The Academic Advising & Career Centre works with UTSC faculty and staff to support academic success inside and outside the classroom.

We have a team of Career Counsellors, Career Strategists, and Employer Engagement Coordinators who work alongside our Academic & Learning Strategists to support students to make a connection with their choice of academic program and their career path.
We can help prepare students for engaging in Experiential Learning (EL) placements.

Topics that we can cover through an in-class or tutorial session, or run as an independent session include:

**Professionalism in the Workplace**
What is professionalism, and why is it so important? This workshop will teach students about professional image, communication and self-management strategies as well as workplace rights and safety.

**Communication Styles at Work**
This workshop focuses on how to build a positive and professional workplace relationship by taking a deeper look into diverse communication styles. Students reflect and identify their communication strengths to tailor their message to people with different communication styles.

**Targeted Resumes**
Employers often ask students to present their credentials for EL placements. We can work with the students to create a resume that ensures that they market themselves effectively, highlighting skills developed through their academic studies and extra-curricular activities.

**Be Interview Ready**
We can provide students with effective interview strategies to demonstrate the best version of themselves during interviews.

**How to Get Research Experience**
This workshop helps students to explore resources, different ways to develop research experience and learn how to put together a strong application for a research opportunity.

**Pre & Post EL Placement Reflection**
A series of 2 workshops: Part 1 will assist students in starting to think about their career expectations in relation to their chosen program and setting goals of what they want to get out of their experiences. Part 2 will focus on reflections, supporting the student to make sense of their experience, how it meets their course learning outcome(s) and career related goals and overall to strengthen their experience in the classroom.
What is Community Engagement
Using an anti-oppressive lens, this workshop will help students understand the asset-based approach to community engagement, what it means for UTSC to be identified as an anchor institution, and the value of building intentional relationships with community agencies and their members. Hosted by Student Life Programs and the International Student Centre.

Cross-Cultural Learning
Taking an anti-oppressive approach, this workshop will support students in understanding and communicating with people from different cultures and engage with them effectively. Cultural proficiency encompasses being aware of one’s own world view and developing positive attitudes towards cultural differences. Hosted by Student Life Program and the International Student Centre.

Work Study
The AA&CC hosts the Work Study program at UTSC. From assisting with writing an engaging job description, effectively recruiting to get the best candidate, and coaching on the job, we can assist faculty in making the most of this program while providing students with an enriching opportunity.

Please note that strategies useful for success in the Work Study program and for other forms of Experiential Learning are available in the Professional Development Workbook available in CLNx: Log into clnx.utoronto.ca > Jobs & Recruitment > Work Study

Don’t see what you want?
We can also develop customized workshops to meet your specific needs.
Below is a list of experiential learning programs and events we offer to help students better prepare for the workplace. We can discuss how these can be adapted for your course.

Chat with Professionals (Online)
Students will learn about a day or a week in the life of a professional – usually a UTSC alumnae – with a small group of fellow students (usually 5-15). Students will have the opportunity to ask questions about their career path and the current job market in this 1 hour session.

Virtual Job Shadowing (Online)
Students spend a half-day with a professional learning about what they do! NEW: Students will complete a hands-on project and present their work to the professional for real-world feedback!

Career and Industry Panels
Students participate in a facilitated moderated discussion with 3-4 representatives from a specific industry (i.e. Health and Wellness) or program (i.e. Psychology).

Speed Networking
Professionals share their career story in a small group setting (approximately 3-5 students/recent grads). After 3-4 rotations, the participants are invited to an open mix and mingle. This event provides students with an opportunity to learn about different careers, the current job market, and the transition from school to work.

In the Field
The ‘In the Field Program’ bridges career exploration and the job search process by introducing a group of students to the multiple careers that can be found within one organization through a site visit. (Suspended due to COVID-19 restrictions).

For more information, contact Wei Huang, Career Counsellor at 416 208-5139 or weinancy.huang@utoronto.ca.

The AA&CC supports the Career and Co-Curricular Learning Network (clnx. utoronto.ca) for UTSC campus partners.
This platform can assist with the management of Experiential Learning programs that involve placements by allowing the posting of opportunities, collection of applications and tracking student progress. For more information, contact Wai-Lam Liu, Marketing & Systems Coordinator at 416 208-2902 or wailam.liu@utoronto.ca.