



This form must be completed by MA and PhD students requesting an extension to one or more degree milestones (deadlines can be found on the [Current Students](#) section of the GD-PCS website). Following consultation with and approval by the student’s Supervisor(s), this form should be completed and sent to clinicalpsych.uts@utoronto.ca for review by the Graduate Chair (and Vice-Dean, Graduate & Postdoctoral Studies, for second extension requests). Students should submit the form as far in advance of the original milestone deadline as is feasible, while recognizing that in some limited circumstances students may experience delays in engaging in the expected consultation process with the supervisor(s) and submitting the form in advance of the original milestone deadline. For more information, please refer to the ‘GD-PCS Program Milestone Policy’ in the GD-PCS Graduate Handbook.

Student Full Name:			
Student Number:		Degree Start Date:	
Supervisor(s):			
Program milestone(s) being requested for extension:		Have you had a first milestone extension granted?	Yes No
Original milestone Deadline(s):		Proposed extended deadline(s):	

Please outline the extension(s) being requested for the degree milestone(s), as well as the consultation process you undertook with your Supervisor(s), your proposed revised timeline, and a rationale for requesting the extension. If more space is needed, please attach a separate document along with this form.



Section 1 – Student Signature:

Student Signature

Date

Section 2 – Supervisor(s) Approval, required for both first and second extension requests:

Supervisor Signature

Date

Co-supervisor Signature (if applicable)

Date

Section 3 - Graduate Chair's Approval, required for both first and second extension requests:

Approved extension to date of: _____

Declined

Graduate Chair/ DCT Signature

Date

Section 4 - Vice-Dean, Graduate & Postdoctoral Studies' Approval, required for second extension requests:

Vice-Dean, Graduate & Postdoctoral Studies

Date