



OSAP FOR STUDENT EXCHANGE

You can receive OSAP if you are completing an exchange that will lead to transfer credits at the University of Toronto.

OSAP will not fund additional costs of going on exchange, but will assist you with your educational costs (i.e., tuition and ancillary fees, books and supplies, and living costs) based on OSAP's standard allowances.

Because OSAP uses the actual dates you are on exchange, you may receive more or less OSAP funding than you usually receive.

1. Go to <http://ontario.ca/osap>, complete an online application
2. Apply using your **normal U of T program**, do not apply through your host institution
3. When you provide your income, state the **income for your exchange study period**, not the normal U of T dates
4. **Submit** the application
5. NOTE: Your estimate will not be accurate until adjustments have been made to your file; please **allow 6-8 weeks for processing**

Required Documentation you must submit:

1. A completed **Exchange Cover Sheet**
2. Proof of **official academic dates** from your host institution (e.g. calendar or website printout)
3. **Required documentation** listed on your OSAP application, if applicable

Academic Progress

- OSAP requires that all students complete at least 60% of a full-time course load (40% for students with a permanent disability). For most undergraduate students this means **1.5 credits** per term (**1.0 credits** for a student with a disability).
- Failure to meet OSAP's academic requirements may result in you being placed on OSAP academic probation, or, if you are currently on probation, you can be restricted from receiving OSAP funding for a minimum of 12 months.

Upload all documentation to your OSAP account online.



EXCHANGE STUDIES COVER SHEET

This form should be uploaded to your OSAP account

SECTION 1: TO BE COMPLETED BY STUDENT

<i>Last Name</i>	<i>First Name</i>	<i>Phone Number</i>	<i>Student #</i>
<i>UTOR E-mail address</i>		<i>College/Faculty</i>	

SECTION 2: TO BE COMPLETED BY STUDENT AND CENTRE FOR INTERNATIONAL EXPERIENCE

<i>Name & Location of Host University</i>			<i>Expected Terms on Exchange (check all that apply)</i>		
			Fall <input type="checkbox"/>	Winter <input type="checkbox"/>	Summer <input type="checkbox"/>
<i>Study Term</i>	<i>Start Date</i>	<i>End Date</i>	<i>On Exchange or at U of T?</i>	<i>Expected Income Amount</i>	<i>Source(s) of Income*</i>
1			<input type="checkbox"/> On Exchange <input type="checkbox"/> At UofT		
2			<input type="checkbox"/> On Exchange <input type="checkbox"/> At UofT		
3			<input type="checkbox"/> On Exchange <input type="checkbox"/> At UofT		
<i>Income Expected During Break Between Terms</i>			<i>Source(s) of Income on Break*</i>		

**Income Includes: Employment income, government income (ODSP, OW, WSIB, EI, CPP, Second Career, other) etc. scholarships, grants, bursaries, awards (including name and time period received)*

REQUIRED DOCUMENTATION CHECK LIST (Attach Documents):

- You must provide proof of official academic dates from host university (e.g., a copy of a course calendar or website printout)** ☐
- If you are completing a self-designed program, please attach proof of your costs (e.g., fee invoice from Host Institution):** ☐

STUDENT SIGNATURE: _____ **DATE:** _____

Upload all documentation to your OSAP account online.

Enrolment Services
172 St. George St
Toronto, ON M5R 0A3

Contact us by telephone: (416) 978-2190 or by email: osap.staff@utoronto.ca

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