Assistant Invigilators Needed
Department of Arts, Culture and Media
CUPE 3902 –Unit 1
EMERGENCY POSTING

Posted on: Wednesday, November 14, 2018
Applications Due: Monday, November 26, 2018

Assistant invigilators are needed for the Fall 2018 Final Exam period. The job is posted in accordance with the Collective Agreement between the Governing Council of the University of Toronto and the Canadian Union of Public Employees, Local 3902 (unit 1).

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<th>Dates of Appointment</th>
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| December 7 – 22, 2018 | • Distribution and collection of test and examination materials.  
• Taking attendance and collection of signatures.  
• Escorting students to and from washroom facilities  
• Monitoring activities within the examination room. |

Please complete the attached application and submit via email to Milene Neves (neves@utsc.utoronto.ca) or visit AA326 to pick up an application form (in envelope beside door). Selected assistant invigilators will be contacted by email.

If during the application and/or selection process you require accommodation due to a disability, please contact Milene Neves (neves@utsc.utoronto.ca).

Duties of these positions shall be performed at the campus on which the position is located. Where the duties are intended to be performed at another location, such other location will be specified in the posting.

In accordance with the current CUPE 3902 collective agreement, the rate of pay for assistant invigilators is $29.28 per hour. Please note that should rates stipulated in the collective agreement vary from rates stated in this posting, the rates stated in the collective agreement shall prevail.