Appendix D

Memorandum of Understanding

between

The Ontario Institute for Studies in Education (OISE)

and

The University of Toronto Scarborough (UTSC)

For a Framework for Clinical Psychology at the University of Toronto

This Memorandum of Understanding (MOU) provides a framework for the current and future development of Clinical Psychology as a tri-campus program at the University of Toronto. This MOU is in keeping with the principles and objectives of the University of Toronto's Towards 2030 long-range planning document including:

(i) The development of graduate programs on all three campuses: St. George, UTSC, and UTM; and

(ii) Non-duplication of doctoral stream graduate programs across the three campuses.

Currently the tri-campus Graduate Department of Psychology at the University of Toronto, based at the St. George Campus, offers a graduate program in Psychology; and the Department of Applied Psychology and Human Development at OISE offer M.A. and Ph.D. degrees in School and Child Clinical Psychology (SCCP) and Counselling Psychology (CP). These latter graduate programs are accredited by the Canadian Psychological Association (in the case of SCCP, in the provision of training in Clinical Psychology and School Psychology and in the case of CP, in the provision of training in Counselling Psychology for Psychology Specialists) and lead to registration as either school, clinical, and/or counselling psychologists with the College of Psychologists of Ontario (CPO).

It is proposed that the M.A. and Ph.D. in Counselling Psychology change its name to Counselling and Clinical Psychology in order to more accurately reflect the content of its M.A. and Ph.D. degree programs. In addition, the name of the existing field in these two degree programs will be changed from Counselling Psychology for Psychology Specialists to Clinical and Counselling Psychology.
In keeping with the University of Toronto’s *Towards 2030* vision, the Psychology Department at UTSC has made a proposal to become a graduate department based on the Scarborough Campus (UTSC) and to potentially offer other degree programs as well as an M.A. and Ph.D. in Clinical Psychology.

In order to facilitate the independent and joint aspirations of the Psychology Programs at UTSC and OISE and to respect the University of Toronto’s principle of non-duplication of doctoral stream research graduate programs, it has been agreed that a tri-campus framework for *Clinical Psychology* will be established. An M.A. and Ph.D. in Counselling and Clinical Psychology will be offered jointly by the Department of Applied Psychology and Human Development at OISE and the Department of Psychology at UTSC and in a manner that is commensurate with the affinity and established interconnectedness among the other programs in each Department. The UTSC Psychology department will establish a graduate unit called the “UTSC Graduate Department of Psychological Clinical Science”.

To facilitate this initiative, three changes will be made. First, the name of the M.A. and Ph.D. degrees in Counselling Psychology will be changed to Counselling and Clinical Psychology. Second, the name of the existing field for Psychology Specialists will be changed to Clinical and Counselling Psychology. This field, housed in APHD, is based on a bio-psycho-social model, has an emphasis on diversity and a focus on adults, and follows a scientist-practitioner model of pedagogy and training. Third, the introduction of a new field, Clinical Psychology, which will be housed in the UTSC Graduate Department of Psychological Clinical Science (UTSC-CP), builds on the research strengths in personality, neuropsychological, and neuroimaging-based approaches to assessment and follows a clinician-scientist model of pedagogy and training. These modifications are undergoing the approval of the Faculty Councils of each division.

1. Governance of the program

1.1. Administrative Structure for programs collaborating from different Departments and Graduate Units

The M.A. and Ph.D. in Counselling and Clinical Psychology will be administered and delivered jointly by the Psychology Departments at OISE and UTSC in a manner that respects the interconnectedness among programs in APHD and UTSC-CP and the affinity between the two fields. This complex structure differs from the majority of graduate programs at the University of Toronto that are offered by a single department or graduate unit.

1.2. Graduate Units and Reporting Structures

A Program Director reports to both the graduate Chair of APHD and the graduate Chair of the Department of Psychological Clinical Science at UTSC. The two co-Chairs report each to their Faculty Dean. There is a Council of Deans composed of the Deans at OISE and UTSC and includes the two Department graduate Chairs. The Program Director chairs a Program Committee composed of the two Program Coordinators (one for each field) and one graduate faculty member from each of the two departments. The Program Director is appointed by the Council of Deans.
The two fields in the M.A. and Ph.D. in Counselling and Clinical Psychology will each appoint a Program Coordinator from the faculty involved in each field. It is expected that the two Coordinators will work together on matters of mutual concern.

The Program Committee will address matters that are of joint concern (e.g., course content, admissions, course offerings) and make recommendations to the participating Departments. Disagreements will be resolved, in the first instance, by the Department graduate Chairs that oversee the respective fields, and if that fails, the Council of Deans.

1.3. Admissions

The Counselling and Clinical Psychology M.A. and Ph.D. Programs will adhere to the admission requirements for M.A. and Ph.D. students as specified by the School of Graduate Studies at the University of Toronto.

Students apply through the SGS online application system to the one program, Counselling and Clinical Psychology; applications are vetted initially by the department for each field, then decisions on offers are made jointly by representatives of each department; offers are issued to the program and to one field or the other with an indication that students in field 1 will be associated with APHD and those in field 2 will be associated with UTSC-CP. Students are registered in the program and in the field; department registration and enrolment will follow the location of the field.

At the time of application students will be required to identify a preference for a specific field as well as for a potential supervisor with whom they would work if admitted to the program.

2. Curriculum

The Program Committee for Counselling and Clinical Psychology M.A. and Ph.D. will determine and agree on issues related to curriculum development. There will be a concerted effort to share courses and resources. To this end, where relevant, issues related to curriculum development will be determined as well in relation to other sister graduate programs in APHD and UTSC-CP.

New courses and course changes will be developed by the Program Committee in Counselling and Clinical Psychology and approved by the requisite governance bodies as determined by the UTQAP process.

Major and minor program modifications, courses offered collaboratively by each collaborating unit in Counselling and Clinical Psychology, as well the implications of such program modifications for courses offered collaboratively with other programs in APHD and UTSC-CP, will require approval by the requisite governance bodies as determined by the UTQAP process.
Because this program is jointly delivered by two faculties, the amendment process will be as follows. Minor modifications that affect only one field are first considered by the Program Committee and then routed through their respective faculty/campus councils for approval and for information at the other faculty/campus council. Minor modifications that affect both fields are first considered by the Program Committee and then routed for approval to both faculty/campus councils for approval. Major modifications whether affecting one or both fields are considered first by the Program Committee and then routed to both faculty/campus councils for approval.

The Counselling and Clinical Psychology Program Committee will work collaboratively on promotion of the program, and the program website. However, collaborating Graduate Departments from the specific fields will be free to develop pages within their departmental websites to provide information on the programs and their fields, and affinity (where relevant) with other programs in APHD and UTSC-CP, after review by the Program Committee.

3. Resources

3.1. Revenue Sources, Tuition Fees and Program Expenses

The revenue sources for graduate education derive largely from tuition and Ontario government funding in the form of Basic Income Units (BIUs). BIU income for the university is a set quota from the provincial government and applies only to domestic students. The University allocates this quota to its various academic divisions. Accordingly the Graduate Departments participating in the Counselling and Clinical Psychology Program will have separate quotas.

Tuition fees for M.A. and Ph.D. research programs are determined both by provincial guidelines and approved by the University of Toronto's Governing Council. There is a common program tuition fee for both fields. Ancillary student fees are determined on a campus basis.

BIUs and tuition funding will follow students based on the field selected.

Each participating Graduate Department will handle their finances separately. Costs related to stipends and other course related expense for courses in the Counselling and Clinical Psychology programs will be apportioned to the field that identifies the need for the courses.

Program expenses are to be met from BIU and tuition income. These include student funding packages, administrative support, and technical support. Student funding packages derive from the university's funding commitment to graduate students in research stream programs. It is expected that funding will come from a variety of sources including program income, teaching assistantships, graduate assistantships, and support from student's supervisors as a stipend or research assistantship.

The minimum graduate funding package level will be decided for the program overall. The composition of the package including relative weighting of various funding components will be determined separately for each field.
Instructional activities, clinical placement services, and the provision of testing materials requiring additional expenditures beyond the normal amounts budgeted will be covered by the field identifying the need for additional resources.

3.2. Faculty

The Graduate Chair of each Department nominates the faculty members from their division for Graduate Faculty Membership (GFM). With SGS approval, GFMs are held in the Department where the faculty member will be teaching/supervising in the field. In some cases, further cross-appointments for GFMs to the other department may be made.

It is anticipated that faculty members associated with each field will be cross-appointed to the graduate unit of the other field.

3.3. Graduate Teaching and Supervision

The level of graduate teaching for each field in the Counselling and Clinical Psychology Programs will depend on the respective departmental workload policy of each Graduate Department and other teaching obligations of each collaborating unit and will be assigned by the Department Chairs of each collaborating unit. For academic units in which the departmental chair is distinct from the graduate chair, the policy on workload policy indicates the two chairs must be in agreement on teaching load for graduate courses. For participating UTSC faculty members who primary graduate appointment is not in UTSC Clinical Psychology, consultation and agreement with the primary graduate chair will also be required.

The level of graduate student supervision will be decided within each Graduate Department, and will depend on mutual interest of faculty and students across fields and programs, departmental policies, and resources as they relate to research funding. Faculty members are expected to participate in the graduate supervisory committees both within a field and on occasion, as research area indicates, between fields and programs in an area of specialization.

4. Program Delivery

4.1. Program Requirements

Program requirements are structured according to the accreditation requirements of the Canadian Psychological Association (CPA) and will lead to registration by the College of Psychologists of Ontario (CPO). Given the distinct character of each field, variations in course availability and requirements are to be expected within the constraints of accreditation, and registration requirements. To ensure a smooth transition, the Counselling and Clinical Psychology programs will seek the guidance of the accrediting body (i.e. Canadian Psychological Association) as the program develops. Accreditation in Clinical Psychology will be sought jointly for both fields as soon as feasible.
4.2. Supervisory Committees and Department Oversight

Supervisors will be drawn from the specific fields in the Counselling and Clinical Psychology Program within which the student is working as well as faculty in interconnected programs. Supervisory committees may include faculty members from across fields, as appropriate.

Students will be registered in the department/Faculty for their field. The Chair of the Graduate Department responsible for the field will monitor student progress, ensure adequate supervision, handle grade reporting, and all academic matters related to students’ registration in the program.

5. MOU Review and Amendment

Consistent with the requirements of CPA accreditation, this agreement will be reviewed each year coincidental with the Annual Report to CPA about the program to determine whether any changes are necessary. The MOU shall be in effect from the date of signing until such time as the program is re-evaluated for accreditation.

Amendments can be made at any time by mutual agreement of the participating faculties.

Chair, OISE Applied Psychology and Human Development

Chair, UTSC Psychology

OISE Dean

UTSC Dean