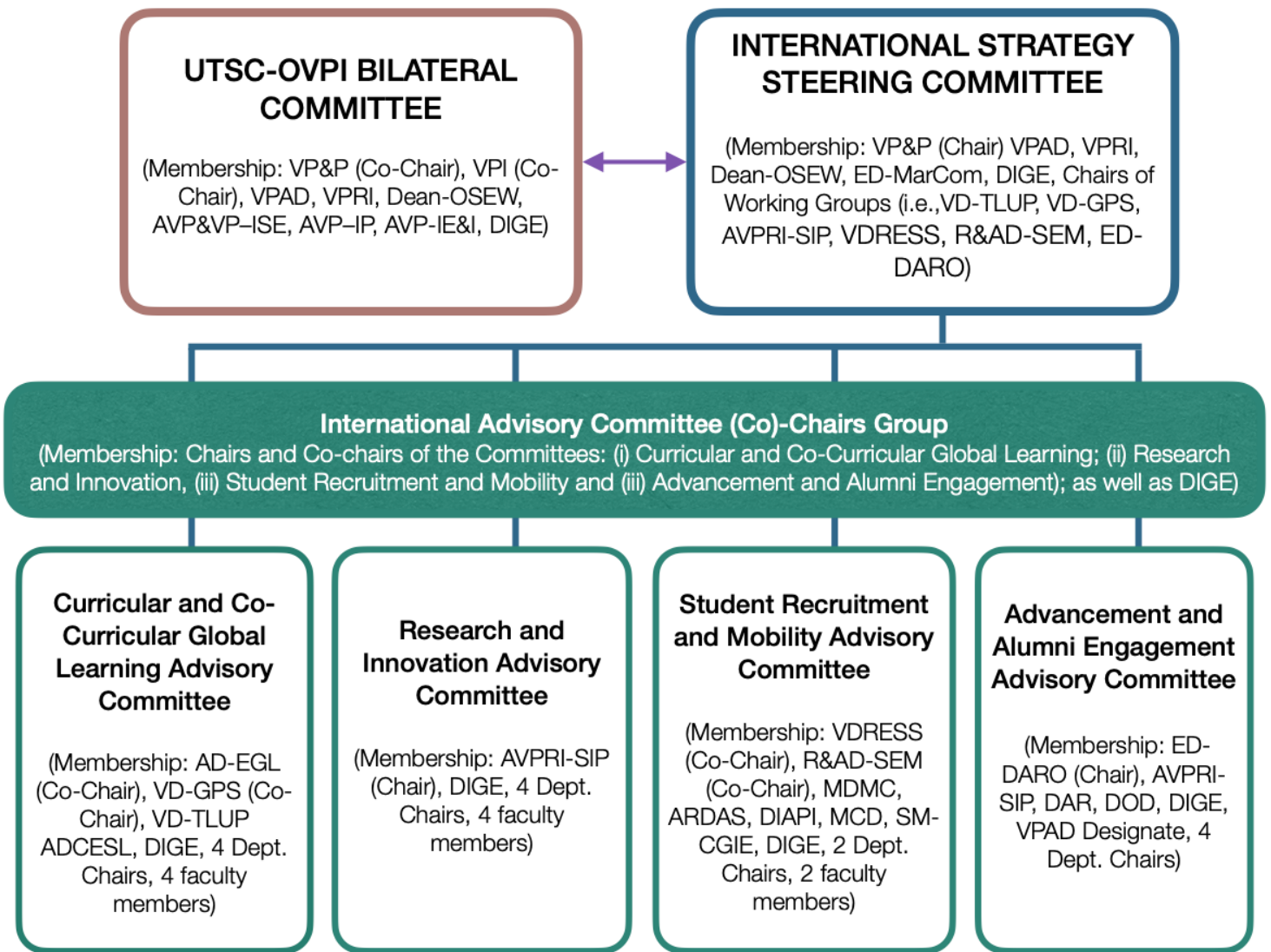


UTSC INTERNATIONAL AND GLOBAL ENGAGEMENT GOVERNANCE STRUCTURE

Purpose: To create a participatory, deliberative, and strategic framework for decision making on international and global activities and initiatives that fosters information sharing and cross-portfolio collaboration, coordination, integration, and coherence and enables effective and efficient impact.

