



UNIVERSITY OF  
**TORONTO**

# Annual Report

Campus Community Police Services

University of Toronto Scarborough

**2015**

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## **Executive Summary**

At the University of Toronto Scarborough, we believe that developing a safe and secure environment is a shared responsibility. The University of Toronto Scarborough Campus Community Police provide effective support to our Community in achieving that goal.

The primary responsibility for the protection of persons and property within our community is assigned to the Campus Community Police. The Campus Community Police achieve this responsibility through activities that support our Mission Statement which reads;

## **Mission Statement**

To support the academic mission of the University, the UTSC Campus Community Police work in partnership with our community:

- to protect persons and property by developing programs and conducting activities that promote safety and security;
- to prevent crime, maintain the peace, resolve conflicts and promote good order;
- to deliver non-discriminatory, inclusive programs to our diverse community;
- to remain accountable to our community;
- to provide referral to community services;
- to respond to emergencies and provide assistance to faculty, students and staff;
- to ensure University policies and regulations are followed;
- to enforce the criminal code and particular provincial and municipal statutes as necessary

Methods and approaches to assist in achieving a safe and secure environment are developed through numerous community policing initiatives run in concert with various community partners.

The University of Toronto Scarborough Campus is comprised of students, staff, and faculty representing 79 countries from around the world. This pluralistic, multi-cultural environment provides an exciting foundation in which our future leaders can work, live, play, and learn. We truly believe that *Tomorrow Is Created Here!*

The University of Toronto Scarborough Campus Community Police perform the following services:

- Act as first responders to all emergencies on campus;
- Conduct initial investigations for all criminal and provincial offences that occur on campus, or off campus but reported to Campus Police;
- Identify all offences that fall within the mandate of the Toronto Police Service and liaise with Toronto Police Service 43 Division to assist in investigations as required;
- Assess risk levels presented by the visit of various V.I.P.'s, presentations, events and/or protests and when necessary, develop and execute security protocols;
- Provide a uniform presence on campus including mobile patrol, bicycle patrol and foot patrol officers.

- Engage in various Community Policing initiatives focused on developing partnerships and trust with our staff, students and faculty with goal of increasing overall safety.

In the fall of 2014, the Aquatics Centre and Field House Complex opened and in the spring of 2015, the new Tennis Centre opened to both the University community as well as the general public. These two new venues hosted a number of events during the months of July and August for the Toronto 2015 Pan Am and Parapan Am Games. During the Games, the University enjoyed an increased daily population of up to 20,000 per day. Although the Campus Community Police were not directly responsible for the safety and security of the venue, participants or spectators, they partnered with the Security Section for the venues and played a key role in the access and egress of the venues.

In March 2015, University employees from CUPE bargaining unit 3902 (teaching assistants) engaged in a labour disruption at all three University campuses (UTSC, UTM & St. George). During the three week disruption, picket lines were established at all three campus locations with a focus of communicating the Union's message and delaying vehicle access and egress. During this time, officers were assigned additional patrol and surveillance responsibilities to ensure proper protocols were followed and the safety of the Union and community members was maintained.

The University of Toronto Scarborough Campus Community Police provides effective support to our Community, ensuring that prescribed Service standards are met while ensuring the administration, promotion and support of professionalism are upheld. These standards include the practices, conduct, appearance, ethics and integrity of its members, with a goal to strengthen public confidence and co-operation within the community.

The Campus Community Police is comprised of an authorized strength of 15 Special Constables. During 2015, due to staffing changes and various leaves, the staffing levels fell below the authorized and recommended strength. As a result of staffing changes, recruiting processes were conducted and two new Special Constables were hired and deployed in November 2015 and three additional officers have been identified with an anticipated employment date of summer 2016, provided that they successfully satisfy the background screening process.

In the fall of 2015, the Campus Community Police applied to the Toronto Police Services Board to increase the authorized strength of Special Constables from 15 to 19 to meet future anticipated requirements. At the Police Services Board meeting on January 20, 2016, this application was approved. At the time of this report, a hiring process is underway to raise the level of Special Constables to 17 which is in line with the current budget allocation.

