

# Residence Life Team Application Summer 2019, & Fall-Winter 2019-2020

### Diversity Statement

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ persons, and others who may contribute to the further diversification of ideas.

### Part 1: Applicant Information

Given name: \_\_\_\_\_ Surname \_\_\_\_\_

Preferred name: \_\_\_\_\_ (if different than given name)

Student ID # \_\_\_\_\_

Current mailing address: \_\_\_\_\_  
\_\_\_\_\_

UTOR Email: \_\_\_\_\_

Phone number: \_\_\_\_\_ Please provide a phone number that we can reach you at during the application process

Program and year of study for 2019 - 2020: \_\_\_\_\_

Expected year of graduation: \_\_\_\_\_

What position(s) are you applying for?

*\*Please indicate ALL positions you are interested in. A separate application is not needed for each position.*

#### Summer 2019 Term

Residence Advisor (RA)

#### Fall/Winter 2019-20 Academic Year

Residence Advisor (RA)

Residence Engagement Facilitator (REF)

Lead Residence Advisor (LRA)

### Lead Residence Advisor

The Lead Residence Advisor (LRA) is an advanced position on the RLT. Lead Residence Advisors have all the same responsibilities as an RA along with more specified and advanced responsibilities. While all applicants are able to apply for the LRA role preference will be given to candidates with prior Residence Life Team experience.

Please note it will be challenging for candidates who anticipate having 30 hours or more in curricular, co-curricular and extra-curricular activities (classes, jobs, work terms, campus life activities) to fulfill the requirements of a position on the RLT. Time commitments will be discussed and considered throughout the selection process.

Please list (if) any planned extra-curricular, volunteer, and/or work related commitments for next year and approximate the time you will be required to fulfill your obligations. *Please note additional involvement is not required.*

---

---

---

---

---

---

---

---

Fall/Winter (F/W) RAs & the Summer RLT members are expected to have and present a valid CPR-C First-Aid certificate (at a minimum). *F/W REFs are NOT required to have First Aid.* It's expected that this certificate is valid for the duration of your contract. It will be your responsibility to obtain this certification prior to April 22 (for the Summer RLT), and July 30 (for F/W LRAs and RAs).

Summer RLT Training will begin in March and run immediately following winter exams in April. RLT Training is mandatory for all staff members and you must be available to attend all sessions. Fall-Winter RLT Training may begin as early as August 16<sup>th</sup>, 2019.

Members of the Residence Life Team are expected to have a minimum CGPA of 2.0. If you do not meet this requirement after we verify your grades with the Registrar's Office in June 2019, your offer of employment may be withdrawn.

All positions will be provided with a Single Room in Residence as a Taxable Benefit (will not be charged residence fees for their room in residence & will receive a T4A tax slip). An additional \$120/semester will be provided as a cell phone allowance, as well as a \$500 in Tbucks (\$250/term) based on performance.\*\* Lead Residence Advisors will receive an additional \$500 in Tbucks (additional \$250/term).\*\*

\*\*Please note that compensation is currently under review and may change prior to start date.

\_\_\_ Initial here to confirm that you understand and agree to the above 3 statements.

## **Part 2: Short Answer Responses**

Please address the following 3 questions with short answers.

\*Please respond to each question within 300 words or less.

- 1) When and why did you originally become interested in applying for this role?
- 2) What skills do you bring forward and how would they help you excel in this role?
- 3) If you are successful, at the end of your time on the RLT, what would you like to have achieved?

If you would like to be considered for the Residence Engagement Facilitator position, please answer the following question in addition to the questions above:

- 4) Alongside the Residence Life Management Team, the role of the Residence Engagement Facilitator is focused on student engagement, leadership, and development. How would you cultivate the residence community, and how you would build engagement within the community?

## **Part 3: Resume**

Please submit a current résumé with your application.

## **Part 4: References**

Please list 3 references. These References should be recent employers or supervisors if possible, if not, please list individuals who can speak to your capacity as a worker.

First Name/Last Name	Contact Phone Number	Contact Email Address	Nature of the Referee's Relationship to the Applicant

## **Part 5: Preparation for your Carousel / Interview**

- Your carousel will assess how you perform in both individual and group settings.
- There will be group challenges and an individual interview during your carousel.
- It is best to be polite, professional, and yourself.
- Consider the job description for the role you have applied to. What competencies are highlighted in that description? Is there a way for you to demonstrate your capacity in those competencies through your responses to the group challenges and individual interview?

**Checklist:**

- \_\_\_ Application form is complete and legible
- \_\_\_ Resume and Statement of Intent are attached
- \_\_\_ 3 References Listed

I certify that the foregoing statements and any attached documentation are true and correct, and I agree that any misrepresentation made by me in this application will be sufficient cause for dismissal from the Residence Life Team.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**How to submit your application:**

- 1) Hand directly in to the Residence Office in the Residence Centre  
**OR**
- 2) Mail to:  
Residence Life Management Team  
Residence Centre, 1265 Military Trail  
University of Toronto Scarborough  
Toronto, ON, M1C 1A4

**All applications must be received by  
Sunday, January 13, 2019 by 11:59 PM**

The University of Toronto respects your privacy. The information on this form is collected pursuant to section 2(14) of the University of Toronto Act, 1971. It is collected for the purpose of administering admission, registration, academic programs, university-related student activities, activities of student societies, financial assistance and awards, graduation and university advancement, and for the purpose of statistical reporting to government agencies. At all times it will be protected in accordance with the Freedom of Information and Protection of Privacy Act. If you have questions, please refer to [www.utoronto.ca/privacy](http://www.utoronto.ca/privacy) or contact the University Freedom of Information and Protection of Privacy Office at 416-946-7303, McMurrich Building, room 201, 12 Queen's Park Crescent West, Toronto, ON, M5S 1S8