

**University of Toronto Scarborough  
Joint Health and Safety Committee  
Minutes**

**Date:** Wednesday March 23, 2022  
**Time:** 9:30 a.m. – 11:00 a.m.  
**Location:** Zoom Online Meeting and Arts and Administration Building- AA 160

Present (v)	Absent (v)	Name	Member Category (*)	Certified Member (v)	Work Location (Dept., Bldg., Room)
v		Colleen Reid	M	Non-Union (v)	Associate Director (AccessAbility Services) (Co-Chair)
v		Chai Chen	W	USW (v)	Department of Physical & Environmental Sciences (Co-Chair)
v		Kerri Kistnasami	W	USW (v)	Campus Safety & Security (Secretary)
v		Sivani Baskaran	W	CUPE 3902-Unit1	Department of Physical & Environmental Sciences
v		Dennis Cole	M	Non-Union	Facilities Management
v		Ron Crozier	W	USW (v)	Physical Education & Athletics
v		Jacqueline Deane	W	USW	Department of Management
v		Nina Dhir	W	USW	Department of Psychology
v		Bernadette Fenton	M	Non-Union	Human Resources
v		Pete Genouzos	W	CUPE 3261	Facilities Management- Maintenance
	v	Jon Hayes	W	Carpenters & Allied Workers Local 27	Facilities Management
v		Tony Howe	W	USW	Student Housing and Residence Life
v		Elsa Kiosses	M	Guest	Health and Wellness Centre
v		Doug Lauzon	M	Non-Union	Facilities Management
	v	Carvill Lo	M	Non-Union	Campus Safety & Security
v		Valerie McCann	W	USW	Biological Sciences
v		Joanne Quinn	M	External/Guest	N'Sheemaehn Child Care Centre
	v	Clara Riel	W	USW	Student Housing and Residence Life /Facilities
v		Gail Naraine	W	USW	Department of English
v		Naureen Nizam	M	Non-Union	Registrar's Office
v		Tanya Poppleton	M	Non-Union	Campus Safety & Security
	v	Andrew Quan	W	Unifor, Local 2003	Facilities Management (Engineering)
v		Ann-Marie Smith	W	USW	Department of Social Sciences
v		Phil Smith	W	USW	Food & Beverage Services
	v	Irene Tang	M	Non-Union	Central EHS, JH&S Committee Manager
v		Mary Ann Vernon	W	USW (v)	Library
	v	Rochelle Welch	W	USW (v)	Retail and Conference Services
v		Rongmin Zhao	M	UTFA	Department of Biological Sciences
v		Holly Yuen	EHS Consultant	Non-Union	Campus Safety & Security (EHS)

(\*) **W** – Worker/Non-management (if unionized, record name of union) **M** – Management **E** – Ex-officio