The Campus Community Police Service also employs six Building Patrol Officers (licensed security guards) who complement the Special Constables in providing safety and security to our community.

Strategic- and Intelligence-led approaches are a predominant aspect of community policing within our academic setting, and are comprised of initiatives such as providing educational material on campus safety during orientation to all first year students, training seminars, theft prevention programs, strategic

patrol initiatives, and taking part in various committees. Enforcement, although always available to the officers, is a tool that is utilized to enhance public safety within our community.

The criminal statistics for UTSC included in this report continue to demonstrate that we are a very safe community. Crimes against persons are minimal and are generally very minor in nature.

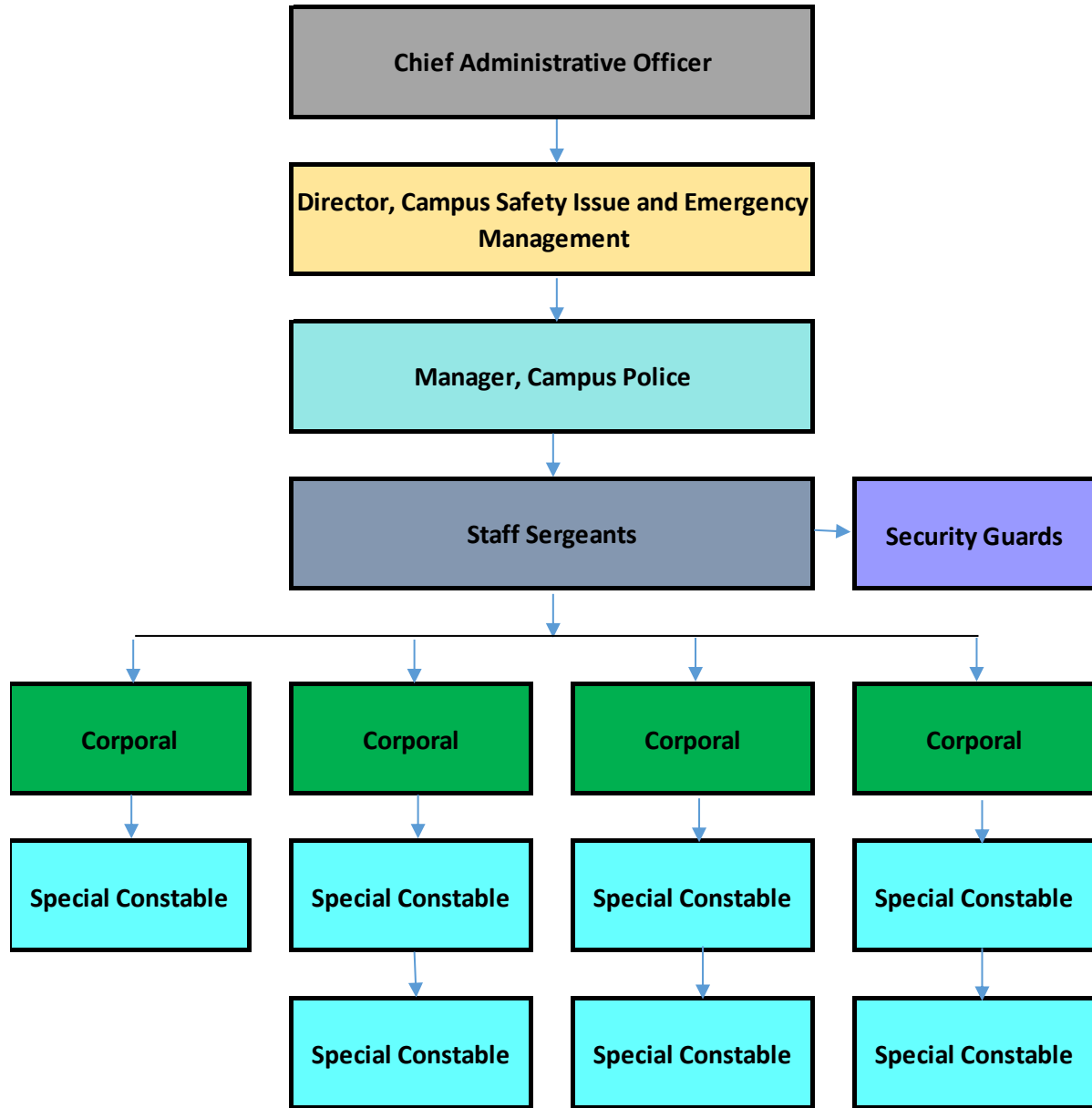
## **Organization, Statistics and Mandatory Reporting**

