

REQUEST FOR MISSED TERM WORK ACCOMMODATIONS

This form is used in Graduate Department of Psychological Clinical Science courses to request accommodations for missed term work (assignments/term tests) due to **illness, emergency, or other mitigating circumstances**.

Instructions: Complete the fields below. Email this form **AND the required supporting documents** to the email address provided by your instructor in the course syllabus and cc: clinicalpsych.uts@utoronto.ca.

First Name:		Last Name:	
Email:			
Student Number:		Signature:	

What is the reason for the missed work?	Supporting documents required:	Form submission deadline:
<input type="radio"/> COVID-19 or COVID-19-like symptoms <input type="radio"/> Other illness <input type="radio"/> Bereavement <input type="radio"/> Other absence (please describe):	Please attach a screenshot of your Absence Declaration from ACORN .	<u>WITHIN 2 BUSINESS DAYS</u> of the missed work.
<input type="radio"/> AccessAbility accommodations within the scope of Accommodation Letter	Please attach your Accommodation Letter , and fill in how many days extension you're requesting here: Requesting <input style="width: 40px;" type="text"/> day extension .	<u>PREFERABLY IN ADVANCE</u> of the missed work, or as soon as possible within the scope of the accommodation letter.

Dates declared absent on ACORN, if applicable:	Start date:	End date:
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Please provide details on the assignment(s)/term test(s) that were missed:

Course & Section: <small>Example: CPS1901H LEC 01</small>	Assignment / term test missed: <small>Example: mTuner 2, Term Test 1</small>	Due date: <small>Example: Feb 2, 2022</small>