If you are experiencing difficulty connecting, you may need to verify your UTORid account credentials. Please visit this website: https://www.utorid.utoronto.ca/cgi-bin/utorid/verify.pl If everything is ok, you should see the message: “Your UTORid and password have been checked and should work.”

1. From the Home screen, swipe down from the top of the screen and click on Settings. Tap on the option Accounts.

2. Tap on the option Email, Calendar and Contacts and tap the Advanced button (circled in red below):

3. Select the option Microsoft Exchange ActiveSync and fill in your details as shown below. Tap DONE when complete. Your mail may take a while to load into your inbox if you have a large amount of messages.

   - **Description:** UTMail+ Email
   - **Domain:** leave it blank
   - **Username:** firstname.lastname@mail.utoronto.ca
   - **Email Address:** firstname.lastname@mail.utoronto.ca
   - **Password:** your UTORid password
   - **Server Address:** outlook.office365.com
   - **Port:** 443
   - **Use SSL:** Set to ON
   - **Use VPN:** Set to OFF
   - **Push:** Set to ON
   - **Sync Interval:** greyed out
   - **Sync Timeframe:** 30 days