### **Organizational Overview**

The Manager of UTSC Campus Community Police Services reports to the Director of Campus Safety, Issue and Emergency Management, who in turn reports to the Chief Administrative Officer. The Manager and the Staff Sergeants of the UTSC Special Constable Services are responsible for the management and general supervision of all Corporals and Special Constables, while the Corporals are responsible for the supervision of the Special Constables on duty. Managers are generally on duty from 8:00 a.m. - 6:00 p.m. Monday to Friday and on call and available at other times. At all times there is a Corporal on duty and designated as shift supervisor, and is responsible for supervising between 1 and 4 officers.

The UTSC Campus Community Police is comprised of one Manager, two Staff Sergeants, four Corporals, and 8 Special Constables (at full strength). This group is complemented by 6 Building Patrollers (licensed security guards) and an administrative assistant. Dispatching and telephone inquiry services are provided by the communications section situated at the St. George Campus Police Office.

# Operations

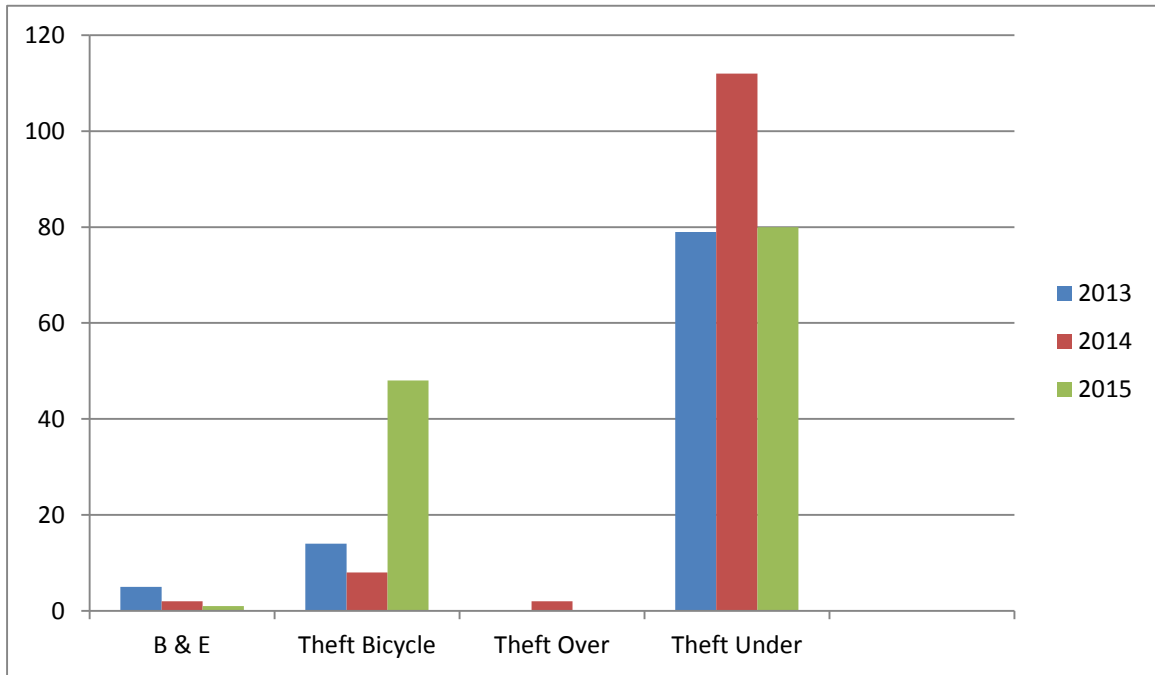


## Statistical Overview

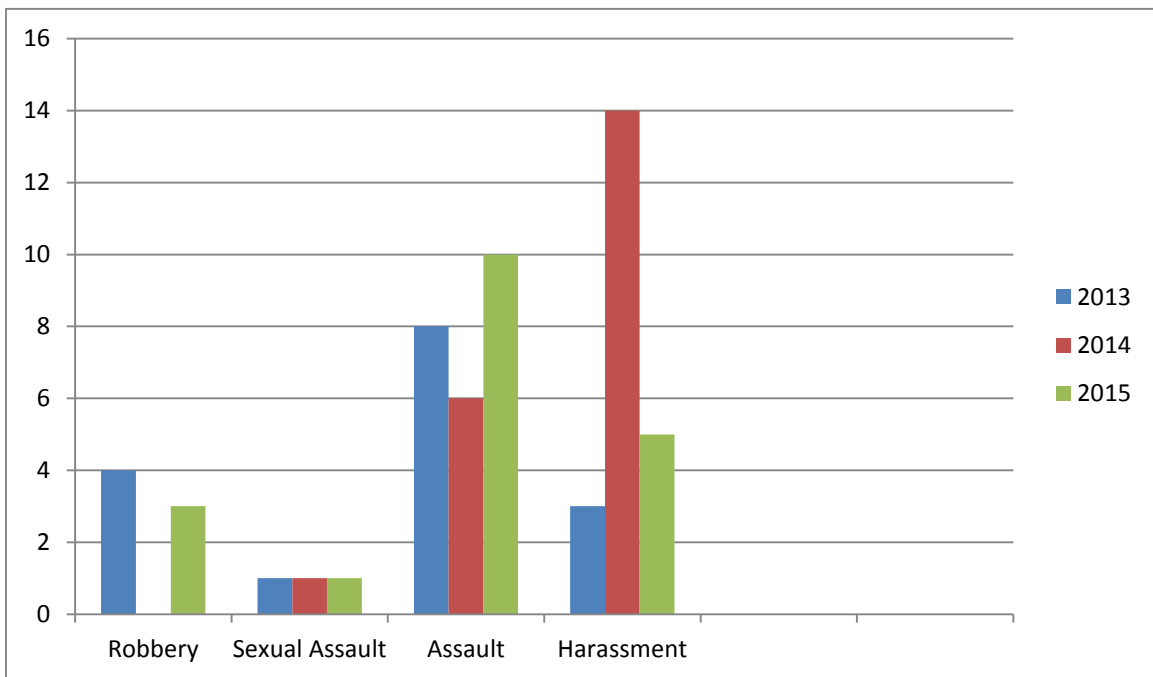