(Approved by UTSC Joint Executive Committee on May 9, 2023)



Meeting Schedule

	FALL				WINTER				SPRING
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
UTSC-OVPI Bilateral Committee	[Blue Bar]				[Blue Bar]				
International Strategy Steering Committee	[Blue Bar]				[Blue Bar]				[Blue Bar]
Curricular and Co-Curricular Global Learning Advisory Committee	[Blue Bar]				[Blue Bar]				[Blue Bar]
Research and Innovation Advisory Committee	[Blue Bar]				[Blue Bar]				[Blue Bar]
Student Recruitment and Mobility Advisory Committee	[Blue Bar]				[Blue Bar]				[Blue Bar]
Advancement and Alumni Engagement Advisory Committee	[Blue Bar]				[Blue Bar]				[Blue Bar]
International Advisory Committee (Co)-Chairs Group	[Blue Bar]				[Blue Bar]				[Blue Bar]

ABBREVIATIONS

AD-EGL - Associate Dean, Experiential and Global Learning
ADCESL - Assistant Dean, Co-Curricular Engagement & Student Leadership
ARDAS - Associate Registrar and Director of Admissions & Student Recruitment
AVP-IE&I - Assistant Vice-President, International Engagement & Impact
AVP-IP - Associate Vice-President, International Partnerships
AVP&VP-ISE - Associate Vice-President & Vice Provost, International Student Experience
AVPRI-SIP - Associate Vice-Principal, Research and Innovation (Strategic Initiatives and Partnerships)
DAR - Director of Alumni Relations
Dean-OSEW - Dean, Office of Student Experience and Wellbeing
DIAPI - Director, International Academic Programs and Initiatives
DIGE - Director, International and Global Engagement
DOD - Director of Development
ED-DARO - Executive Director, Development and Alumni Relations
ED-MarCom - Executive Director, Marketing and Communications
MCD - Marketing and Communications Designate
MDMC - Managing Director for Management Co-op
R&AD-SEM - Registrar and Assistant Dean (Strategic Enrolment Management)
SM-CGIE - Senior Manager, Community, Global & Intercultural Experience
VD-GPS - Vice-Dean-Graduate and Postdoctoral Studies
VD-TLUP - Acting Vice-Dean, Teaching, Learning and Undergraduate Programs
VDRESS - Vice-Dean, Recruitment, Enrolment and Student Success
VP&P - Vice-President and Principal
VPAD - Vice-Principal Academic and Dean
VPI - Vice-President International
VPRI - Vice-Principal Research and Innovation

TERMS OF REFERENCE FOR UTSC INTERNATIONAL AND GLOBAL ENGAGEMENT COMMITTEES

UTSC-OVPI BILATERAL COMMITTEE

Mandate: The Bilateral Committee is the venue for regular engagement with, deliberations on, and coordinating of institution-wide and campus-level initiatives, issues, and decisions to ensure mutuality of priorities, goals and objectives in support of The International Strategic Plan – 2022-27.

Composition and Membership

- VP&P - Vice President and Principal (Co-Chair)
- VPI - Vice-President International (Co-Chair)
- VPAD - Vice-Principal Academic and Dean
- VPRI - Vice-Principal Research and Innovation
- Dean-OSEW - Dean-Office of Student Experience and Wellbeing
- AVP&VP-ISE - Associate Vice-President and Vice-Provost, International Student Experience
- AVP-IP - Associate Vice-President, International Partnerships
- AVP-IE&I - Assistant Vice-President, International Engagement and Impact
- DIGE - Director, International and Global Engagement (Member-Secretary)

Tenure

All members are ex-officio and serve as long as they hold the designated positions.

Meeting Frequency and Rules:

The committee will meet once in each of the Fall and Winter terms and will establish its own rules for the conduct of meetings. It will generally operate by consensus, failing which the relevant institutional authority will make the final decision on any matter requiring a decision.

