

ANNUAL REPORT

2007



A Special Constable Service

UNIVERSITY OF TORONTO SCARBOROUGH

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UNIVERSITY OF TORONTO SCARBOROUGH

Established in 1964, the University of Toronto Scarborough (UTSC) is one of the three campuses of the University of Toronto, Canada's leading teaching and research university. Between 2002 and 2005, U of T Scarborough added five new, leading-edge facilities as part of its \$150 million capital expansion - the largest in campus history.

Originally an integrated part of the University's Faculty of Arts and Science, in 1972 U of T Scarborough became a separate arts and science division of the University of Toronto which allowed it more independence in curriculum development.

Enrolment at U of T Scarborough has increased from 6,000 undergraduate and graduate students in 2001 to approximately 10,000 students in 2007.

U of T Scarborough's interconnected buildings house modern laboratories, lecture halls, seminar rooms, a computer centre linked to the University's downtown computing facilities, a multimedia language resource centre, a greenhouse, an astronomy observatory, and much more. U of T Scarborough student residences are divided into four phases consisting of 114 townhouses and 59 apartment suites accommodating approximately 767 students and visitors year-round.

Located on 300 acres of parkland, U of T Scarborough is one of Canada's most beautiful and picturesque campuses.

UNIVERSITY OF TORONTO SCARBOROUGH COMMUNITY POLICE

The University of Toronto at Scarborough Police has, as its primary responsibility, the safety and security of the University community.

The U of T Scarborough Community Police Service consists of the Manager, an Assistant Manager, three Corporals, and eight Constables. All officers are sworn special constables and act under the authority of the Ontario Police Services Act to enforce federal and provincial statutes and municipal by-laws on University of Toronto property. Officers also enforce certain University and parking regulations.

U of T Scarborough Community Police are on duty 24 hours a day, seven days a week and patrol the campus property by foot, bicycle and car. The purpose of these patrols is to enhance personal safety, to prevent property crime, and to monitor for fire and other hazardous conditions on campus. The Community Police and Parking Services office is located in Sciences Wing room S-304, overlooking the Meeting Place.

U of T Scarborough Community Police coordinate community relations programs, provide speakers, answer inquiries on matters of law enforcement, advise on personal safety and security and other related topics. U of T Scarborough Community Police also coordinate the UTSC Patrol, which operates year-round. This service is available to all students, staff, faculty and visitors and, as well as being a safer alternative to walking alone at night, the patrollers are also responsible for building checks and general foot patrols.

Highlights of Reporting Year

The University of Toronto Scarborough Community Police Service remains committed to continuous improvement of our campus Emergency Response Plan and Procedures. The department has been actively involved in the implementation of voice over internet protocol VoIP, phones in all classrooms as well as installing a Public Address PA system campus wide.

The department has also continued to be active in the community with events such as the annual Cops for Cancer Fund Razor event, Traffic Safety Week, Alcohol and Drug Awareness sessions, as well as entering a team in the MS Bike Tour. This interaction affords the UTSC Community Police with the opportunity to maintain a working relationship with the community.

In 2007, AED's (Automated External Defibrillators) were made available to the University of Toronto Scarborough community. \

All UTSC Community Police Special Constables have been trained and have access to these life-saving devices.

Officers regularly participated in Special Constable Agency Awareness sessions provided at Charles O Bick College to Toronto Police Service officers during their annual Provincial Statutes training, and UTSC Community Police co-hosted a Youth Engagement Session with the Toronto Police Service and the Black Community Consultative Committee.

UTSC Community Police commenced a pilot project with Campus Crime Watch (an affiliate of Neighbourhood Watch), an internet based campus safety & security resource. In addition, University of Toronto at Scarborough Community Police Services operates the UTSC Patrol, a security patrol and safety escort service designed to provide a safer alternative to walking alone at night, the Lone Worker Program designed to allow staff and faculty on campus to "check in" with UTSC Community Police Services while working after hours, the Anti-Graffiti Program, designed to raise awareness of graffiti on campus among community members through advertising and enforcement, and the Student Crime Stoppers program in which UTSC Community Police work in partnership with the University community and Toronto Police Service to encourage those students who are reluctant to come forward with information regarding criminal activity, to do so anonymously.

