1. Launch **Outlook** and tap on **Get Started**. On the next screen, type in your @utoronto.ca email address and click **Continue**.

2. When you see the **Weblogin** screen, enter your UTORid credentials and click **Log In**.
3. Tap **Skip** if you do not wish to add another email account.

4. Swipe though any information screens that come up and tap the checkbox once done. You’ll be taken to your **Inbox**. Email may take a few minutes to setup and synchronize completely.