<b>Incident Types</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>15 v 14</b>
Break and Enter	5	2	1	-1
Robbery	4	0	3	3
Theft Over \$5000	0	2	0	-2
Theft Under \$5000	79	112	80	-32
Theft Bicycles	14	8	4	-4
Possess Stolen Property	0	0	0	0
Disturb Peace	0	0	0	0
Indecent Acts	1	3	2	-1
Mischief/Damage	19	27	33	6
Other Offences	24	14	6	-8
Sexual Assaults	1	1	1	0
Assault	8	6	10	4
Impaired Driving	2	0	1	1
Criminal Harassment	3	14	5	-9
Threatening	2	4	5	1
Homophobic/Hate Crimes	2	1	0	-1
Homicide	0	0	0	0
<b>Crime Occurrences</b>	<b>164</b>	<b>194</b>	<b>151</b>	<b>-43</b>

<b>Other Activity</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>15 v 14</b>
Arrest Warrants	0	0	1	1
Alarms	462	639	344	-295
Fire Alarms	133	95	137	42
Assist Other Police	21	19	5	-14
Assist Community Member	437	603	472	-131
Disturbances	4	1	1	0
Demonstrations/Protests	0	1	2	1
Inv. Suspicious Persons	106	65	104	39
Inv. Suspicious Circumstances	106	129	121	-8
Trespasser Charged	14	10	11	1
Trespasser Cautioned	16	30	50	20
Medical Assistance	138	151	154	3
Insecure Premises	31	29	19	-10
Motor Vehicle Collision	33	29	33	4
Mental Health Act	15	19	14	-5
Suicide/Attempt Suicide	2	3	1	-2
Sudden Death	1	0	0	0
Fires	7	5	5	0

