

## [Kids Tennis Registration Steps](#)

- 1) Go to [www.utsc.utoronto.ca/~athletics/tennis](http://www.utsc.utoronto.ca/~athletics/tennis) and click on the registration link (**available March 21**)
  - 2) Click on the **My Account** tab and enter the Membership and PIN numbers supplied to you. **For new participants an account will need to be created. Returning participants can call 416-287-7099 for their login ID and PIN.**
  - 3) Select **Update Information** and enter the information (name, gender, DOB) for each child that will be taking lessons. After each child, click on **Add Another Person** until all children have been entered. A parent will also need to be added as the main contact for the account. Confirm contact information, then click **Submit Changes**
  - 4) To enroll in tennis lessons, click on the **Activities** tab. Select **Children and Youth-UTSC → Tennis**
  - 5) Select the lesson you wish to register for.
  - 6) Click **Add** next to the session you wish to attend. From the drop down menu, select the child's name you wish to register. The name will turn blue if the child has been approved.
  - 7) To register another child or to register in another session click on **Continue Shopping**. Repeat steps 5 and 6 until you have finished registering, then select **Go to checkout**.
- if you register the wrong child into a session or wish to change sessions, click the remove button next to the one you wish to change.**
- 8) **Proceed to Checkout**
  - 9) Enter the main contact information for each child. When done select **Save and Go to Checkout**.
  - 10) This page will show what you have registered for and the total amount owing. Enter your credit card information to complete the transaction. A confirmation page will appear, please print off this page for your records. Your tennis lesson registration is now complete.
  - 11) An information sheet and tennis tag will be mailed to you.