

AccessAbility Services Course Registration Form

All students must submit a copy of their ROSI timetable along with this form in order for their information to be processed.

Date: _____

Student Name: _____

Student Number: _____

Session: Fall (September – December)

Winter (January – April)

Spring (May – August)

Course Code <small>(i.e. PSYA01H3F)</small>	LEC Section <small>(i.e. LEC01)</small>	TUT/PRA Section <small>(i.e. TUT0003)</small>	Instructor Name & Teaching Assistant <small>(if applicable)</small>	Class Location <small>(Rm. #)</small>	Note Taking Required* <small>(Y/N)</small>

NOTE TAKING

If note taking accommodations are approved:

- What is your preferred contact type with your note taker: Direct or Anonymous

- Indicate an **e-mail address*** that we can provide to the note taker if they type their notes (in order for them to e-mail you their notes directly as this results in a more efficient exchange of notes): _____

* You can set up an email that does not identify you (i.e. student@hotmail.com, etc). This will allow the note taker to send the notes directly to you, while maintaining your anonymity.

CLASSROOM ACCESSIBILITY

Do you require an accessible classroom? Yes No

If you answered yes, do you consent to the disclosure of your name to the Registrar's Office?* Yes No

*Note: This information is required in order to ensure that your classrooms are accessible.

STUDENT STATEMENT OF RESPONSIBILITY:

- I understand that:
 - It is my responsibility to submit a copy of my ROSI timetable with this course registration form.
 - I must pick up my Letters of Introduction and deliver them to my instructors within one week of submitting this course registration form.
 - I must pick up note taking packages from *AccessAbility* Services and deliver them to my instructors along with the Letters of Introduction. (Note: This only applies to students who receive note taking accommodations).
 - I must notify *AccessAbility* Services if I make any changes to my course timetable and/or contact information.

- I have reviewed all information on this form and confirm that the information is accurate.

Student Signature: _____ Date: _____

<p><u>FOR OFFICE USE ONLY</u></p> <p>Date received: _____</p> <p>Letters of Introduction Printed: _____ Letters of Introduction Picked up: _____</p> <p>Comments: _____</p> <p>_____</p> <p>_____</p>
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