PURPOSE/MANDATE

PURPOSE

The University of Toronto Scarborough Community Police are dedicated to creating a safe and secure working and living environment for students, staff, faculty, and visitors as they go about their academic work and extracurricular activities.

MANDATE

In fulfilling this purpose, U of T Scarborough Community Police work with the community in a police-community partnership developing programs and conducting activities which contribute to safety and security on campus and delivering police services, as follows:

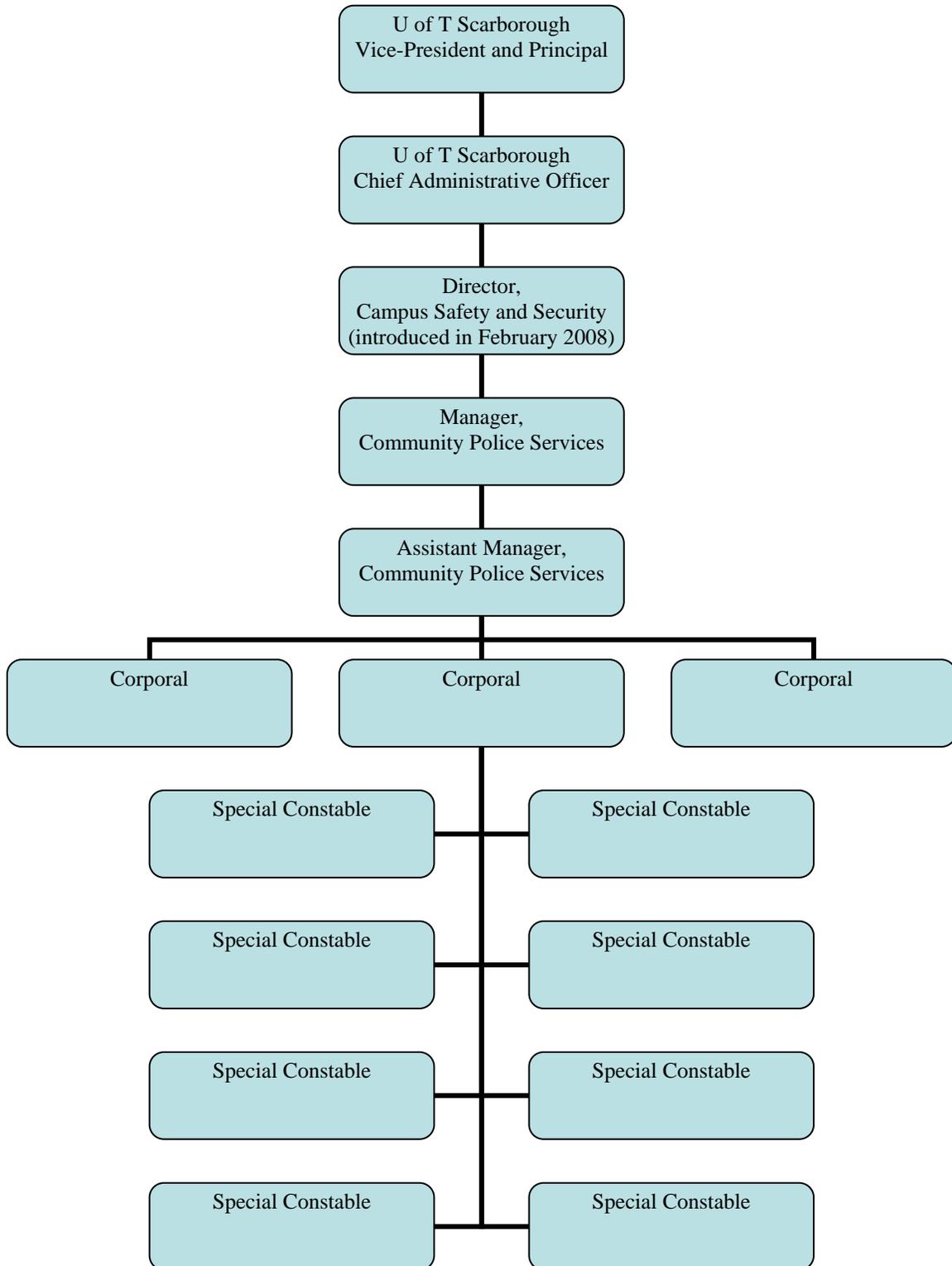
- personal safety
- protection of property
- conflict resolution
- maintenance of public order
- community service and referral
- emergency response assistance
- crime prevention and detection
- enforcement of the criminal code and selected provincial and municipal statutes and University policies and regulations, as appropriate

