

## 2023 – 2024 Full Time (FT) OSAP

### Application Update Form

First Name

Student #

Last Name

Phone #

U of T Email Address

[@mail.utoronto.ca](mailto:utoronto.ca)

Use this form to change or update the information on your application. **Upload all documents to the OSAP website (Print/Upload section).**

**Information to be changed** (attach supporting documents to this form):

☐ **Early Withdrawal**

Last Day of Full Time Attendance:

If you reported income on your application, you should update it to the date of withdrawal.

☐ **Close** my application.

☐ **Open** my application.

☐ Confirm my full-time registration as there has been a problem with the automatic confirmation of enrolment.

☐ Please correct or change the **program information** on my application. Specify if it is co-op or non co-op:

My Correct Program is:

My New Program is:

Co-op or Non Co-op:

Year of Study (based on the number of credits in ACORN):

Change is effective:

☐ Change my course load (examples for # of courses are based on a .5 credit course) – **FULL TIME OSAP ONLY!** See notations on reverse.

☐ Other Course Load (specify): %

☐ I want to update information on my FT OSAP application. I have identified the items or sections I want to update or change on Page 2.

If the information I want to change relates to my parent(s) or spouse, I have provided a separate letter with their signature(s).

## Update/Change Information on My OSAP Application

Please be specific and, if necessary, include any supporting documents with this form. If the space is insufficient, attach a separate page.

### \* Notations on Course Load Changes

- In order to be eligible for Full Time (FT) OSAP you must be a full-time student.
  - To be considered full time you must be registered in a minimum course load of 60% or 1.5 credits in each semester. **No averaging over semesters is allowed!**
  - Students with a permanent or prolonged or persistent disability must be registered in a minimum course load of 40% or 1.0 credit in each semester. **No averaging over semesters is allowed!**
- If your course load change results in dropping to part-time status, you are **no longer** eligible for FT OSAP funding as of your withdrawal date. In addition, you will be placed on OSAP Academic Probation OR Restriction and this change may result in one or more of the following:
  - Reassessment of your OSAP funding
    - this reassessment may result in a grant and/or loan overpayment
  - Voluntary repayment
  - Grant to Loan conversion
  - Loss of eligibility for future funding from OSAP
  - Notification to the National Student Loans Service Centre of the change to your study period end date which will affect the Interest Free status of your loans

**OSAP Obligations:** As an OSAP recipient you are required to report any changes to: personal information, study period and program information, enrolment status, including course load changes. You must ensure all the information on your application is accurate and up-to-date.

**Declaration:** I am providing complete and accurate information to update my OSAP application. I understand I must promptly notify the Financial Aid Office, in writing, of any future changes. I understand that income information for me and my parent(s) (or spouse) will be verified with the Canada Revenue Agency (CRA). Verification of income, when it occurs, may result in a reassessment of my funding for the academic year and should an overpayment in loan and/or grant funding result, this overpayment may affect my future OSAP eligibility. Failure to verify the income on my application will result in grant funding being converted to a loan. If I am reporting a reduction in RRSPs and/or Other Assets, I must provide an explanation and attach proof.

Signature		Date	
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