

Registrarial Processes, Dates & Deadlines

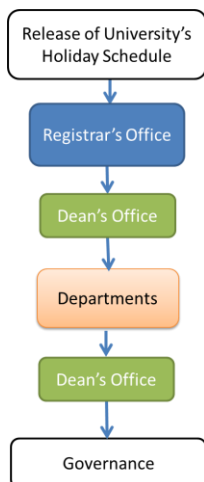
Naureen Nizam
Associate Registrar and Director of Systems & Operations

March 25, 2019

Agenda

- Sessional Dates
- Academic Calendar
- Limited Subject Post Application Periods
- Pre-requisite Checking

Sessional Dates – Process



UNIVERSITY OF TORONTO SCARBOROUGH
1265 Military Trail, Toronto, Ontario M1C 1A4

Sessional Dates – Summer 2019

Summer 2019

| May '19 | | | | | | |
|---------|----|----|----|----|----|----|
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| June '19 | | | | | | |
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| July '19 | | | | | | |
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| August '19 | | | | | | |
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| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

Holiday:

Victoria Day: May 20, 2019
Canada Day: July 1, 2019
Civic Holiday: August 5, 2019

Notes:

Classes Begin: Monday, May 6 (Aligns with UTM)
Classes End: Tuesday, Aug 6 (Virtual Monday - Make up for Monday)
Study Break: 5 days (June 18-22), 3 days (Aug 7-9)
Exams: 14 days (Aug 10-23).
Sunday, Aug 11* - Exam Accommodate Date
Sunday, Aug 18** - Exam Contingency Date for exams cancelled d
Saturday, May 4 - Exam Contingency Date for Winter 2019 (first Sa

*Every effort will be made to avoid Sunday exams. If need be, exams may be scheduled in the afternoon and/or evening.

** Exams may be scheduled in the afternoon and/or evening.

UNIVERSITY OF TORONTO SCARBOROUGH
1265 Military Trail, Toronto, Ontario M1C 1A4



Sessional Dates – Fall, Winter and Summer 2019-20

Fall 2019

| September '19 | | | | | | |
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| October '19 | | | | | | |
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| November '19 | | | | | | |
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| December '19 | | | | | | |
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| 29 | 30 | 31 | | | | |

Holiday:

Labour Day: September 2, 2019
Thanksgiving Day: October 14, 2019
Christmas/New Year:
December 23 - January 3, 2020 (inclusive)

Winter 2020

| January '20 | | | | | | |
|-------------|----|----|----|----|----|----|
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| February '20 | | | | | | |
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| March '20 | | | | | | |
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| April '20 | | | | | | |
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Holiday:

Family Day: February 17, 2020
Good Friday: April 10, 2020

Summer 2020

| May '20 | | | | | | |
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| June '20 | | | | | | |
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| July '20 | | | | | | |
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| August '20 | | | | | | |
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Holiday:

Victoria Day: May 18, 2020
Canada Day: July 1, 2020
Civic Holiday: August 3, 2020

UNIVERSITY OF TORONTO SCARBOROUGH
1265 Military Trail, Toronto, Ontario M1C 1A4



Academic Calendar

DRAFT 2019-20 Sessional Dates

Year: 2019 Month: 5 Start Day: 1 2:00pm, 2:00pm...

Summer 2019

| May '19 | | | | | | |
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| June '19 | | | | | | |
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| July '19 | | | | | | |
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| August '19 | | | | | | |
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| 30 | 31 | | | | | |

Holiday:

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Canada Day: July 1, 2019
Civic Holiday: August 5, 2019

Fall 2019

| September '19 | | | | | | |
|---------------|----|----|----|----|----|----|
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| October '19 | | | | | | |
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| November '19 | | | | | | |
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| December '19 | | | | | | |
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Holiday:

Labour Day: September 2, 2019
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Christmas/New Year:
December 23 - January 3, 2020 (inclusive)

Winter 2020

| January '20 | | | | | | |
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| February '20 | | | | | | |
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| March '20 | | | | | | |
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| April '20 | | | | | | |
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Holiday:

Family Day: February 17, 2020
Good Friday: April 10, 2020

Summer 2020

| May '20 | | | | | | |
|---------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
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| 31 | | | | | | |

| June '20 | | | | | | |
|----------|----|----|----|----|----|----|
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| July '20 | | | | | | |
|----------|----|----|----|----|----|----|
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| August '20 | | | | | | |
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Effective Date of Calendar & Limited Subject Post Rounds

| Application Rounds | Application Period | Limited Subject Program – Start Session | Calendar Requirements in Effect – Current Practice | Calendar Requirements in Effect – New Practice | |
|--------------------|--------------------|---|--|--|---------|
| Round 1 | March-April 2018 | Summer 2018 | 2018/19 | 2018/19 | |
| Round 2 | July 2018 | Fall 2018 | 2018/19 | 2018/19 | |
| Round 1 | March-April 2019 | Summer 2019 | 2019/20 | 2018/19 | |
| Round 2 | July 2019 | Fall 2019 | 2019/20 | 2019/20 | Round 1 |
| Round 1 | March-April 2020 | Summer 2020 | 2020/21 | 2019/20 | Round 2 |
| Round 2 | July 2020 | Fall 2020 | 2020/21 | 2020/21 | Round 1 |
| Round 1 | March-April 2021 | Summer 2021 | 2021/22 | 2020/21 | Round 2 |
| Round 2 | July 2021 | Fall 2021 | 2021/22 | 2021/22 | Round 1 |
| Round 1 | March-April 2022 | Summer 2022 | 2022/23 | 2021/22 | Round 2 |
| ... | | | | | |

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Proposed Schedule for 2019-20 – Round 1 *No Change*

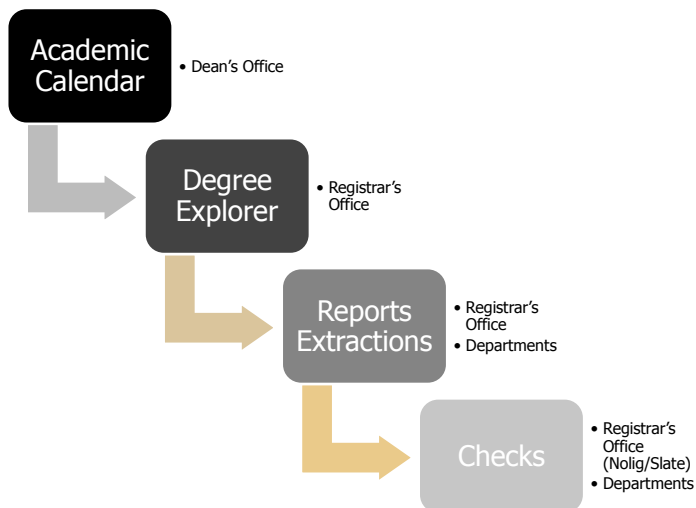
| | Application Period | Department Assessment Deadline | Student Acceptance Deadline |
|----------------|--|--------------------------------|-----------------------------|
| Current Dates | June 29 – July 27 th 2018 | September 10, 2018 | September 17, 2018 |
| Proposed Dates | June 29 th – July 27 th 2019 | September 9, 2019 | September 16, 2019 |

Proposed Schedule for 2019-20 – Round 2

| | Application Period | Department Assessment Deadline | Student Acceptance Deadline |
|----------------|---------------------------------|--------------------------------|-----------------------------|
| Current Dates | March 29, 2018 – April 27, 2018 | June 1, 2018 | June 15, 2018 |
| Proposed Dates | March 11, 2019 – April 12, 2019 | May 10, 2019* | May 17, 2019* |



Pre-requisite Checking



1st Year Prerequisite Checks

- **Start:** a month before the start of the session
- **End:** last day to add a course
 - 100% refund deadline
- Constant consultation with the Admissions
- Systems:
 - Nolij / Slate
- Students who do not meet requirements are REFUSED (REF) and are put back into the course if they meet the requirements

Initial Feedback

1. Degree Explorer (DEX)
 - a. Ability for Dept. to refuse students on DEX
 - b. Enhancement Request
2. Scheduling of exams earlier in the exam period (to help with prerequisite checking)
3. ACORN – Disable students from enrolling into courses for which they do not meet the prerequisite requirement

1. Degree Explorer (DEX)

- a. Ability for Dept. to refuse students on DEX
- b. Enhancement Request - to show **"PREVIOUS" Academic standing** to the Course Requisite Check report so that those making decisions have an idea of which students and how many students might be removed from the course due to suspensions, etc.

2. Scheduling of exams earlier in the exam period (to help with prerequisite checking)

– *Pilot with CMS and Management (Winter 2019)*



CMSSC

- CSCA48H3
(April 10 @ 7 pm)
- MATA22H3
(April 11 @ 7 pm)

MGTSC

- MGAB01H3
(April 11 @ 2 pm)
- MGEA02H3
- (Not Currently Offered)

3. ACORN

Disable students from enrolling into courses for which they do not meet the prerequisite requirements



Contacts:

Naureen Nizam

Associate Registrar and Director of Systems & Operations