VALUES

In meeting this mandate, the actions of the U of T Scarborough Community Police will be guided by the following principals and values:

- respect for the dignity, worth, and diversity of all persons
- fair and impartial treatment of all individuals
- an approach to policing that welcomes and encourages community involvement
- a departmental philosophy that promotes safety and security as a responsibility of all members of the community
- reliability
- competence
- accountability
- teamwork and open communication

UNIVERSITY OF TORONTO SCARBOROUGH COMMUNITY POLICE RANK STRUCTURE



COMMUNITY-BASED POLICING AT SCARBOROUGH

Community –Based Policing is a proactive approach to crime prevention and safety awareness that places much of the initiative for safety in the hands of the community that the officers serve. U of T Scarborough Community Police is committed to meeting the needs of the community and acting as partners in maintaining a safe and secure environment. The community based policing philosophy at U of T Scarborough was adopted to establish a working relationship with all segments of the campus community and to enhance the department’s ability to serve the community. This philosophy encourages U of T Scarborough Community Police officers to get to know their community and to act as community problem solvers.

The following campus safety programs are operated or organized by the U of T Scarborough Community Police Service:

- **Community Alerts/Information Bulletins, etc.** – U of T Scarborough Community Police keep the community informed about campus incidents and news using various methods.
- **Emergency Telephone Monitoring and Response** – U of T Scarborough Community Police monitor and respond to calls placed from the 53 emergency telephones on campus. In addition, U of T Scarborough Community Police print and distribute emergency telephone number stickers to all internal telephones on campus and maintain a telephone number location directory to assist in responding to emergency calls.
- **Alarm Monitoring and Response** – Numerous intrusion and panic alarms are monitored internally by U of T Scarborough Community Police. These alarms and others (monitored by contract companies) are responded to by U of T Scarborough Community Police when activated.
- **General Police Patrol** – U of T Scarborough Community Police maintain a high visibility status on campus through the use of uniformed mobile, foot and bicycle patrols. Officers routinely report lighting and grounds defects, enforce fire route and smoking by-laws and investigate safety complaints in addition to their other duties.
- **UTSC Patrol** - operated during the academic year, the service uses student patrollers working in pairs to escort community members to or from any campus location or nearby public transit stops during the evenings. Patrollers are also responsible for checking identification and ensuring that campus users are part of the U of T community. Patrollers also report hazardous conditions such as lighting defects or icy walkways found on campus to the Facilities Management Division for repair.

- **RideSafer Service** - operating year-round, the service transports community members by shuttle bus to and from the outer parking lots in the evenings during the academic year.
- **Lone Worker Program** - initiated during the 1998 academic year, the program allows staff & faculty on campus to “check in” with the Police Service while working after hours.
- **Student Crime Stoppers** – U of T Scarborough Community Police work in partnership with the University community and encourage students to come forward with information regarding criminal activity. This program is designed to bring students, the community and police together to create a harmonious and safe learning environment.
- **Anti-Graffiti Program** - Initiated in 1998 in response to a growing concern about the damage caused by graffiti, the program raises awareness on campus among community members through advertising and enforcement.
- **Emergency Locating Service** – U of T Scarborough Community Police assist in locating community members in the event of an unforeseen emergency.
- **Safety Audits** - performed upon request and in response to renovations or as new situations arise, audits are completed and recommendations are made with respect to the safety of people and property. This year, safety audits were conducted on the Valley, campus emergency phones, traffic safety, and parking lots.
- **Car-Booster Battery** – U of T Scarborough Community Police maintain a number of battery packs for sign-out to assist persons with dead car batteries.
- **Student Leader Orientation Events** – U of T Scarborough Community Police provide an officer to sit on the planning committee to assist in ensuring that safety considerations are adequate during the Orientation week.
- **Residence Advisor Training** – U of T Scarborough Community Police participate in the annual Residence Advisor training providing resource material and an introduction into services available. Emphasis is made on sexual assault response and to Rohypnol (the “Date Rape Drug”) and alcohol abuse issues.
- **“Call Police” Highway Signs** - signs are distributed to promote safety while traveling and to assist in the introduction of community members to U of T Scarborough Community Police personnel (by attracting visitors to displays, the Police Office, etc.)
- **Interim Room** – U of T Scarborough Community Police assist victims as needed in finding safe emergency shelter, including an Interim Room at U of T Scarborough.
- **Underground Newspaper Safety Articles** – Officers prepare safety related articles which are printed in the Underground student newspaper. The articles relate to safety issues, matters of law enforcement and crime prevention techniques.
- **Orientation Presentations** – U of T Scarborough Community Police provide officers to speak with Orientation leaders. Officers answer safety related questions and advise leaders on safety related issues.
- **Alcohol Awareness** - Alcohol awareness seminars are conducted by U of T Scarborough Community Police using Fatal Vision Goggles to simulate alcohol impairment. Students perform various functions while wearing goggles that impair their sense of perception, similar to alcohol.

