

All-Star Day Camps Registration Steps

- 1) Go to www.utoronto.ca/~athletics and click on registration link
- 2) Click on the **My Account** tab and enter the Membership and PIN numbers supplied to you. **For new campers a new account will need to be created. This option will NOT be available until March 20, 2012 at 8:00 am. March 20th is also the registration date for all campers.**
- 3) Select **Update Information** and enter the information (name, gender, DOB) for each child that will be attending camp. After each child, click on **Add Another Person** until all children have been entered. A parent will also need to be added as the main contact for the account. Confirm contact information, then click **Submit Changes**
- 4) To enroll in camp programs, click on the **Activities** tab. Select **Children and Youth-UTSC**
- 5) Select the camp you wish to register for (i.e tennis, multi-sport, etc.) and then select the session you wish to attend.
- 6) Click **Add** next to the session you wish to attend. From the drop down menu, select the child's name you wish to register. The name will turn blue if the child has been approved.
- 7) To register another child or to register in another session click on **Continue Shopping**. Repeat steps 5 and 6 until you have finished registering, then select **Go to checkout**.

→ **if you register the wrong child into a session or wish to change sessions, click the remove button next to the one you wish to change.**
- 8) Once you proceed to **checkout**, you will be given the chance to purchase the meal plan and extended care options. Please select the appropriate button for these options. By selecting yes, you are adding the corresponding amount to your total.
- 9) Enter the health and emergency contact information for each child. When done select **Save and Go to Checkout**.
- 10) This page will show what you have registered for and the total amount owing. Enter your credit card information to complete the transaction. A confirmation page will appear, please print off this page for your records. Your camp registration is now complete.