

ECO GALLERY 2012 & PHOTO CONTEST SUBMISSION FORM

SECTION 1: GUIDELINES FOR SUBMISSIONS

1. All photographs submitted must be original photographs taken by you using a camera. Any digital manipulation must have been performed by you. All artwork submitted must be created by you including the drawing, painting and colouring.
2. The University of Toronto Scarborough respects the original copyright and intellectual property. You will retain full copyright of the submitted photography.
3. Each photograph must be listed in the submission form on the next page. Your photographs must be labeled on their reverse side with your name, the title of the image, location and the year it was taken. Each piece of artwork should also be listed in the submission form on the next page.
4. Please ensure that your photos fit the assigned size of 4"x6", 5"x7, 8"x10", and that no printing or distinguishing marks can be seen on the entry (i.e. no date stamp, creator name, etc.). **You can submit a maximum of 5 photographs.**
5. By submitting your artwork and photos, you are stating that no species were harassed or harmed nor were any natural ecosystems disturbed or damaged in the process of obtaining your photo.
6. Photo entries from students, staff, faculty and alumni of the University of Toronto Scarborough will be accepted along with non-UTSC members.
7. By submitting your photos and artwork, you are hereby agreeing that they may be displayed by the University of Toronto Scarborough in the Sustainability Office Eco Gallery, and used for reprint and promotional materials without any compensation. If you would like to donate your photos for use in future UTSC galleries and auctions as well, please make your selection on the entry form on the next page.
8. Any persons included and identifiable in the photographs should have granted permission in writing for use of their image, and if this is not available upon request by the Sustainability Office then the photograph(s) will not be eligible for display or award.
9. All submissions will be reviewed by Sustainability Office and selected photos will be displayed at the event. If your submission is selected, you will be notified via email. The three most outstanding photographs selected will be awarded with prizes. **Winners will be notified via email following the event.**
10. All attempts should be made to ensure that photo content will not be derogatory or offensive to any members of the community at UTSC. As the exhibition is focusing on issues relating to sustainability, natural environments and sustainable development; please submit photographs that are linked with these themes. Suggested content categories are listed on the advertising poster. Photographs taken from anywhere in the world are accepted.
11. Please bring your photographs and/or artwork for submission along with this two-page form to the Sustainability Office (located in Meeting Place, Room SW213B) no later than Tuesday February 17th 2012 at 5:00pm (slide photos with completed form under office door if it's closed).

For Queries or comments, please contact the Sustainability Office
sustain@utsc.utoronto.ca , Tel: 416-208-2679

SECTION II: ENTRY FORM

Full Name: _____

STATUS AT UTSC (please circle): STUDENT STAFF FACULTY NON-UTSC MEMBER

STUDENT NUMBER (if applicable): _____

EMAIL ADDRESS: _____

PHONE NUMBER: _____

Please read the statements below and circle your selection

I have read, understood and agree to comply with all the above guidelines **YES** **NO**

I hereby grant permission for my submitted photographs and/or artwork to be used and displayed in future galleries and entered into charity auctions held by the University of Toronto Scarborough

YES **NO**

Note: If you select No, please collect your photographs from the Sustainability Office after the Gallery event between March 2th and March 12th, 2012. You are requested to bring along identification to collect your photographs.

I would like my name (first initial and last name only) to be displayed with my photograph(s) in the Eco Gallery held in the Meeting Place at UTSC. **YES** **NO**

Photographs and Artwork Submitted:

Please remember to **LABEL** each photograph/artwork on its **REVERSE SIDE** as explained in No.3 on the previous page.

Entry No.	PHOTO/ ARTWORK TITLE	LOCATION TAKEN/DRAWN (City, Country)	YEAR (drawn/taken) (approximate)	Additional caption or description of artwork (Optional)
1				
2				
3				
4				
5				

I hereby grant permission for my submitted photograph(s) and/or artwork as listed above to be used by the University of Toronto Scarborough for display, reprint and promotional materials, with no expectation of compensation.

Signature: _____

Date: _____

For queries or comments, please contact the Sustainability Office
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