COMMUNITY PARTICIPATION

Traffic Safety Program - Traffic Safety Program to increase the safety of the campus for all users. U of T Scarborough Community Police increased mobile patrols and investigated motorists for various traffic safety related occurrences on campus.

Cops For Cancer Head Shaving Event – U of T Scarborough Community Police host an annual Cops For Cancer Head Shaving Event in the Meeting Place each spring. The event is attended by students, staff, faculty and visitors and all funds raised are donated to the Canadian Cancer Society. The U of T Scarborough community has donated more than \$50,000 to date to this cause.

Law Enforcement Torch Run – U of T Scarborough Community Police participate in the annual Law Enforcement Torch Run held in Toronto. Money raised by officers was donated to the Special Olympics Fund.

Community Safety Booths – U of T Scarborough Community Police officers participated in many Community Safety Booths on campus, providing crime prevention and personal safety awareness tips to members of the University of Toronto Scarborough community.

Child Safety Seat Coalition – U of T Scarborough Community Police have one officer trained as a child safety seat inspector. The officer, as part of the Child Safety Seat Coalition, attends day long child safety seat clinics throughout the city of Toronto.

UTSC Police Ride-Along Program – This program gives community members the opportunity to patrol with a U of T Scarborough Community Police officer. It provides participants an opportunity to learn about the U of T Scarborough Community Police, its functions, personnel and the department policies and procedures.

Crime Prevention Through Environmental Design (CPTED) – Four U of T Scarborough Community Police officers are certified to conduct vulnerability and threat assessments for the campus. Using architectural drawings, on-site visits and consultations with architects and engineers, practitioners provide advice to avoid creation of areas that could be considered “crime friendly”. The assessments evaluate both existing on campus sites as well as new construction and renovation sites. This process addresses security needs quickly and effectively.

Advisory Committee on Campus Safety and Security - meets at least 4 times yearly since 1992 to discuss Policing and related security issues on campus. Committee involvement from faculty, administration, student groups and staff members ensure that there is representation from all segments of the community.

Ontario Police Officer Memorial – U of T Scarborough Community Police officers attend and participate in the annual march to Queens Park Circle.

Advisory Committee on Campus Safety and Security – A U of T Scarborough Community Police officer sits on this committee and represents the Service.

Fire Safety Committee – A U of T Scarborough Community Police officer participates in the quarterly Fire Safety Meeting with other Facilities Services personnel and with the Fire Safety Consultant to discuss matters relating to Fire Safety. In addition, U of T Scarborough Community Police prepare a Fire Safety Report for the consultant detailing events of interest to ensure that appropriate attention and follow-up.

Joint Health and Safety Committee – A U of T Scarborough Community Police officer sits on this committee and represents the Service.

Residence Advisor Meetings – Officers meet with Residence Advisors regularly and discuss safety related issues.

