**Job Postings**

Apply to Selected Postings: Note: To apply for student TA postings, click here to be redirected to the application page.

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<td>Teaching Assistant</td>
<td>20</td>
<td>1</td>
<td>50-70 hours</td>
<td>2019 Winter</td>
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<td>Teaching Assistant</td>
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<td>1</td>
<td>35-70 hours</td>
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**Posting Details**

**CTLA01H3 Foundations in Effective Academic Communication**

**Job Details:**
CUPE 3902 Unit 1  
Position: Teaching Assistant  
University of Toronto, Scarborough  
Centre for Teaching and Learning  
Posting Date: October 29, 2018  
Application Deadline: November 19, 2018

<table>
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<tr>
<th>Enrollment</th>
<th>Positions</th>
<th>Size of Appointment (hours)</th>
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<td>20 (estimated)</td>
<td>1</td>
<td>50-70 hours</td>
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**Qualifications:**
Course overview: This highly interactive course for English Language Learners is designed to fast-track the development of critical thinking, reading, writing and oral communication skills. Through the emphasis on academic writing and rapid expansion of vocabulary, students will gain practical experience with university-level academic texts and assignment expectations. In this learner-centered course designed to help students struggling with academic English accelerate the development of critical thinking, reading, writing and oral communication skills in academic contexts, there is a strong emphasis on building a learning community that is warm, mutually beneficial and has multidirectional communication that promotes active and voluntary learning. Practicum sessions are motivating, stimulating and provide the model as well as the environment for active, confidence-building participation that develops students’ competence in academic communication. The special focus on rapid expansion of core vocabulary and academic writing provides the foundation and practical experience for students to cope effectively with university-level academic texts and assignment expectations. Students will engage actively in collaborative learning through practicum sessions, assigned group work outside class as well as through online learning. For a full course description see: https://utsc.calendar.utoronto.ca/course/ctla01h3

TA Qualifications:
At least completed a Master’s degree in a relevant field, with minimum 3 years’ experience teaching at the university.
- Evidence of ability to support the development of critical thinking and academic communication skills (especially academic writing) of multilingual university students who have significant English for Academic Purposes needs.
- Relevant experience teaching writing one-on-one and/or teaching in university courses with a significant writing instruction component; having both kinds of experience would be a strong advantage.
- Demonstrated ability and high level of comfort discussing and teaching grammar to students in university courses.
- Experience supporting student learning through an online environment would be essential. Excellent communication and motivational skills, and demonstrated ability to be perceived as highly approachable by students.
- Demonstrated ability to create a lively, highly motivating learning environment and sustain students’ interest in learning (as reflected through student attendance throughout the semester.
- Training in education or applied linguistics would be a great asset.
- Experience working with a diverse group of students and training in second-language instruction at the university level is an asset.
- Demonstrated evidence of active involvement in research in the field of second language writing would be an asset.
- Competence in using Quercus is a requirement.

**Duties:**
Responsible for the practicum sections in a way that establishes a robust highly-interactive learning community both online and in the physical class environment.

- Lead one tutorial per week, scheduled on Wednesdays, 12:00 - 1:00pm.
- Mark projects, assignments and tests. Facilitate the discussion board in a way that stimulates an active and genuine exchange of ideas and deepening of critical thinking skills.
- Responsible for conducting assessments in accordance with criteria specified.
- Provide supportive written feedback and guidance that helps every individual student in the practicum section to improve in vocabulary, critical thinking and academic writing.

Application Requirements:

Applications should be submitted electronically, via the online TA application system: http://www.utsc.utoronto.ca/webapps/taship/

Please also include a cover letter, curriculum vitae (including previous teaching evaluations (if applicable)), a short writing sample (maximum 4 pages) and the names and contact information for three references, and attach as one PDF document.

Notes:

According to the current collective agreement between the University and the Canadian Union of Public Employees, Local 3902, Unit 1, the applicable rates of pay effective January 1, 2019 are as follows:

Undergraduate (UG)/SGS I/SGS II/PDF: $45.33 per hour

Please note that should rates stipulated in the collective agreement vary from rates stated in this posting, the rates in the collective agreement shall prevail.

Department Standards and Policies are available in the Department office and in the CUPE, Local 3902 Unit 1 office. This job is posted in accordance with the CUPE 3902 Unit 1 Collective Agreement. It is understood that some announcements of vacancies are tentative, pending final course determinations, enrollments and available resources. Late applications will not be accepted.

The Centre for Teaching and Learning reserves the right to make partial appointments.

Please apply online:

https://www.utsc.utoronto.ca/webapps/taship/jobs.php?d=4274

Please review application requirements for each posting under the "Duties" section.

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous/Aboriginal People of North America, persons with disabilities, LGBTQ persons, and others who may contribute to the further diversification of ideas.

Positions posted here are open to Graduate Students in the School of Graduate Studies, Postdoctoral Fellows and Undergraduate Students in the University of Toronto.

The University strives to be an equitable and inclusive community, and proactively seeks to increase diversity among its community members. Our values regarding equity and diversity are linked without unwavering commitment to excellence in the pursuit of our academic mission. The University is committed to the principles of the Accessibility for Ontarians with Disabilities Act (AODA). As such, we strive to make our recruitment, assessment and selection processes as accessible as possible and provide accommodations as required for applicants with disabilities. If you require any accommodations at any point during the application and hiring process, please contact Amelia Seto-Hung, Course and Program Assistant, Centre for Teaching and Learning. Email: asetohung@utsc.utoronto.ca

https://www.utsc.utoronto.ca/webapps/taship/modules/postings/student_preview.php?d=4274&action=view&pid=5665#details