*Sample CV in application for Master of Science in Linguistics (Research)*

NB: The order of sections will vary based on your background, and expectations in your discipline. Check with faculty members!

Leslie Winters, H.BSc.

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# **EDUCATION**

**University of Toronto, Honours Bachelor of Science** Expected 2016

Majors in Psycholinguistics and History, CGPA: 3.5/4.0

* Relevant Courses: Audiology, African Linguistics, Francophone Culture

**Oxford University**  2014 – 2015

International Exchange Program: Historical Studies

**AWARDS, SCHOLARSHIPS & FELLOWSHIPS**

**Gordon Cressy Student Leadership Award, University of Toronto**  2016

*Award recognizes students who have made outstanding extra-curricular contributions to the University community*

**Scholarship, Fondation Baxter et Alma Ricard**  2015

*Award supports high-potential French-speaking Canadians living in minority language situations in obtaining education at the best institutions in the world*

# **RESEARCH INTERESTS**

* Phonetic Dialect Differences in Francophone Speakers
* French Diaspora Groups and Migration Patterns

**PROJECTS & PAPERS**

**Undergraduate Thesis - Supervisor: Dr. James Strong** 2016

Thesis topic: Diversity in Learning in Francophone Settings (A-)

**Action Research Project – French in the Community (FREC59)** 2015

* In partnership with *Le Centre francophone*, assisted in development and implementation of evaluation process for pilot program placing French-speaking youth in part-time jobs

**Essay - African Linguistics (LINC44)** 2014

* The Ongoing Evolution of French Creole in Post-Colonial African Nations (A-)

**PRESENTATIONS & CONFERENCES**

**OISE/UT, Ministry of Education’s Symposium on Educational Research** 2015 Undergraduate student representative

* With team, shared evaluation process developed with *Le Centre francophone*

# **RESEARCH EXPERIENCE**

# **OISE - Language Competency Program**  2015 – 2016

# Research Assistant - Supervisor: Dr. Pierre St. Jean

# Reviewed language competency tests for consistency in assessment measures with the French Competency Guidelines (2009) and revised tests according to findings

# Conducted focus groups to assess tests’ reliability and validity

# **Ontario Institute for Studies in Education - Transitions Program**  2013 – 2014

Research Assistant - Supervisor: Dr. Edwin Topen

* Conducted ethical review development for research focusing on the challenges of transitioning from a French Immersion program to an English only educational setting
* Conducted 25 interviews with students utilizing oral history methodologies
* Collected and analyzed data through transcription technology and audiology equipment

**LEADERSHIP & CO-CURRICULAR ACTIVITIES**

**African Students Association** 2015 – 2016

Director of External Relations

* Directed Community engagement portfolio through strengthening campus and community connections through local events
* Managed a team of four students and provided oversight and direction to all ASA events
* Facilitated community training workshops for potential students

**East African Students Association (EAST)** 2015 – 2016

Member

* Developed professional networking series that provided students an opportunity to engage with working professionals
* Organized de-stressor events for students every month
* Supported the work of community organizations in the local community by connecting students to volunteer and leadership opportunities

**Linguistics Students Association** 2014 – 2016

Member

* Attend monthly general meetings and supported preparation of these events through inviting faculty and students to participate
* Regularly voiced student concerns to council and strengthened POC student engagement through partnered events with ASA and Caribbean Student’s Association

**Harry Potter Alliance**  2014 – 2016

* Supported Scarborough General Hospital’s literacy program through organizing book donation drives, fundraising and mentor youth
* Directed the creation of mentorship program that paired a child with a university student
* Facilitated anti-oppression workshops focused on inclusion by integrating important themes of the Harry Potter Series

**VOLUNTEER EXPERIENCE**

**Young Diplomats Ethiopian Youth Development Group** Summer 2015

Youth Mentor and Facilitator

* Facilitated discussions and activities with youth members
* Provide mentorship to youth ranging from 11 to 18 years of age
* Conducted conflict management and leadership skill development training sessions

**University of Toronto Scarborough (UTSC) Women's Centre** September 2014 – May 2015

Front Desk Assistant

* Assisted students with finding resources and services
* Monitored Women’s Centre drop-in hours

**PROFESSIONAL EXPERIENCE**

## Ministry of Transportation - Communications Branch Summer 2016

## Policy and Program Assistant

* Developed understanding of ministry projects and communication formats such as daily news bulletins, monthly newsletter and correspondences
* Supported the translation and marketing of MTO engagement sessions or project reports for bilingual Ontarian communities
* Created proposal for the improvement of French language services during public consultation processes

**University of Toronto - Department of Student Life**  2013 – 2016

Lead Peer Mentor

* Coordinated UTSC’s First Generation Peer Mentorship Program through providing organization support such as matching mentors with mentees
* Supported conflict resolution through mediation process
* Advised the development of a francophone section of the First Generation Peer Mentorship Program

**TECHNICAL & PROFESSIONAL SKILLS**

* Proficient in Microsoft Office: Word, Excel, PowerPoint
* Proficient in Statistical Analysis Tools: SPSS, R²
* Proficient in Mapping Tools: ArcGIS

**LANGUAGES & ADDITIONAL TRAINING**

**Leadership Training Course**, Rotman School of Business 2017

**Facilitation Certificate**, English Language Development Centre, UTSC 2015

**Languages:** French (proficient), Spanish (intermediate), English (native), French Creole (proficient)