International Research Fund

Program Purpose

The purpose of the University of Toronto Scarborough International Research Fund is to provide financial support to all full-time research- or teaching-stream faculty members, and all full-time Librarians, with a primary appointment at UTSC to establish collaborative relationships with international partners. Eligible partners are individuals or groups affiliated with institutions, organizations (public, private, not-for-profit), or industry based outside Canada. Eligible activities include international travel of the applicant and/or graduate student/s and accommodation to initiate or continue research collaboration and/or to develop joint research projects and/or proposals. Applications with graduate students from U of T Scarborough are encouraged.

Applications will be reviewed by members of the U of T Scarborough Research Advisory Board according to the Selection Criteria stated below.

Award Value

Up to five (5) awards will be given out each academic year, each receiving between $5,000 and $10,000.

Guidelines

1. Eligibility: All full-time research- or teaching-stream faculty members, and all full-time Librarians, with a primary appointment at UTSC are eligible to apply. Eligible partners are individuals or groups affiliated with institutions, organizations (public, private, not-for-profit), or industry based outside Canada.

2. Term: Applicants and/or their graduate student(s) must be travelling within the year the application is submitted and returning the following year.

3. Other Conditions: Eligible activities include international travel of the applicant and/or graduate student/s and related expenses specifically aimed at initiating or strengthening research collaboration and/or to develop joint research projects and/or proposals. Ineligible costs include, but are not limited to, costs incurred to attend conferences, workshops or summer research institutes.

4. Application Materials: Complete application package includes:
   - Research Proposal: Written in clear non-specialist language (500 words maximum), under these headings:
     o Purpose of research: Outline the purpose of the research and the added value created by the international collaboration
     o List of Partner(s): Include names, affiliations, and role of partner(s) in proposed research
     o Rationale: Describe how the funds will be used for the purpose of the request
     o Sustainability: Provide details on how the research collaboration will be sustained

   - Itemized Budget: Provide an itemized budget and written justification including other confirmed funding sources, if applicable (1 page maximum)

5. Submission: There is one submission deadline per academic year: January 15th. The submission deadline will be the next business day if January 15th falls on a weekend or holiday. Please convert your complete application package to PDF format and forward it electronically in one attachment to researchoffice.utsc@utoronto.ca. Late or incomplete submissions will not be considered.

6. Selection Criteria:
   - Appropriateness and feasibility of research purpose
   - Appropriateness of the budget requested
   - Potential impact and/or value added of international collaboration
   - Sustainability of research collaboration

7. Report: Recipients must submit a brief report (maximum of 500 words) describing activities undertaken during the travel, continued plans for developing and sustaining the international collaboration, and the impact of the provided OVPRI funding. The report should be submitted along with electronic versions or scans of original receipts to researchoffice.utsc@utoronto.ca within 2 (two) months after the completion of the proposed activities.

8. Financial Requirements: Successful recipients will be advised of fund transfer arrangements in the award letter. Expense eligibility will be in accordance with the University of Toronto financial guidelines (https://finance.utoronto.ca/policies/). Eligible expenses to stimulate research collaboration include transportation and accommodation. Per Diem meal allowances are not eligible. All expenses must be supported with original receipts.

9. Acknowledgment: Support from the U of T Scarborough International Research Fund is to be acknowledged in any research output arising from this funding.

10. Frequency of Applications: Previous recipients of this grant will be eligible to reapply after 12 months from the date of their final report, provided that the receipts from their expenses were also received and approved.