## Property Offences



## Offences Against The Person





## **Summary**

The statistics included in these tables do not reflect the total workload of the Campus Special Constables. Proactive policing still accounts for the majority of time spent by the officers during their tour of duty. The officers therefore account for a large number of self-generated Calls-For-Service, many of which involve checking and patrolling specific locations on campus to ensure safety. In 2015 Campus Police Special Constables generated or responded to 5,142 Calls for Service which resulted in the submission of 771 reports. These statistics do not reflect the informal and impromptu contacts the officers have with members of the University community which contribute to an enhanced sense of personal safety.

## **Complaints**

There was one complaint regarding the actions of the University of Toronto Scarborough Campus Police Special Constables in 2015. This complaint was submitted by a group who were disappointed with members of the Campus Police when they overstayed the length of their contract which impacted other contract holders in the same space. The complaint was fully investigated and when the process was fully explained to the complainant, the complaint was withdrawn.

## **Training**

The Campus Community Police are dedicated to supporting the academic mission of the University by creating an environment in which our community, comprised of students, faculty, staff, and visitors, are free to work, live, play and learn. Our training is designed to be proactive, providing our personnel with the skills necessary to support their responsibilities.

The University of Toronto Scarborough Campus Community Police Service is committed to the improvement of front-line training for officers that is reflective of the diverse needs and expectations of the University community. Our training is designed to meet the needs of the UTSC community in combination with directives from the Toronto Police Services Board. The training program is developed through consultation with the community, other institutions and debriefing of situations.

When possible, University partners are utilized to provide training. Due to both the broad spectrum of training required and the specificities required in policing, outside sources such as the Canadian Police Knowledge Network, the Ontario Police Training Video Alliance (OPTVA) and the Ontario Police College are utilized.

In 2015, the University of Toronto at Scarborough Campus Community Police continued to look to both external agencies and in-service trainers for the purpose of fulfilling the training needs of our Special Constables. UTSC Campus Community Police Service continued conducting regular mandatory in-house training sessions for all Special Constables. In May 2015, members of the Toronto Police Service (TPS) 43 Division Community Response Unit provided scenario-based training for drug and alcohol related driving situations. With the assistance of members of the TPS Public Safety and Emergency Management Unit, a table top discussion exercise was conducted with members of the UTSC Crisis Management Team.

Recommendations from all levels of police personnel contribute to the process of designing courses to meet the specific needs of the Campus Community Police and the community. The training curriculum is designed to ensure a balanced mix of mandatory skills training, sensitivity to a University environment and practical field experience. The use of classroom lectures, seminars and participation in group discussions approximate campus policing situations. Campus resources are used where possible, but due to the unique policing challenges on a campus setting, outside resources are occasionally used as well.

The tables listed in Appendix “A” outline the training provided in 2015 to the Scarborough Campus Special Constables.

### **Community Policing Activity**

Community Based Policing is a proactive approach to policing where the needs of the community are explored with solutions being identified, prioritized and implemented on a partnership basis. This process redefines the roles and relationships between the police and the community, requiring shared ownership, decision making and accountability, as well as a sustained commitment from both the police and the community.

The UTSC Campus Community Police members are deployed into four platoons, and each platoon has been directed to create and implement three community policing initiatives per year (one per semester) with the goal of building partnerships and trust between the officers and the various aspects of our community.

The Campus Community Police chair the Campus Safety Committee, which is comprised of representatives of a cross section of our community looking for ways to enhance safety and security from the various user groups’ perspectives.

