

## Deferred/Rewrite Exam Request Form

**DEADLINE: ONE MONTH PRIOR TO FIRST DAY OF EXAMS**

The actual date is posted on the AccessAbility Services Website, in the Resource Lab, and in the office.  
Students who do not meet the deadline will be unable to write with our office.

**Name:** \_\_\_\_\_ **Student Number:** \_\_\_\_\_

**Course Code/Lecture and Tutorial Section:** \_\_\_\_\_

**Instructor:** \_\_\_\_\_

**Original Date of Test:** \_\_\_\_\_

Have you received the letter granting your petition to defer or rewrite your exam?  Yes  No  
**NOTE:** When you receive the letter stating the date and time of the exam you must make a copy and submit to AccessAbility Services. This can be done after you have submitted this form.

AccessAbility Services requires permission to provide your name and student number to the Registrar's office in order to set up your exam accommodations with our office.  
Do you consent to this?  Yes  No

### Assistive Devices/ Accommodations Requested

- Computer (Word Processor)    Scantron Assist    Scribe (Writing Assistant)
- Enlarged Print    Visual Technology ---  CCTV    Zoomtext    Tape Recorder
- Kurzweil    Dragon    Other: \_\_\_\_\_

### Scheduling Concerns:

Once the final exam schedule is published, please review your schedule and contact the Examination Officer if you have any scheduling concerns. (i.e. three consecutive exams, two exams scheduled in the same time slot etc.)

If you have any immediate concerns, please note them below:

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**Student Signature** \_\_\_\_\_

Date Received:

- On Time  
 Letter received  
 Late

Comments: