JOB POSTING

Summer 2017 Invigilators
Dept of Psychology
Term Tests & Final Exams

DEADLINE: May 24, 2017, 4:30PM

Only CURRENT REGISTERED U of T STUDENTS (CUPE 3902, Unit 1) are eligible to apply

Invigilators and Assistant Invigilators are needed for the Summer 2017 academic term for both term tests and final examinations.

You must be a currently registered University of Toronto student to be eligible.

Assistant Invigilators: Duties will be limited to the distribution and collection of tests and examination materials, the taking of attendance and collection of signatures, escorting of students to and from washroom facilities, and monitoring activities within the examination room. In accordance with the CUPE 3902 Unit 1 Collective Agreement, the rate of pay for an Assistant Invigilator is $28.76/hour + 4% vacation pay.

Invigilators: Duties include the above-mentioned responsibilities of Assistant Invigilators plus: Ensuring adherence to examination regulations and addressing suspicious behaviour and cheating, attending to test-takers’ questions, assisting in the administration of the exam. In accordance with the CUPE 3902 Unit 1 Collective Agreement, the rate of pay applicable for TA classifications: UG; SGS I & II; $43.65/hour + 4% vacation pay.

Please visit the Department of Psychology’s website to download an application form (www.utsc.utoronto.ca/~psych/). Submit your application in by the deadline posted above in one of the following ways: 1) in person to Nina Dhir in SW-427F; 2) by mail, addressed to Nina Dhir, University of Toronto Scarborough, Dept of Psychology, 1265 Military Trail, Toronto, ON M1C 1A4; 3) by fax to (416) 287-7642 -ATTN: Nina Dhir; 4) through email (scanned copy) to ndhir@utsc.utoronto.ca

Late applications will not be accepted.

You will be notified of the status of your application within two weeks after the deadline

Department Standards and Policies are available in the Department of Psychology office and in the CUPE Local 3902 Unit 1 office. This job is posted in accordance with the CUPE 3902 Unit 1 Collective Agreement. It is understood that some announcements of vacancies are tentative, pending final course determinations and enrolment. Posted April 25, 2017