INTERNATIONAL STRATEGY STEERING COMMITTEE

Mandate:

- 1) The Steering Committee reports to the Vice-President and Principal and has overall responsibility for assessing developments and opportunities in the global higher education and related contexts and developing a cross-portfolio, UTSC-specific strategic directions that deliver on The International Strategic Plan – 2022-27 (TISP) and the UTSC Strategic Plan, Inspiring Inclusive Excellence.

- 2) It provides coordinated, coherent strategic direction to the advisory committees to ensure that each group is developing impactful frameworks, initiatives, and recommendations that promote and support internationalization and globalization at UTSC in its specific area of focus that is mutually supportive, integrated, efficient, and effective.
- 3) It receives and reviews advice from the International Advisory Committees (see below), and makes recommendations to the Vice-President and Principal regarding international and global strategic priorities and initiatives for UTSC.
- 4) Members of the Steering Committee ensure that these priorities and initiatives are appropriately executed within their portfolios in a coordinated, collaborative, mutually reinforcing, effective, and efficient ways.

Composition and Membership:

- VP&P - Vice President and Principal (Chair)
- VPAD - Vice-Principal Academic and Dean
- VPRI - Vice-Principal Research and Innovation
- Dean-OSEW - Dean-Office of Student Experience and Wellbeing
- ED-MarCom - Executive Director, Marketing and Communications
- DIGE - Director, International and Global Engagement (Member-Secretary)
- AD-EGL - Associate Dean, Experiential and Global Learning (Co-Chair of CCGL)
- VD-GPS - Vice-Dean, Graduate and Postdoctoral Studies (Co-Chair of CCGL)
- AVPRI-SIP - Associate Vice-Principal, Research and Innovation (Strategic Initiatives and Partnerships) (Chair of R&I)
- VDRESS - Vice-Dean, Recruitment, Enrolment and Student Success (Co-Chair of SRM)
- R&AD-SEM - Registrar and Assistant Dean (Strategic Enrolment Management) (Co-Chair of SRM)
- ED-DARO - Executive Director, Development and Alumni Relations (Chair of AAE)

*Where circumstances warrant, designates may be appointed in consultation with committee chair.

Tenure

All members are ex-officio and serve as long as they hold the designated positions.

Meeting Frequency and Rules:

- The committees will meet once in each of the Fall, Winter and Spring.
- The committees will establish its own rules for the conduct of meetings. It will generally make decisions by consensus, failing which the majority and minority positions on issues would be communicated to the Vice-President and Principal.

INTERNATIONAL ADVISORY COMMITTEES

Mandate:

- 1) The International Advisory Committees report to and are a valuable resource to the Steering Committee, monitoring and evaluating developments within the scope of their mandate, assessing opportunities and challenges, and making appropriate recommendations regarding priorities and strategies for consideration.
- 2) Based on strategic direction from the Steering Committee, each International Advisory Committee is responsible for developing frameworks, priorities and enabling mechanisms for enhancing UTSC's international and global engagement, prominence, and impact in its specific area of focus.
- 3) Each International Advisory Committee will undertake its responsibilities with the understanding that its work is meant to be collaborative within and across groups, and with a clear regard for mutually informing and being informed by activities in other groups.
- 4) For the avoidance of doubt, International Advisory Committees are not responsible for executing tasks related to international and global activities that are the responsibility of a duly authorized academic or administrative unit. The activities of those units will, however, be responsive to deliberations and recommendations of the International Advisory Committees, as determined by the Steering Committee.

Flexibility with Committee Structure:

The International Advisory Committees may be constituted as subcommittees of existing bodies, where appropriate, to ensure efficiency. If committees are constituted differently from below, chairs will ensure adequate representation of the voices indicated.

The following advisory committees will operate within the governance structure:

- 1) **Curricular and Co-Curricular Global Learning (CCGL)** will operate under the general direction of the VPAD, with a clearly defined mandate that may include, but is not limited to, the following: facilitating curriculum innovations; learning competencies; development of framework field schools and other experiential learning opportunities; funding strategies for program, instructor, and student support; instructor compensation framework; global classroom initiatives and criteria for partnerships funding.