\* Guests --- Cynthia Cole, Environmental Health and Safety – UTSC

Item	Agenda Item	Discussion	Follow-up/Action
1.0	Call to Order Land Acknowledgements	Meeting was called to order at 9:35 am. Welcome Land Acknowledgements were read by Ms. Reid	
1.1	Round Table Introductions of JHSC Members	JHSC Members introduced themselves and the department and union they represent	
1.2	Approval of Minutes of Previous Meeting	Motion to approve the minutes from the meeting held on December 15, 2021. The minutes from the meeting were unanimously accepted as written and distributed.	
1.3	Special Topic- Coronavirus New Developments -UCheck -Masking -Physical Distancing -Vaccine Mandates	<p>-Since our last meeting in December, a lot of changes have occurred. Omicron was heightened in January resulting in the continuation of working from home and restrictions. The return to work plans for January were paused. In the beginning of March, legislation in Ontario started to loosen, and many operations resumed. UofT has decided to take a conservative approach until the end of the academic term and still require health screening (UCheck), vaccine mandates, and masks. Medical masks still being recommended.</p> <p>-Physical distancing no longer required. GATS, EAT, SAT &amp; SEAT are no longer required for events. Ms. Yuen shared 2 links with the committee that contain updated information and guidance from the University with departments returning back to campus.</p> <p>Ms. Reid urged committee members to reach out if anyone had any further questions or concerns.</p>	<p><a href="https://ehs.utoronto.ca/covid-19-information/">https://ehs.utoronto.ca/covid-19-information/</a></p> <p><a href="https://www.utoronto.ca/utogether/safe-return">https://www.utoronto.ca/utogether/safe-return</a></p>
2.0	Items Arising from the Minutes and Responses		
2.1	Campus Project Updates	<p>New projects Ms. Cole reported the following:</p> <ul style="list-style-type: none"> <li>MW roofing repairs have started. Expected to finish later this month</li> <li>ARC data center will begin construction soon to fix a leak issue</li> </ul> <p><b>Ongoing construction is as follows:</b></p> <p>The ARC QUAD project is under construction</p> <ul style="list-style-type: none"> <li>IITS/Library Renovation – Phase 1 is under construction -</li> <li>BV laptop bars on the 2nd, 3<sup>rd</sup>, 4th floors are pending installation of stools</li> <li>Replacing the steps leading to the BV Book Store is ongoing</li> <li>H-Wing Renovations (Psychology, English &amp; ACM): Construction has deficiencies to finish up 5<sup>th</sup> floor of HW</li> <li>SW139/140 renovation is ongoing</li> <li>SW248/249- /250/330 have deficiencies to finalize</li> </ul>	

		<ul style="list-style-type: none"> <li>• SW240.241.242 renovation - is ongoing</li> <li>• SW316/317 renovation is ongoing</li> <li>• SW321/322/323 renovation is ongoing</li> <li>• SW 555- construction is ongoing</li> </ul> <ul style="list-style-type: none"> <li>• Portables are almost all removed outside Science Wing building. There are 4 remaining sections of the last portable left to be cleared out</li> </ul>	
<b>3.0</b>	<b>New Items/Discussions</b>		
<b>3.1</b>	<b>Quarterly Inspection of First Aid &amp; Spill Kit Stations</b>	<p>In-person first aid training has been given the green light to proceed by the University. Blended courses for first aid will resume. With the return of departments, the EHS office will be reviewing the designated stations on campus and will organize hybrid courses for the appropriate coverage. The quarterly email for first aid kits was not sent out this term, but departments coming on site were asked if they need any basic supplies, and were also directed to call campus safety for emergencies and first aid assistance until designates can be re-certified.</p> <p>Quarterly emails for spill kit supplies will be sent out this week.</p>	Ms. Kistnasami will contact identified first aiders who have expired and review designated first aid stations for appropriate coverage
<b>3.2</b>	<b>Walk in Health and Safety Concerns</b>	<p>There were 11 walk-in concerns reported to the EHS office in the last quarter from Dec. 1, 2021 – Feb 28, 2022. Concerns ranged from diesel and exhaust fume complaints coming from the loading dock, as well as Covid-19 concerns around physical distancing and masking non-compliance. EHS assisted with monitoring areas where students gather reminding them of the campus rules. Ms. Yuen urged committee members to give friendly reminders to those they see who are not wearing masks.</p>	<p>Corrective actions were discussed and EHS has followed up with concerns</p> <p>It was noted that Doug Lauzon's team installed an air filtration system in the loading dock. It has improved the situation. Dennis Cole also added that his department is looking into electric forklifts. Door closure system also in place.</p>
<b>3.3</b>	<b>Incident/Accident Review (Healthcare/Lost Time)</b>	<p>Summary of accident/incident reports for the quarter of Dec 1, 2021 – Feb 28, 2022. There were 16 total incidents reported (7 students and 9 employees)</p> <ul style="list-style-type: none"> <li>• There was one incident for the month of December</li> <li>• There were four incidents for the month of October</li> <li>• There were eleven incidents for the month of February</li> </ul> <p>During this quarter, the incidents ranged from injuries of slips, trips and falls related to weather and ice, cuts from moving furniture, and clusters of fainting in a few undergrad labs. Upon investigation of the fainting incidents, there were no environmental factors that were found.</p>	All incidents were reviewed, and action follow ups were recommended where applicable.

