Job Posting for Casual position

Title: Outreach Leader (2 positions available)
Work-Study term: September 3rd 2019 – April 30th 2020
Salary: $15.00/hr plus 4% vacation pay plus 10% benefits
Work Hours: Monday-Friday and some weekends. Hours may vary (approximately 6-10 hours per week)

Job Description:

Under the Department of Athletics & Recreation, the Outreach leaders will assist in managing the Outreach team. The team is responsible for the promotion of sports and recreation programs offered at UTSC and at the Toronto Pan Am Sports Centre (TPASC). The Leaders will provide on-going communication and ensure high performance from the team. Work will primarily consist of creating weekly schedules, providing term report and statistics and facilitating planning of promotional activities. Other duties may involve communication with campus groups for collaborations and participation in special events.

Minimum Qualifications:

Education/Eligibility: Must be enrolled as a University of Toronto Scarborough student from September 2019 to April 2020

Experience: Must have a passion for physical activity and an understanding of the Department of Athletics & Recreation programs and facilities; Experience in leading a team is an asset

Skills: Communication and creative thinking skills are necessary. Must have exceptional leadership and interpersonal skills. Must feel comfortable in presenting in front of small and large groups.

Other: Ability to work with minimum supervision and flexibility towards work hours. Hours will vary weekly. Some weekends and evenings required.

Email your cover letter and resume to:

Gaby Zhou
Program Ambassador
Gaby.zhou@utoronto.ca

DEADLINE TO SUBMIT APPLICATION: THURSDAY AUGUST 15th 2019 11:59 pm