Composition and membership:

- AD-EGL - Associate Dean, Experiential and Global Learning (Co-Chair)
- VD-GPS - Vice-Dean, Graduate and Postdoctoral Studies (Co-Chair)

- VD-TLUP - Vice-Dean, Teaching, Learning, and Undergraduate Programs
- ADCESL - Assistant Dean, Co-Curricular Engagement & Student Leadership
- DIGE - Director, International and Global Engagement
- 4 department chairs
- 4 faculty members

2) **Research and Innovation (R&I)** will operate under the general direction of the VPRI, with a clearly defined mandate that may include, but is not limited to, the following: criteria and strategies for institutional and corporate/government/NGO collaborations and partnership strategy; doctoral clusters; approaches to international funding opportunities; approaches to regional engagement; strategic conference hosting.

Composition and membership:

- AVPRI-SIP - Associate Vice-Principal, Research and Innovation (Strategic Initiatives and Partnerships) (Chair)
- DIGE - Director, International and Global Engagement
- 4 department chairs
- 4 faculty members

3) **Student Recruitment and Mobility (SRM)** will operate under the general direction of the VPAD, with a clearly defined mandate that may include, but is not limited to, the following: approaches to international student recruitment, enrolment, diversification, and success; financial support for outbound international experiences; enriching inbound student experiences; international criteria for selecting exchange program partners; framework for development of regional strategies; safety and security protocols.

Composition and membership:

- VDRESS - Vice-Dean, Recruitment, Enrolment and Student Success (Co-Chair)
- R&AD-SEM Registrar and Assistant Dean (Strategic Enrolment Management) (Co-Chair)
- MDMC - Managing Director for Management Co-op
- ARDAS - Associate Registrar and Director of Admissions & Student Recruitment
- DIAPI - Director, International Academic Programs and Initiatives
- MCD - Marketing and Communications Designate
- SM-CGIE - Senior Manager, Community, Global & Intercultural Experience
- DIGE - Director, International and Global Engagement

- 2 department chairs
 - 2 faculty members
- 4) **Advancement and Alumni Engagement (AAE)** will operate under the general direction of the ED-DARO, with a clearly defined mandate that may include, but is not limited to, the following: strategies for international prospect pipelines; criteria and strategy for regional advancement and alumni engagement; approaches to sustaining international alumni engagement.

Composition and membership:

- ED-DARO - Executive Director, Development and Alumni Relations (Chair)
- AVPRI-SIP - Associate Vice-Principal, Research and Innovation (Strategic Initiatives and Partnerships)
- DAR - Director of Alumni Relations
- DOD - Director of Development
- DIGE - Director, International and Global Engagement
- VPAD Designate
- 4 department chairs

Tenure

Ex-officio members serve as long as they hold the designated positions. Other members will be appointed to 2-year terms, renewable once.

Meeting Frequency, Rules and Subcommittees

- Each International Advisory Committee will meet once in each of the Fall, Winter and Spring.
- Each International Advisory Committee will establish its own rules for the conduct of meetings. It will generally make decisions by consensus, failing which the majority and minority positions on issues would be communicated to the Steering Committee.
- Each International Advisory Committee may constitute subcommittees that may include non-members as the Chair, with approval from the relevant authority from which the committee takes directions (e.g., VP&P, VPAD, VPRI, ED-DARO), may deem appropriate and necessary.

International Advisory Committee (Co)-Chairs Group

The International Advisory Committees will meet to promote cooperation among them, address operational matters, share information on international initiatives, and bring up agenda items and/or issues to the Steering Committee. Bringing these committees together contributes to mutuality and enhanced coordination.

Composition and Membership: Chairs and co-chairs of the Committees:

- Curricular and Co-Curricular Global Learning
- Research and Innovation
- Student Recruitment and Mobility
- Advancement and Alumni Engagement, as well as
- DIGE - Director, International and Global Engagement

Mandate and Meeting Frequency

- It will recommend agenda items for consideration of the Steering Committee based on deliberations of their advisory committees.
- For the purpose of coordination, members will meet once in each of the Fall, Winter and Spring terms.
- It will establish its own rules for the conduct of the meetings.
- Meetings will be coordinated by DIGE (Director, International and Global Engagement).