Job Details:

University of Toronto Scarborough
Centre for Teaching and Learning
Fall 2019 Teaching Assistant Positions

Each position, as well as the final number of hours for each position, will be dependent on the final enrolment numbers and available financial resources.

<table>
<thead>
<tr>
<th>Enrollment</th>
<th>Positions</th>
<th>Size of Appointment (Hours)</th>
<th>Session</th>
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</thead>
<tbody>
<tr>
<td>25 (estimated)</td>
<td>1</td>
<td>35-50 hours</td>
<td>2019 Fall</td>
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</tbody>
</table>

Qualifications:

A Masters degree in Education, English or other writing-intensive field. Experience with assessing reflective writing and providing constructive feedback. Experience with leading and guiding students and/or peers. Preferred, though not required: knowledge of UTSC’s Service Learning and Outreach program and with the specific pedagogical approach of service learning.

Duties:

The individual will work closely with the CTLB03H1 instructor to assist in the delivery of the Service Learning course, CTLB03H1 Introduction to Service Learning by:

- monitoring and assessing small reflective writing assignments by service learning students and offering formative feedback
- providing guidance, advice and support as needed to students dealing with challenges in their course projects and service learning experiences
- monitoring the submission of student assignments on Quercus and entering marks
- assessing and providing feedback on other class assignments as decided by the instructor
- giving a 1-hour class lesson on reflection and reflective writing

Additional duties as required.

Application Requirements:

Applications should be submitted electronically, via the online TA application system: http://www.utscc.toronto.ca/webapps/ta/ship/

Please also attach a curriculum vitae or resume, the names and contact information of three references and writing samples of your feedback on a student’s reflective writing assignment (maximum 6 pages) as one PDF attachment.

For a full course description see:
https://ssl.uta.utoronto.ca/course/ctlb03h

Notes:

The following rates of pay apply for Undergraduate (UG)/Graduate (G1/G2) TA:

Effective January 1, 2019: $45.33 per hour

Effective January 1, 2020: $46.24 per hour

Please note that should rates stipulated in the collective agreement vary from rates listed in this posting, the rates in the collective agreement shall prevail.

Department Standards and Policies are available in the Department office and in the CUAF, Local 3902 Unit 1 office. This job is posted in accordance with the CUAF 3902 Unit 1 Collective Agreement. It is understood that some announcements of vacancies are tentative, pending final course determinations, enrolments and available resources. Late applications will not be accepted.

The Centre for Teaching and Learning reserves the right to make partial appointments.

Please apply online:

https://www.utscc.utoronto.ca/webapps/ta/ship/

Please review application requirements for each posting under the "Duties" section.

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from visible minority members, women, Aboriginal persons, persons with disabilities, members of sexual minority groups, and others who may contribute to the further diversification of ideas.

Positions posted here are open to Graduate Students in the School of Graduate Studies, Postdoctoral Fellows and Undergraduate Students in the University of Toronto.

The University strives to be an equitable and inclusive community, and proactively seeks to increase diversity among its community members. Our values regarding equity and diversity are linked without unwavering commitment to excellence in the pursuit of our academic mission. The University is committed to the principles of the Accessibility for Ontarians with Disabilities Act (AODA). As such, we strive to make our recruitment, assessment and selection processes as accessible as possible and provide accommodations as required for applicants with disabilities. If you require any accommodations at any point during the application and hiring process, please contact Amella Seto-Huang, Course and Program Assistant, Centre for Teaching and Learning, Email: seto@utoronto.ca