

Engaged Scholarship Grant

Program Purpose

The purpose of the OVPRI Engaged Scholarship Grant (ESG) is to provide financial support to all full-time research- or teaching-stream faculty members, and all full-time Librarians, with a primary appointment at UTSC, to establish collaborative relationships with community-based organizations, enhance community engagement in their projects, and address the research needs of community partners. Preference will be given to those proposals that detail specific partnerships within the community and outline clear community engagement and knowledge mobilization strategies.

Applications will be adjudicated by members of the U of T Scarborough Research Advisory Board according to the Selection Criteria outlined below.

Award Value

One grant will be given out each academic year, of a maximum of \$10,000.

Guidelines

1. **Eligibility:** Applicants or lead applicants (in the case of group applications) must be full-time research- or teaching-stream faculty members, or full-time Librarians, with a primary appointment at UTSC.
2. **Term:** The successful project must be completed between April 1 of the year the application is submitted and March 31 of the following year.
3. **Other Conditions:** The applicant must justify the request for funding. Eligible activities should aim to establish collaborative relationships with community-based organizations including, but not limited to, partnership engagement strategies, community engagement events, or knowledge mobilization initiatives.
4. **Application Materials:** Complete application package includes:
 - **Proposal:** It is strongly advised that the proposal is written in collaboration with the community partner(s) and respond to community-identified needs. Written in clear, non-specialist language (2 pages maximum), and using the following headings:
 - **Purpose of research collaboration:** Outline the purpose of the initiative and the added value created by the community-engaged research, including research questions, scope, and tentative impact
 - **Partner(s) and team members:** Provide a list of community partner(s) and collaborators, including names, affiliations and roles in proposed research.
 - **Activity Plan:** Include a tentative timeline, identify methods and knowledge mobilization plan
 - **Outcomes:** State the projected outcomes of the project and how the project will positively impact community
 - **Sustainability:** Provide details on how the research collaboration will be sustained beyond the scope of the project

- Budget and budget justification: Provide an itemized budget, describe how the funds will be used, and include other confirmed funding sources, if applicable (1 page maximum)
 - Applicant's current CV
 - Letter(s) of support from community partner(s)
5. Submission: There is one submission deadline per year: January 15th. The submission deadline will be the next business day if January 15th falls on a weekend or public holiday. Complete application packages must be sent as a single PDF document to researchoffice.utsc@utoronto.ca. Late or incomplete submissions will not be considered.
6. Selection Criteria:
- Excellence of the applicant
 - Experience of the applicant relative to career stage and discipline
 - Quality, quantity and significance of past research involvement relative to applicant's career stage
 - Quality of the proposed research collaboration
 - Significance and expected contributions to research
 - Significant and meaningful engagement with partner organization(s) and community
 - Appropriateness and feasibility of the approach
 - Appropriateness of the budget
 - Benefits of the proposed research collaboration
 - Impact and/or value added to the partner organization(s)
 - Impact to the community
 - Sustainability of research collaboration
7. Report. Recipients must submit a report of one to two pages in length describing scholarly pursuits undertaken and the impact of the provided OVPRI funding, including quantitative information, if possible (e.g., attendance to knowledge mobilization activities). The report should be submitted along with electronic versions or scans of original receipts, to researchoffice.utsc@utoronto.ca within 2 (two) months after the completion of the proposed activities or the grant period expiration, whichever happens earlier.
8. Financial Requirements. Expense eligibility is in accordance with the University of Toronto financial guidelines (<https://finance.utoronto.ca/policies/>). All expenses must be supported with original receipts. Funds will be transferred to a research account or disbursed by expense reimbursement depending upon the nature of the sponsorship.
9. Acknowledgment: Support from the U of T Scarborough OVPRI Engaged Scholarship Grant is to be acknowledged on all communication materials.

10. Frequency of Applications: Previous recipients of the ESG will be eligible to reapply after 12 (twelve) months from the date of their final report, provided that the receipts from their expenses were also received and approved.