST per officer required**, with a 4 hour minimum charge per officer. I acknowledge that should extenuating circumstances arise surrounding this event, the sponsor group/department shall be responsible for all additional pay duty officer hours worked. I acknowledge that should the event be cancelled less than one hour prior to the scheduled start time or if the event concludes after less than 4 hours, a 4 hour minimum charge per officer will apply.

Signature:

Date: