MEMORANDUM

To: All Faculty, University of Toronto Scarborough

From: Professor Rick Halpern, Dean and Vice-Principal (Academic)

Date: February 24, 2015

Re: Newly created position of Vice-Dean Faculty

The academic portfolio at UTSC has evolved and developed in significant ways over the course of my first five-year term as Dean, including an expansion of our faculty complement. As a result, I believe that my portfolio would be better served by a new vice-decanal position responsible for faculty affairs, which would hold the title of Vice-Dean Faculty. This position would align well with similar positions in the Office of the Vice-President and Provost, and in the Faculty of Arts and Science.

The responsibilities of the Vice-Dean Faculty will include:
- Development of a campus faculty complement plan;
- Oversight of academic HR matters;
- Leadership in faculty mentoring initiatives;
- Leadership in faculty recognition initiatives;
- Labour relations with UTFA, CUPE, and USW.

I have consulted widely regarding the creation of this new Vice-Decanal position, including with the UTSC Principal and Executive, the Vice-Deans and Assistant Dean, the UTSC Chairs and academic directors, and my tri-campus decanal colleagues. In accordance with the Policy on Appointment of Academic Administrators, IV.C.B3, I have formed an advisory committee with the following membership:

- Professor Rick Halpern (Chair), Dean, UTSC
- Professor Mark Schmuckler, Vice-Dean, Undergraduate
- Professor Christine Bolus-Reichert, Chair, Department of English
- Professor Patricia Landolt, Chair, Department of Sociology
- Professor Andrew Mason, Chair, Department of Biological Sciences
- Professor David Zweig, Chair, Department of Management

The Committee will be meeting in the near future to consider candidates for the Vice-Dean Faculty. Your nominations would be welcomed. Please send them to the attention of Jacqueline Deane by e-mail to deanhr@utsc.utoronto.ca no later than March 6, 2015. If you would rather talk to me directly, please call me at (416) 287-7027.