How to Book WCONLINE Appointments

1. Creating an Account

   a. Go to uoft.me/writingcentres
   b. Click on the WCONLINE.
   c. Fill in the "Register for a New Account".

You can adjust your email notification preferences. You can also choose to include your phone number for text notifications.

   Please note, not all phone carriers are listed. Even if you do not provide your phone number, you will receive notifications via email.

   d. Review your completed information and complete the registration.

2. Booking an Appointment

   - To book, cancel, or view appointments at your home writing centre, please go to UTSC Writing and Language Support.

   - Go to uoft.me/writingcentres

   - How to Book WCONLINE Appointments

   For more information, please contact us at ctl@utsc.utoronto.ca
1 Creating an Account

a. Once signed into WCONLINE, use the drop-menu to select your desired program.

b. Use the legend to understand when slots are available or booked.

c. Select the available appointment and confirm your date, time, and tutor.

d. You will receive an email confirming your appointment.

e. **On the day of your appointment:** click on the email confirmation which includes the link to WCONLINE where you are able to click back on the selected appointment box.

f. **On the day of your appointment:** In the new window, click on "Start or Join Online Consultation".