

BIO B33 H3 Y Human Biology: Development and Anatomy
 COURSE OUTLINE – Summer 2016 – Dr. Connie Soros

Welcome to BIOB33. The following syllabus lists class times, lecture topics, grading scheme, protocol for illness/absence and people involved in the course. Please contact me if you have any questions.

THIS IS NOT AN ONLINE COURSE, YOU MUST COME TO CLASS

- Week 1 (May 2) Lecture 1 – Introduction to Anatomy, Primary Tissues
 (nomenclature, regions, histology of primary tissues)
- Week 2 (May 9) **Lab 1** – *Histology of primary tissues*
 (May 9) Lecture 2 – Skin, Peripheral Nervous System
- Week 3 (May 16) Lab 2 – *Surface Anatomy & Skeleton I*
 (May 16) Lecture 3 – Form (development)
- Week 3 (May 23) Victoria Day Holiday – NO LECTURE OR LABS THIS WEEK
- Week 5 (May 30) Lab 3 – *Surface Anatomy & Skeleton II* – Quiz 1 (on Lab 2)
 (May 30) Lecture 4 – Musculoskeletal 1
- Week 6 (June 6) Lab 4 – *Musculoskeletal I*
 (June 6) Lecture 5 – Musculoskeletal 2
- Week 7 (June 13) – Lab 5 – *Musculoskeletal II* – Quiz 2 (on Lab 4) (READING WEEK)
 (June 13) Lecture 6 – Musculoskeletal 3
- Week 8 (June 20) Lab 6 – *Respiratory, Digestive Systems*
 (June 20) IN CLASS MIDTERM (Lectures 1-5)
- Week 9 (June 27) Lab 7 – *Reproductive & Urinary Systems*
 (June 27) Lecture 7 – Respiratory System
- Week 10 (July 4) Lab 8 – *Cardiovascular System and Heart & Brain* Quiz 3 (on Lab 7)
 (July 4) Lecture 8 – Digestive System
- Week 11 (July 11) Lab 9 – *Heart and & Brain and Laboratory Review* Quiz 4 (on lab 8)
 (July 11) Lecture 9 – Urinary & Cardiovascular Systems
- Week 12 (July 18) Lab 10 – *Endocrine System – In Class Assignment*
 (July 18) In class lab exam (in lecture period, Labs 1-8)
- Week 13 (July 25) Lab 11 – *Senses and Sensory Organs*
 (July 25) Lecture 10 – Blood and Lymphatic Systems & Senses and Sensory Organs
- Week 14 (Aug. 1) Civic Holiday – NO LECTURE OR LABS THIS WEEK

Lectures: Mondays 12:00noon-2:00pm Rm: SW 309

Labs: **Mondays** PRA001 9:00am-12:00pm Rm SW 321; PRA002 9:00am-12:00pm Rm SW 323
 PRA003 2:00pm-5:00pm Rm SW 321; PRA004 2:00pm-5:00pm Rm SW 323
 PRA005 7:00pm-10:00pm Rm SW321

*If you need to switch your lab section for any reason, this must be done through ROSI and not the professor or TAs or technicians (otherwise you will not receive any marks for lab material)

Lectures and ppt slides will be available on blackboard prior to lectures, if diagrams are unlabeled, labeled diagrams are not available online (ie. you must come to class) there will also be readings assigned in most lectures. If you are away, please make arrangements to obtain this information from another student.

Midterm (covers lectures 1-5): In lecture period 12:00-2:00pm Monday June 20. The makeup will be scheduled 1-2 weeks later and can only be written with proper medical documentation

Final Laboratory Exam: In lecture period 12:00-2:00pm Monday, July 18.

Final Exam Period: Saturday, August 6th – Saturday, August 20th (we will have a written final exam scheduled in this period)

Texts (all available at the UTSC bookstore)

Required Textbook: **Human Anatomy** 8th edition, Pearson Publishing
 Frederic H. Martini, University of Hawaii
 Michael J. Timmons, Moraine Valley Community College
 Robert B. Tallitsch, Augustana College

Packaged with **Mastering A&P**™ student access code, Martini's **Atlas of the Human Body** and **PAL (Practice Anatomy Lab)** CD (this package also includes eText and ePAL)

Required Laboratory Manual: **Fetal Pig Dissection Guide 3rd ed.** James S. Miller

Electronic resources:

These websites have been useful to students in the past for studying photos of some course material. The information in the lectures and required textbook will always be taken as correct if there are discrepancies between sources:

<http://www.whitman.edu/biology/vpd/main.html> (Virtual pig Dissection)

www.pathguy.com (atlas of histology and pathology)

<http://www.lab.anhb.uwa.edu.au/mb140/> (archive of histological sections)

Distribution of Marks:

Midterm Examination	30%
Laboratory Quizzes and Assignment	10%
Final Laboratory Examination	25%
Final Written Examination	35%

Laboratory and lecture examinations include ALL the lecture, laboratory, required reading and cited text figure material for the particular topics covered on the examination. In other words, lecture material may appear in a laboratory examination and vice versa.

Lecture Examinations: the exact format of a particular lecture exam will be announced ahead in class. Lecture exams typically include short answer such as multiple choice, fill in the blanks, definitions, matching type questions, labeling diagrams, etc. There may also be short and/or long essay questions. The Final exam may be the same format and may be cumulative, although with slightly less emphasis placed on material from the first half of the course. The final exam will be held during the final exam period.

