Creating an Account

Go to uoft.me/writingcentres

Click on UTSC Writing and Language Support.

Fill in the "Register for a New Account".

You can adjust your email notification preferences.
You can also choose to include your phone number for text notifications.

Please note, not all phone carriers are listed. Even if you do not provide your phone number, you will receive notifications via email.

Review your completed information and complete the registration.

BOOKING AN APPOINTMENT

For more information, please contact us at ctl@utsc.utoronto.ca
How to Book WCONLINE Presentation Skills Appointments

1. Creating an Account

   a. Once signed into WCONLINE, use the drop-menu to select the Presentation Skills calendar.

   b. Use the legend to understand when slots are available or booked.

   c. A new window or tab will appear, where you can select the available appointment and confirm your date, time, and tutor. Fill in the necessary information using the drop-down menus. Upload any necessary documents and click "Create Appointment".

   d. You will receive an email confirming your appointment.

2. Booking an Appointment

   e. On the day of your appointment: click on the email confirmation which includes the link to WCONLINE where you are able to click back on the selected appointment box.

   f. On the day of your appointment: In the new window, click on "Start or Join Online Consultation"

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