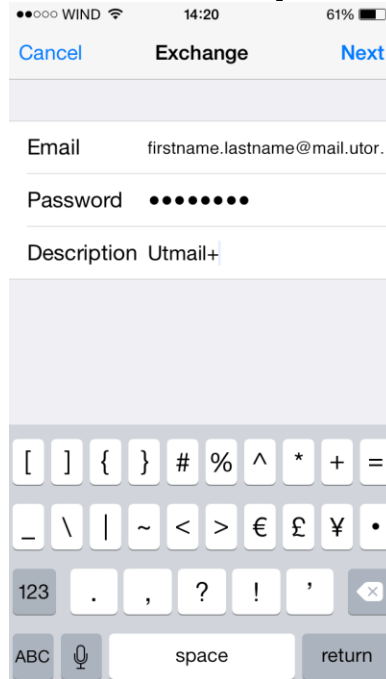




If you are experiencing difficulty connecting, you may need to verify your UTORid account credentials. Please visit this website: <https://www.utorid.utoronto.ca/cgi-bin/utorid/verify.pl> If everything is ok, you should see the message: "Your UTORid and password have been checked and should work."

1. From the Home screen, choose **Settings**, then **Mail, Contacts and Calendars**, then **Add Account**.
2. Tap the option **Exchange** and enter in your email address and password, as shown below:



3. Your device should use auto-discover to fill in your username and server automatically. If it fails, you can manually enter in the information:

**Server:** outlook.office365.com  
**Domain:** Leave blank  
**Username:** firstname.lastname@mail.utoronto.ca  
**Password:** your UTORid password

4. It may take some time for your device to fully download your email. If you experience any difficulties, contact the Student Helpdesk.