Final Laboratory examination: This exam will focus on material we have covered in the labs including histology, fetal pig anatomy, surface anatomy and the skeleton. It will include both a slide show with questions in addition to a written portion.

**** Missed Exams (Lecture and Lab) – students who miss an exam for reasons entirely beyond their control may, **within 72 hours of the missed exam**, contact Dr. Soros and bring a written request for special consideration explaining the reason for missing the test and attaching appropriate documentation (UTSC medical note (the only acceptable medical note) which must be completed by a doctor). The date and format of the makeup test will be announced in lecture, on blackboard and via email**

**** Missed Lab Quizzes – students who miss a lab quiz for reasons entirely beyond their control may, **within 72 hours** of the missed exam, contact your TA and bring a written request for special consideration explaining the reason for missing the quiz and attaching appropriate documentation (UTSC medical note (the only acceptable medical note) which must be completed by a doctor). Your TA will discuss the date and format of the makeup quiz with you.**

**** Note: if you miss the laboratory final exam, there will not be a makeup exam, your final exam will be worth 60% and like for all makeup exams, proper medical documentation must be provided.**

The UTSC Medical Certificate can be found here for your convenience:

http://www.utsc.utoronto.ca/~registrar/resources/pdf_general/UTSCmedicalcertificate.pdf

For medical reasons, the attending physician (who must be registered with the College of Physicians and Surgeons) must complete the Standard University of Toronto Medical Certificate. Copies of the standard University of Toronto Medical Certificate are available on the BIO A02 Course Webpages on Blackboard (see link under FAQ Section); it is also available on the UTSC Registrar's Website.

<http://www.illnessverification.utoronto.ca/>

The date/time of the original lab or test that was missed **MUST BE CLEARLY INDICATED** as well as a clear statement of the medical problem. Make sure that the Student's Name and UTSC Student Number are clearly indicated.

NOTE: Reasons such as work, vacation, sleeping-in, other tests/exams and assignments in other courses are **NOT ACCEPTABLE** reasons for not completing work in this Course.

Please see the BIOB33 blackboard site for more information on tests, missing tests and exam viewing during the semester.

Students who miss the Final Exam must contact the Registrar's Office (at http://www.uts.utoronto.ca/~registrar/current_students/deferred_exams) and follow the procedures outlined in order to arrange to write a Deferred Final Exam. The Deferred Final Exam will be scheduled during the December 2016 Exam Period. (Note: The format of the Deferred Final Exam may differ from the original Final).

The University of Toronto is dedicated to fostering an academic community in which the learning and scholarship of every member may flourish, with vigilant protection for individual human rights, and a resolute commitment to the principles of equal opportunity, equity and justice.

ACCESSABILITY STATEMENT

Students with diverse learning styles and needs are welcome in this course. In particular, if you have a disability/health consideration that may require accommodations, please feel free to approach me and/or the AccessAbility Services Office as soon as possible. I will work with you and AccessAbility Services to ensure you can achieve your learning goals in this course. Enquiries are confidential. The UTSC AccessAbility Services staff (located in S302) are available by appointment to assess specific needs, provide referrals and arrange appropriate accommodations (416) 287-7560 or ability@uts.utoronto.ca.

ACADEMIC INTEGRITY STATEMENT

Academic integrity is essential to the pursuit of learning and scholarship in a university, and to ensuring that a degree from the University of Toronto is a strong signal of each student's individual academic achievement. As a result, the University treats cases of cheating and plagiarism very seriously. The University of Toronto's Code of Behaviour on Academic Matters (<http://www.governingcouncil.utoronto.ca/policies/behaveac.htm>) outlines the behaviours that constitute academic dishonesty and the processes for addressing academic offences. Potential offences include, but are not limited to:

IN PAPERS AND ASSIGNMENTS: Using someone else's ideas or words without appropriate acknowledgement. Submitting your own work in more than one course without the permission of the instructor. Making up sources or facts. Obtaining or providing unauthorized assistance on any assignment.

ON TESTS AND EXAMS: Using or possessing unauthorized aids. Looking at someone else's answers during an exam or test. Misrepresenting your identity.

IN ACADEMIC WORK: Falsifying institutional documents or grades. Falsifying or altering any documentation required by the University, including (but not limited to) doctor's notes.

All suspected cases of academic dishonesty will be investigated following procedures outlined in the Code of Behaviour on Academic Matters. If you have questions or concerns about what constitutes appropriate academic behaviour or appropriate research and citation methods, you are expected to seek out additional information on academic integrity from your instructor or from other institutional resources (see <http://www.utoronto.ca/academicintegrity/resourcesforstudents.html>).

People:

Instructor: Dr. Connie Soros
Office: SW563B
***E-mail: csoros@uts.utoronto.ca (please do not e-mail more than once in 48 hours, I promise to answer all queries as soon as I can) ***
Please use your UofT email address and be sure to include BIO B33 in the subject line
OFFICE HOURS: I will be available on Mondays 11:00-12:00 or after directly class, and Thursdays 11:00-12:00pm either in my office or in the teaching laboratory, or by appointment

Teaching Assistants: will provide contact information in the first lab (this information will be available on blackboard as well)

Laboratory Coordinator:

Joanne Pearce

Office: SW322

E-mail: pearce@utsc.utoronto.ca