		Chemicals were not being used at the time of the incidents. The temperature of the room was in range of the regulated limits but noted that it was on the higher side of the limits. Probable causes were warmer clothes worn for winter along with PPE and masks. EHS and FMD are monitoring activity in these areas.	
3.4	Water Testing	As part of regular building maintenance and the potable water program, Facilities Management has been periodically flushing and testing water on campus throughout the pandemic. Various physical, biological and metal parameters were consistently found to be within acceptable levels, except for one exceedance in a room that was under construction, HW 403. In addition to the pandemic shutdown for the past 2 years, it was also in construction for 2 years prior to the pandemic. Once the water was flushed for a few minutes, the results were well within acceptable levels, hence the exceedance was likely due to the idle pipe in the area. Although not required, FMD put an additional filter in this area as an extra precaution.	
4.0	Monthly Workplace Inspection		
4.1	Completed Inspections and Findings	<p>Chris Armstrong -Biological Sciences Area and Vivarium. Mr. Armstrong reviewed key items from the inspection report that was completed. Highlighted in the report, were a few fume hoods in the lab with low battery or not functioning. There was also a raised drain that could cause a potential tripping hazard, and a fire extinguisher that was suggested for one of the labs.</p> <p>Ron Crozier- Coach House and TPASC (Areas UofT Employees)- Mr. Crozier reviewed key items from the inspection report. Highlighted was uneven concrete and potholes at the MLH which included the parking lot and pathway to tennis courts.</p> <p>Valerie McCann-Social Sciences Building (1-3) &amp; Highland Hall (0,1,2) – Ms. McCann reviewed key items from the inspection report that was completed with Chai Chen. It was highlighted that an automatic door had exposed wires that needed to be cautioned off or repaired. There was also an electrical socket that was not GFCI that was located near a sink.</p>	<p>It was noted that work orders were placed and follow up will take place in the next few weeks for all of the inspections that were submitted for this quarter. (Full inspection details can be found on the JHSC SharePoint)</p> <p>Ms. Poppleton informed the committee that Jennifer Adams, Fran Wdowczyk and herself have been in discussion about safety implementations at the Miller Lash House grounds area. Hoping the plan will address all concerns including lighting, pedestrian access and the uneven areas.</p>
5.0	Other Business		
5.1	Elsa Kiosses- Suggestions for Equity and Inclusivity Agenda Items	<p>Ms. Kiosses discussed with the committee special topics to bring to future meetings such as:</p> <p>-Positive Space Committee – and learning the goals and sharing information learned with our respective departments</p>	Discussions were had on each of the suggestions. The topic suggestions were favoured by the committee to have as future agenda items. The Naloxone subject will need to be reviewed as it would need to be a tri-campus initiative.

		-Mental Health and Training around this topic -Sexual Violence Prevention -Naloxone Training and an opportunity for this campus to carry naloxone as there is an opioid crisis and concerns about poisoning through medication.	UTSC will set up a working group locally and reach out to key stake holders. Need higher approval for this topic. Ms. Kiosses will set up a meeting to outline goals and share information on the subject and report back to the committee. This will be an item on the next agenda. Ms. Kiosses shared this link with the committee: <a href="#">How to Prevent and Respond to Overdose – City of Toronto</a>
<b>6.0</b>	Next Meeting	JH&S Meeting scheduled tentatively for Tuesday June 14, 2022 9:30 am-11:00 am via Zoom (Online Meeting) & AA 160 – Arts and Administration Building	
<b>7.0</b>	Closure of Agenda		

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**SIGNATURES:**

**Colleen Reid**  
**(Management Co-Chair)**

**Chai Chen**  
**(Worker Co-Chair)**

cc: Safety Bulletin Board in each building at UofT Scarborough  
Office of Environmental Health and Safety, 215 Huron Street, 7<sup>th</sup> Floor  
EHS Scarborough Website

cc: Unions – USW, CUPE 3902, and UTFA