University of Toronto Scarborough
Centre for Teaching and Learning

2019 Summer Teaching Assistant Positions CUPE 3902 Unit 1

Posted on: March 11, 2019
Application Deadline: March 29, 2019

Applications should be submitted electronically, via the online TA application system: http://www.utsc.utoronto.ca/webapps/ta/ship/

Please review application requirements for each posting under the "Duties" section. The Centre for Teaching and Learning reserves the right to make partial appointments.

LATE APPLICATIONS WILL NOT BE ACCEPTED.

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<th>Course Code and Title</th>
<th>Course Enrollment (est.)</th>
<th>Number of Positions (est.)</th>
<th>Size of Appointment in Hours (est.)</th>
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<td>CTLA02H3 Exploring Inter-Cultural Perspectives in Academic Contexts</td>
<td>240</td>
<td>up to 4</td>
<td>90 hours per practicum</td>
<td>Description: The Centre for Teaching and Learning at the University of Toronto Scarborough invites applications for up to four (4) Teaching Assistant positions, each responsible for up to three (3) separate practicum sections for the course. CTLA02H3 is designed for first year, incoming, international students, for whom English is an additional language. The course has a strong focus on the complex and dynamic relationship between language, culture, and context, and the implications for academic/university engagement. In this course students will share their local knowledge and understanding of learning and academic contexts as they work collaboratively to explore various aspects of language, culture and Canadian academic/university life. CTLA02H3 has a two-hour weekly lecture and a two-hour weekly practicum. Practicum sections provide complementary skills development with a practical focus on Academic English language use in higher education and the development of critical and reflective thinking and writing skills. Throughout the course students will be provided with the opportunity to engage in critical discussions and knowledge generation through multiple channels. With a focus on active learning, students will develop their capacity for active participation in class, while exploring their own role in contributing to intercultural knowledge(s). The course has multiple assignments, with larger assignments scaffolded to allow for formative feedback and support. This learner-centered course has a strong emphasis on building a learning environment; prepare and lead one (1), two-hour tutorial per week, per section, with all practicum sections scheduled on Mondays; develop and prepare weekly tutorial activities and quality pedagogical materials as required; mark projects, assignments, tests, midterms and exams as needed; participate in benchmarking sessions as required; assist students with project development, including supporting students in using online applications as needed; conduct assessments in accordance with criteria specified; provide supportive, formative written feedback and guidance in both face to face and online environments that fosters students critical and reflective thinking skills, cultural and linguistic awareness, and academic communication skills development; conduct office hours as requested, and invigilate midterm and final exam as needed.</td>
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Sessional Dates: June 1 - August 15, 2019
Lectures: June 6 - August 1, 2019
Weekly Practicum: All practicum sections are for 2-hours and scheduled for Mondays from June 10 - July 29.
Application Process: Applicants should apply through the Teaching Assistant
community that is mutually supportive. Practicum sessions are expected to support active learning, offer opportunities for skills development in complement with course content knowledge, foster an inclusive learning environment, and encourage participation and engagement.

For a full course description see: https://utsc.calendar.utoronto.ca/course/ctla02h3

Note in the summer session there is no enrolment limit.

Qualifications are: At least a completed Master’s degree in a relevant field; a minimum of 3 years of experience teaching at a university; demonstrated experience and success understanding and supporting international student experience and success; demonstrated, relevant experience teaching academic writing, introductory courses, transitional courses or workshops; demonstrated experience teaching/supporting the development of critical thinking and academic communication skills for first-year students who have significant English for Academic Purposes needs; excellent practicum planning, pedagogical and facilitation skills; demonstrated superior ability to produce quality pedagogical materials and related practicum activities; excellent communication and motivational skills, and demonstrated ability to be perceived as highly approachable by students; a high level of organizational and time management skills in order to manage multiple, weekly practicum sections and provide timely, formative feedback on a high volume of assignments; demonstrated superior skills in providing quality formative feedback on writing and research assignments in a timely manner; a high degree of comfort using educational technologies that support student collaboration and learning, and demonstrated ability and experience using Course Management Systems effectively. Relevant experience teaching writing one-on-one and/or teaching in university courses with significant writing instruction component would be considered an asset. International teaching experience would be considered an asset.

Applicants should attach a cover letter, curriculum vitae (including previous teaching evaluations if applicable), one sample of teaching materials used for an in-class activity related to the development of academic writing or critical thinking, a short writing sample (3 pages maximum), and contact information of three references. All application materials must be submitted as one pdf document.

According to the current collective agreement between the University and the Canadian Union of Public Employees, Local 3902, Unit 1 the applicable rates of pay effective January 1, 2019 are as follows:

Undergraduate (UG)/SGS I/SGS II/PDF: $45.33 per hour

Please note that should rates stipulated in the collective agreement vary from rates stated in this posting, the rates in the collective agreement shall prevail.

Department Standards and Policies are available in the Department office and in the CUPE, Local 3902 Unit 1 office.

This job is posted in accordance with the CUPE 3902 Unit 1 Collective Agreement. It is understood that some announcements of vacancies are tentative, pending final course determinations and enrolment.

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ persons, and others who may contribute to the further diversification of ideas.

Positions posted here are open to Graduate Students in the School of Graduate Studies, Postdoctoral Fellows and Undergraduate Students in the University of Toronto.
The University strives to be an equitable and inclusive community, and proactively seeks to increase diversity among its community members. Our values regarding equity and diversity are linked without unwavering commitment to excellence in the pursuit of our academic mission. The University is committed to the principles of the Accessibility for Ontarians with Disabilities Act (AODA). As such, we strive to make our recruitment, assessment and selection processes as accessible as possible and provide accommodations as required for applicants with disabilities.

If you require any accommodations at any point during the application and hiring process, please contact Amelia Seto-Hung, Course and Program Assistant, Centre for Teaching and Learning. Email:asetohung@utsc.utoronto.ca