KEEPING THE U OF T SCARBOROUGH COMMUNITY INFORMED

- Advisory Committee on Campus Safety and Security - meets at least 4 times yearly since 1992 to discuss Policing and related security issues on campus. Committee involvement from faculty, administration, student groups and staff members ensure that there is representation from all segments of the community.
- Development and delivery of personal safety seminars to various divisions, departments or student groups on campus. This service is available to all members of the campus community.
- Issued Community Advisory alerts and Information Bulletins to the campus community through the use of designated bulletin boards and campus wide e-mail distribution.
- Posted safety and security information, event notification and campus rules and regulations education information of the campus Digital Displays.
- Prepared, circulated and posted a U of T Scarborough Community Police Safety Programs brochure. This is updated each term and provides information on the many safety and security services provided by the U of T Scarborough Community Police.
- U of T Scarborough Community Police website features information on police programs, services, campus safety and security and campus resources.
- As required, Door-to-door canvassing in the student residences alerting students to potential offenders seen within the campus residence community.
- Co-Ordinate Student Crime Stoppers by publicizing various crimes and seeking the assistance of the community in solving them.
- Residence Advisor Meetings – Officers meet with Residence Advisors regularly and discuss residence safety related issues.

TRAINING

The University of Toronto Scarborough Community Police have made great strides in recent years in the quality and extent of training for front-line officers and this success continued in 2007.

In addition to mandatory training requirements, officers continued to attend Advanced Patrol Training. All officers have now completed this course. There are now a total of four officers who have completed the General Investigators Course and one officer has been certified as a Scenes of Crime Officer. Four Officers are also CPTED (Crime Prevention through Environmental Design) Level 1 and 2 practitioners.

The University of Toronto Scarborough Community Police have further expanded training resources by becoming a member of the Ontario Association of Police Educators and remaining active with the Toronto Learning Network as well as the Ontario Police Training Video Alliance (OPTVA). As such, we liaise extensively with municipal and regional police services in an effort to meet the needs of an expanding and diversified community.

Our training is designed to meet the needs of the UTSC community in combination with directives from the Toronto Police Services Board. Our contract with the Toronto Police Services Board requires that training be maintained at a standard acceptable to the Board. The training program is developed through consultation with the community, other institutions and debriefing of situations. Recommendations from all levels of police personnel contribute to the process of designing the courses to meet the specific needs of the U of T Scarborough Community Police and the community. The training curriculum is designed to ensure a balanced mix of mandatory skills training, sensitivity to a University environment and practical field experience. The use of classroom lectures, seminars and the participation of in-group discussions approximate campus-policing situations. Campus resources are used where possible, but due to the unique policing challenges on a campus setting, outside resources are occasionally used as well.

Most prospective candidates for employment must have graduated from a recognized Community College Police Foundations program or a 2-year Law and Security program or be a graduate from a recognized police college which provides a solid foundation for campus policing. A combination of education and work experience is acceptable provided the candidate meets all other recruiting conditions. Most candidates have additional education or work experiences that augment the minimum requirements.

The UTSC Police Service is committed to recruiting constables who have demonstrated high standards of achievement in their academic and previous work experiences. It is also committed to providing on-going training that ensures knowledge and skills are pertinent, relevant and current in the University environment.

Please see the Training Initiatives on page 16 for a list of training course/sessions attended by U of T Scarborough Community Police Officers.

**UNIVERSITY OF TORONTO SCARBOROUGH
COMMUNITY POLICE**

TRAINING INITIATIVES

Course/Topic	Duration
Annual Use of Force	12 hours
First Aid	8 hours
Cardio Pulmonary Resuscitation (CPR)	4 hours
Advanced Patrol Training	1 week
General Investigators Course	2 weeks
SOCO (Scenes of Crime)	2 weeks
Crime Scene Management	3 hours
Court Testimony	1 hour
Investigative Detention	1 hour
Impaired Articulation	1 hour
Automated External Defibrillators	4 hours

COMPLAINTS

All public complaints relating to the conduct of U of T Scarborough Community Police Services Special Constables are divided into two categories, criminal and non-criminal. Criminal complaints are immediately forwarded to the Officer in Charge at 43 Division of the Toronto Police Service, while non-criminal complaints are forwarded to the Unit Commander, Complaints Review of the Toronto Police Service to determine who will investigate the complaint. All complaint investigations are conducted in accordance with the Toronto Police Service Public Complaints Procedure. At the conclusion of the all investigations, complainants are advised of the findings and informed of the option to appeal the findings to the Assistant Principal (Business and Administration) and Chief Administrative Officer with the University of Toronto Scarborough. Appeals may also be made at higher levels within the University of Toronto administration or through the office of the University of Toronto Ombudsperson.

