Lab Access Requests

Prior to receiving access to Research Laboratory facilities you will need the following:

To Initiate the Process:

__ Submit a completed Key Access Request form, authorized by your supervisor, to the Program Assistant (EV243).

The following must be completed before the key is assigned:

__ Submit the Department Personnel Registration and Emergency Preparedness (PREP form) to Technical Operations Manager (raymond.akbar@utoronto.ca) for review. A completed PREP package will include:

  __ The PREP document with all applicable sections completed
  __ The first page signed by both you and your supervisor
  __ The map of your research lab labeled with all safety equipment listed in the PREP document

Safety Training Requirements:

- EHS002 - Basic Health and Safety Awareness
- EHS528 - Slips, Trips and Falls
- EHS536 - Office Ergonomics

Additional Requirements for individuals working in a Wet Lab:

- EHS101 - WHMIS and Lab Safety Training
- DPES Basic Laboratory Safety Training (virtual)
  o Contact the Technical Operations Manager to register for the training.

To receive your key fob:

__ Submit a $20 deposit (at the time of receipt of key or fob).