The Campus Community Police also participate in the following initiatives:

- Campus Safety Committee, which is comprised of representatives of every aspect of our community with a focus of identifying, prioritizing and resolving safety and security issues.
- Coffee with a Cop event which is designed to foster interaction between our members and the community, and to provide information and awareness on the role of Campus Police.
- Participate in the Student Welfare Committee, comprised of senior-level management personnel who collaborate to case manage students at risk.
- Participate in the UTSC Risk Assessment Committee. This is a committee, comprised of management and student representatives, that assesses student initiated events to minimize personal and physical risk associated with them, thereby ensuring the success of the endeavors.
- Accept and mentor community college students seeking job placement as part of their educational experience.
- Mac Address – We created a process where computers, cell phones and tablets that have been stolen on campus can potentially be located using the Mac address of the device to determine if and by who signed on to the University’s Wi-Fi system.
- Silent Witness - We have created a Silent Witness Initiative. This initiative is similar to the Crime Stoppers program and allows our community members to notify of us of any suspicious or criminal

activity of a non-emergency nature in situations where they may choose to identify themselves or remain anonymous.

## CAMPUS SAFETY PROGRAMS AND SERVICES

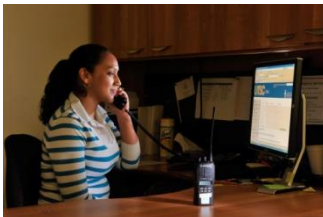
The following campus safety programs are operated, organized, financially supported, and/or participated in by the UTSC Campus Community Police:



**General Police Patrol** - UTSC Campus Community Police maintain a high visibility status on campus through the use of uniformed mobile, foot and bicycle patrols. Officers routinely respond to calls for service for issues providing a sense of safety, direction and if necessary, referral to internal and external resources. The officers are also responsible for enforcing Provincial, Federal and Municipal By-laws.



**UTSC Building Patrol / WALKSAFER** - Operated year-round, this service utilizes uniformed patrollers to escort community members to or from any campus location or nearby public transit stops, in order to enhance the sense of safety and security. Patrollers are also responsible for checking identification and ensuring that campus users are part of the U of T community. They also report hazardous conditions such as lighting defects or icy walkways found on campus to the Facilities Management Division for repair.



**Lone Worker Program** - Initiated during the 1998 academic year, this program allows staff and faculty on campus to “check in” with the Campus Community Police Service while working after hours or in isolated areas, or who may be vulnerable on campus.



**Student Crime Stoppers** - UTSC Campus Community Police work in partnership with the University community and encourage students to come forward with information regarding criminal activity. This program is designed to bring students, the community and police together to create a harmonious and safe learning environment.




**Positive Space Committee** - The Manager of the UTSC Campus Community Police sits on the UTSC Positive Space Committee. In addition, members of the Campus Community Police support initiatives of this organization. In the past several summers Campus Community Police, through the application of the Safety Grant, continued to support a Positive Space initiative in which ice treats were given out to students during a campaign to raise the community’s awareness of the group.



We partnered with the Department of Student Life to have a Campus Police officer imbedded in Orientation activities, allowing the opportunity to remove barriers between the students and police. Members of the Campus Community Police also work very closely with the Department of Student Life to support and ensure all issues of risk are identified and mitigated.






**Cops for Cancer** - A partnership was formed with the Athletics department to have our annual Cops for Cancer campaign in conjunction with the Terry's Cause on campus, using the opportunity to host a Cancer Awareness Day on campus.

A collage of three photographs on a blue background. The top-left photo shows a young Terry Fox with a university ID card from Simon Fraser University, Burnaby, B.C., with his name 'FOX TERRY' and student number '79'. The bottom-left photo shows a young Terry Fox in a white tank top with the number '33'. The right photo shows Terry Fox running a marathon in a white t-shirt and shorts.

**At 18 Terry Fox was a university student.**  
**At 19 he was a cancer patient.**  
**At 21 he was a hero.**

Register today at [terryfox.org/terryscouseoncampus](http://terryfox.org/terryscouseoncampus)

 @terryscouse  
 [facebook.com/terryscouse](https://facebook.com/terryscouse)

The logo for 'Terry's Cause on campus' features the text 'Terry's CAUSE on campus' in a sans-serif font. To the right of the text is a red silhouette of a maple leaf, with a white silhouette of a person running inside it.

