

How to Book WCONLINE ELD Consultations

1 Creating an Account

2 Booking an Appointment

a Go to uoft.me/writingcentres

b Click on **UTSC Writing and Language Support**.

c Fill in the "Register for a New Account".

UT-Writing-Centres > University of Toronto Writing Centres

Home | WCONLINE

WCONLINE Writing Centres

To book, cancel, or view appointments at your home writing centre, please go to: [UTSC Writing and Language Support](#)

Register for a New Account

Fill out the form below in order to create a new account on this system. Once you've successfully registered, you'll be able to log in to the system immediately. Questions marked with a * are required.

Email Address *

First Name * Last Name *

Student ID *

telephone number

You can adjust your email notification preferences.
You can also choose to include your phone number for text notifications.

EMAIL PREFERENCES

- Send me an email when my appointments are made, modified or canceled: YES or NO
- Send me an email with center announcements or other mass mailings: YES or NO
- Send me an email to remind me of my upcoming appointments: YES or NO
- Include iCal links with appointment confirmation messages? YES or NO

TEXT MESSAGING PREFERENCES

You have the option of receiving appointment reminders and waiting list "appointment available" notices via text message instead of via email.

In order to enable text messaging, enter your ten-digit mobile phone number and select your carrier below. Once saved, you can [test text messaging](#) by returning here and selecting the new "test" link below.

Depending on your mobile carrier and plan, you may incur charges for receiving text messages. By entering your number below, you agree to be responsible for those charges. In order to opt out of receiving future texts, simply remove your number and carrier below.

Mobile Number Ten Digits, Numbers Only	Mobile Carrier: -- please select --
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Please note that **not all phone carriers are listed**. Even if you do not provide your phone number, you will receive notifications via email.

d Review your completed information and complete the registration.

FAKE REGISTRATION PREVENTION

In order to help prevent fake or automated registrations on this system, please complete the captcha form below.

I'm not a robot

reCAPTCHA
Privacy - Terms

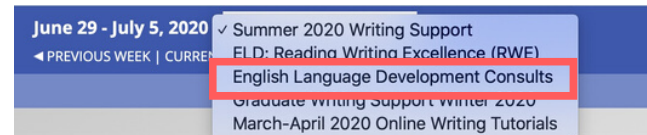
COMPLETE REGISTRATION **CANCEL**

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- a Once signed into WCONLINE, use the drop-menu to select your desired program.



- b Use the legend to understand when slots are available or booked.



- c Select the available appointment and confirm your date, time, and tutor.

A screenshot of the 'Create New Appointment' form. The 'Appointment Date' field is set to 'Wednesday, May 20, 2020: 8:30am to 9:00am'. The 'Staff or Resource' field is set to 'Elaine Khoo (English Language Development Consults)'. Below the form, there are two buttons: 'CREATE APPOINTMENT' (highlighted with a red box) and 'CLOSE WINDOW'.

- d You will receive an **email confirming** your appointment.

- e **On the day of your appointment:** click on the email confirmation which includes the link to WCONLINE where you are able to click back on the selected appointment box

- f **On the day of your appointment:** In the new window, click on "Start or Join Online Consultation"

