

UNIVERSITY OF TORONTO SCARBOROUGH

HEALTH AND SAFETY BULLETIN

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PREPARING FOR WINTER

SAND CONTAINERS



Yellow or blue sand containers are placed in areas prone to slippery conditions in the winter. If you notice a slippery path, scoop and spread onto the surface and report the hazard at (416) 287-7579

TRAVEL SAFER

During winter months, visibility decreases as daylight hours are short.

- Travel on lit paths and be aware of surroundings
- Use Travel Safer if traveling alone on campus (e.g. to car)
<https://www.utoronto.ca/police/travel-safer>
- Drivers, use full headlights and drive cautiously

SEVERE WEATHER

When severe weather causes the cancellation of classes or a full campus closure, updates will be communicated via the UTSC website, email, intranet, digital signs, the UTSC Facebook and Twitter (@UTSC) accounts, and the UTSC emergency info line at 416-287-7026

<https://www.utoronto.ca/campus-status>



INDOOR FALL HAZARDS

- Look out for wet floors due to snow tracked indoors, especially near building entrances and elevators, and in high-use student areas such as lecture rooms and teaching labs
- Keep wires, cables and power bars off the floor, especially in areas where water could accumulate
- Keep bulky winter coats and clothing out of lab aisles, or use the designated lockers or bins to avoid creating a trip hazard.



PREPARING FOR EMERGENCIES

Review your emergency response plan for power outages, spills, alarms, etc. at departmental meetings. Refer to UTSC's Emergency Procedures:

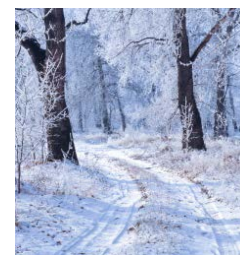
<https://www.utoronto.ca/police/sites/utoronto.ca.police/files/u18/Virtual%20Handbook%20-%20Sept%2021%202017.pdf>

Some questions to consider:

- What are your shutdown procedures in the event of an evacuation?
- What equipment could be damaged or endanger safety during a power interruption (e.g. BSC, -80C freezers)? Examine back-up power and surge protection options.
- Do you have a system in place to back-up sensitive data stored onsite?
- Have you provided primary and secondary contact information to Campus Community Police and to all staff/members?
- Have you planned to continue operations during short and extended periods of interruptions (e.g. setting up remote access, enabling work on laptops and tablets, forwarding phones to mobile phones, etc.)?

IN CASE OF EMERGENCIES

1. Stay calm
2. Call Campus Police at 416-978-2222, 911 or use Code Blue phones for emergencies
3. Ensure safety of personnel and warn others
4. Evacuate to safe area
5. Listen to announcements on mass notification system
6. Check for official announcements on official UTSC webpage, email and Twitter account (@UTSC)
7. Report hazards <http://utoronto.ca/campussafety/report-a-hazard> (e.g. Emergency lighting, evacuation hazards, etc.) to identify ways to enhance safety



FIELD WORK ACTIVITIES

For field courses / research in cold climates, remember to complete the Field Research Safety Planning Record and consider winter hazards in your risk assessment: <https://ehs.utoronto.ca/field-research-safety/>