The investigative findings categories are:

Unsubstantiated: - no evidence exists to support the allegation
 - evidence exists, that if believed, would not constitute misconduct
 - the identification of the officer involved cannot be established

Substantiated: - complaint found to be supported by statements or evidence

Informal Resolution - mediation and successful conclusion of a less serious complaint

Pending: - investigation not yet completed

There were no complaints against University of Toronto Scarborough Community Police Services Special Constables in 2007.

Total Number of Complaints	Investigated by Agency	Investigated by Toronto Police Service	Number Resolved	Number Outstanding
0	0	0	Nil	Nil

2007 STATISTICS

INCIDENT TYPE	2007
Break and Enter	9
Robbery	4
Theft Over \$5000	1
Theft Under \$5000	32
Theft Of Bicycles	0
Disturb Peace	2
Indecent Acts	1
Mischief/Damage	26
Warrants/Bail Violations	1
Sexual Assaults	1
Assaults	12
Assault Police	3
Harassment/Threatening	5
Fail To Stop	2
Liquor License Act	28
Provincial/Municipal By-Laws	5
Drugs	2
Counterfeit Money	0
Fraud	3
Impaired Operation of a Motor Vehicle	1
Trespass By Night	0
False Alarm Of Fire	0
Other Criminal Code (not listed)	6
TOTAL	144
Other Activity	2007
Alarms (Intrusion/Motion/Burglary)	664
Fire Alarms/Fires	24
Fire Panel Trouble	3
Assist Other Agencies	12
Investigate Suspicious Persons	13
Investigate Suspicious Circumstances	29
Investigate Suspicious Vehicles	7
Trespass Caution	23
Trespass Charge	18
Medical Call (Sick/Collapse)	82
Insecure Premise	10
Motor Vehicle Collision	29
Mental Health Act	7
Suicide	0
Attempt Suicide	2
WalkSafe Escorts	533
Student Patrol I.D. Checks	15427
TOTAL	16883

STATISTICS - A FOUR YEAR COMPARISON

CRIME AND OCCURRENCE REPORTS

REPORTS	2007	2006	2005	2004
OCCURRENCE TYPE				
• Assaults (all except Sexual)	15	6	12	10
• Sexual Assaults	1	2	1	0
• Threats/Harassment	5	5	10	14
• Theft of Property (Except Bikes)	33	62	67	100
• Theft - Bikes/Bike parts	0	0	3	2
• Break, Enter and Theft	9	9	3	5
• Mischief/Damage	26	35	46	62
• Trespass (Cautioned)	23	22	43	109
• Trespass (Charged)	18	15	40	68
• LLA	28	11	13	10
• Municipal (By-Law)	4	4	4	7
• Other Criminal Code	6	6	55	86
TOTAL:	158	177	297	473
NON-CRIME OCCURRENCES				
• Personal Injury/Sickness	70	65	74	48
• Property Related/other activity	754	422	1047	973
TOTAL:	824	487	1121	1021

MONETARY VALUES

CATEGORY	2007	2006
THEFT:		
- UofT (including losses due to Break and Enters)	\$20,116.18	\$19,621.30
- Personal Property	\$44,451.00	\$123,204.74
MISCHIEF:		
- UofT	\$5,950.00	\$14,732.30
- Personal Property	\$9,750.00	\$8,290.00
RECOVERY:		
- UofT	\$0	\$811.00
- Personal Property	\$1,671.50	\$10,958.94

PARKING ENFORCEMENT 2007

PARKING ENFORCEMENT	CHARGED
PARKING TICKETS ISSUED AT U OF T SCARBOROUGH IN 2007	6084
PARKING TICKETS ISSUED AT U OF T SCARBOROUGH IN 2006	5364