**Emergency Telephone Monitoring and Response** - U of T Campus Community Police monitor and respond to all calls placed from emergency telephones on campus.



**Emergency Medical Response Group** - The Campus Community Police oversee the Emergency Medical Response Group. This is a highly dedicated group of UTSC students who volunteer numerous hours each day to act as first responders for any medical emergency on campus.



**Car-Booster Battery** - Campus Community Police maintain a number of battery packs for sign-out to assist persons with dead car batteries.



**Residence Advisor Training** - Campus Community Police participate in annual Residence Advisor training, providing resource materials and an introduction to available services.

**Orientation Presentations** - Campus Community Police provide officers to speak with Orientation leaders. Officers answer safety related questions and advise leaders on safety related issues.



**Alcohol Awareness** - Alcohol awareness seminars are conducted by Campus Community Police using Fatal Vision Goggles to simulate alcohol impairment. Students perform various functions while wearing goggles that impair their sense of perception, similar to alcohol.





**Lap Top Anti-Theft Program** - In 2011 it was recognized that laptops being targeted for theft continued to be a problem on campus. The Campus Community Police continued partnerships with our community to research and implement proactive strategies. These included educational initiatives, endorsement of the S.T.O.P. plate program, mailing out of an educational pamphlet to incoming students, and the development of anti-theft posters that were designed by students.



**Police Week** - The Campus Community Police took part in the 2015 Police Week by hosting various activities on campus. Events were centered on educational topics such as theft prevention and safe cycling. Campus Community Police also hosted social events such as Coffee with a Cop and “Ask a Special Constable” which focused on community engagement.

**Emergency Locating Service** - UTSC Campus Community Police assist in locating community members in the event of an unforeseen emergency.

**Safety Audits** - Audits are performed upon request or in response to renovations. As new situations arise, audits are completed and recommendations are made with respect to the safety of people and property. This year a safety audit was conducted on physical space and processes involved at CopyKats Printing.

**Personal Safety and Campus Community Police’s Roles and Responsibilities Presentations** - Various Campus Community Police staff members have given presentations to Residential Advisors and other groups on campus.

**Appendix "A"**  
**Detailed Training List**

**Mandatory Training**

<u>Subject Matter</u>	<u>Delivered By</u>	<u>Duration</u>	<u>Number Receiving Training</u>	<u>Total Hours</u>
Annual Use of Force	UTSG Campus Police	8 hours	15	120
First Aid, CPR	Workplace Medical Corp. and Canadian Police Knowledge Network	Online Course with Classroom Instruction	6	96

\*All officers have current first aid/CPR certification.

**Additional Training**

<u>Subject Matter</u>	<u>Delivered By</u>	<u>Duration</u>	<u>Number Receiving Training</u>	<u>Total Hours</u>
Warrantless Search and Seizure	Canadian Police Knowledge Network	12 hours	12	144
Interviewing Suspects	Canadian Police Knowledge Network	15 hours	12	180
Front Line Supervisor	Canadian Police Knowledge Network	12 hours	5	60
General Investigator's Course	Toronto Police Service	80 hours	1	80



Identifying and Referring Students in Difficulty Part 1	U of T Health and Wellness	2 hours	3	9
Identifying and Referring Students in Difficulty Part 2	U of T Health and Wellness	2 hours	3	6
Applicant Administrator Training	Toronto Police Service	2 hours	2	4
Basic Incident Management System	Toronto Police Service	16 hours	2	32
Special Constable Refresher Course	Ed. Judd and Associates	40 hours	2	80
Health and Safety Awareness in Labs for Non-Lab users	U of T Environmental Health and Safety	1 hour	12	12
CPTED Levels 1 and 2	Security Through Safe Design Inc.	40 hours	1	40
FEMA Emergency Management Webinar	FEMA	1 hour	4	4
OACUSA Spring Conference	OACUSA	24	1	24
OACUSA Fall Conference	OACUSA	16	1	16

Threat Management Symposium	DRPS & OPP	24	1	24
Emergency Management Table Top Discussion	TPS Public Safety and Emergency Management	3	4	12
Bicycle Safety Course	Toronto Police Service	16	1	16