To the University of Toronto Scarborough Campus Council, University of Toronto Scarborough,

Your Committee reports that it met on Tuesday, February 11, 2014 at 4:00 p.m. in the Council Chamber, Arts and Administration Building, with the following members present:

**Present:**
- Ms Kathy Fellowes (Chair)
- Professor Suzanne Erb (Vice-Chair)
- Professor Rick Halpern, Dean and Vice-Principal (Academic)
- Professor Julie McCarthy, Interim Vice-Principal, Research
- Dr. Johann Bayer
- Professor William R. Bowen
- Professor Nick Cheng
- Dr. Curtis Cole
- Mr. Adrian De Leon
- Professor Kelin Emmett
- Ms Ariane Ganji
- Professor John Hannigan
- Professor Rena Helms-Park
- Professor Sherri Helwig
- Mr. John Kapageridis
- Professor Heinz-Bernhard Kraatz
- Professor Michael J. Lambek
- Professor Patricia Landolt
- Mr. Andrew Leung
- Professor Nathan R. Lovejoy
- Professor Andrew C. Mason
- Professor Karen Lyda McCrindle
- Ms Victoria Owen
- Professor Stephen Rockel
- Ms Paulina Rousseau
- Professor Larry A. Sawchuk
- Professor Mark A. Schmuckler
- Professor Grace Skogstad
- Professor Andre Sorensen
- Ms Tisha Tan
- Dr. Sisi Tran
- Professor David Zweig

**Non-Voting Assessor:**
- Ms Annette Knott
- Ms Lesley Lewis

**Secretariat:**
- Mr. Jim Delaney
- Ms Amorell Saunders N’Daw
- Ms Rena Parsan
Regrets:
Mr. Syed W. Ahmed  
Professor Daniel Bender  
Professor George S. Cree  
Mr. Luki Danukarjanto  
Ms Hanan Domloge  
Professor David J. Fleet  
Dr. Brian Harrington  
Professor Paula Hastings  
Professor Matthew Hoffmann  
Mr. Jerry Jien

Dr. Nancy Johnston  
Dr. Sarah D. King  
Professor Garry Martin Leonard  
Professor Alice Maurice  
Professor John Robert Miron  
Dr. Christopher Ollson  
Ms Charmaine Ramirez  
Ms Lindsay Raoufi  
Professor Bill Seager  
Ms Georgette Zinaty

In attendance:
Dr. Shelly Brunt, Lecturer, Department of Biological Sciences  
Professor Leslie Chan, Senior Lecturer, Centre for Critical Development Studies  
Professor Connie Guberman, Senior Lecturer, Department of Historical and Cultural Studies  
Dr. Mandy Meriano, Department of Physical and Environmental Sciences

1. Chair’s Remarks
The Chair welcomed members to the meeting, and welcomed Professor Kelin Emmett and Mr. John Kapageridis who participated in the meeting via teleconference. She congratulated Professor Rick Halpern on his reappointment as Dean and Vice-Principal (Academic) of UTSC for the next five years.

2. Assessor Reports
There were no reports from the Assessors.

3. Undergraduate Program Revisions
The Chair reported that there were twelve proposed revisions for approval, and noted that the detailed proposal for each change were provided with the meeting documentation.

a. Minor modifications to curriculum submitted by the Department of Anthropology

Professor Halpern introduced the item and congratulated the Department of Anthropology on an exceptional review they received from the external reviewers who were most interested in their work on program renewal. Professor Schmuckler highlighted that the Department of Anthropology proposed minor modifications to the requirements of four programs and seven new courses. He reported that consultation had taken place within the department and that the proposal was reviewed by the Dean’s Office.

On motion duly made, seconded and carried,
YOUR COMMITTEE APPROVED,

THAT all minor modifications to curriculum in the Department of Anthropology, as recommended by the Dean and Vice-Principal (Academic), Professor Rick Halpern, in the proposal dated January 23, 2014, be approved effective April 1, 2014 for the academic year 2014-15.

b. Minor modifications to curriculum submitted by the Department of Arts, Culture and Media

Professor Halpern introduced the item and expressed how pleased he was with the work done by the Department. Professor Schmuckler reported that the Department proposed minor modifications to the requirements of three programs, adding eight new courses, and changing the level of one existing course. He advised Committee members that consultation had taken place within the department and that the proposal had been reviewed by the Dean’s Office.

On motion duly made, seconded, and carried,

YOUR COMMITTEE APPROVED,

THAT all minor modifications to curriculum in the Department of Arts, Culture and Media, as recommended by the Dean and Vice-Principal (Academic), Professor Rick Halpern, in the proposal dated January 23, 2014, be approved effective April 1, 2014 for the academic year 2014-15.

c. Introducing two streams to the currently undifferentiated Specialist program in Arts Management (B.A.)

Professor Halpern applauded colleagues in the Specialist program in Arts Management who embraced experiential learning, for which the campus takes pride. Professor Schmuckler explained that the Department was proposing two streams to the Arts Management program. One was designed to give students an understanding of Arts Management through academic courses and the other was designed to enhance the student’s understanding through substantial exposure to its practice through work term placements. He also indicated that a minor modification to the program was necessary with the addition of four new courses. He indicated that consultation had taken place within the department and that the proposal was reviewed by the Dean’s Office.

On motion duly made, seconded, and carried,

YOUR COMMITTEE APPROVED,

THAT “Standard” and “Field Placement” streams being introduced to the existing undifferentiated Specialist program in Arts Management (B.A.), recommended by the Dean and Vice-Principal (Academic), Professor Rick Halpern, in the proposal dated January 15, 2014, be approved effective April 1, 2014 for the academic year 2014-15;and
THAT four associated new courses: VPAB17H3, ACMC01H3, ACMD01H3 and ACMD02H3, aforementioned in the proposal dated January 15, 2014, be approved effective April 1, 2014 for the academic year 2014-15.

d. Introducing a new Major in Molecular Biology, Immunology, and Disease (B.Sc.) where there is an existing Specialist program (Molecular Biology and Biotechnology- formerly called the Specialist in Cell and Molecular Biology)

Following Professor Halpern’s brief introduction, explained that the proposal was consistent with the department’s academic planning and priorities, and would involve current faculty within the department. He highlighted that no new courses were associated with the new Major program, that consultation had taken place within the department, and that the proposal was reviewed by the Dean’s Office.

On motion duly made, seconded, and carried,

YOUR COMMITTEE APPROVED,

THAT the proposed Major in Molecular Biology, Immunology, and Disease (B.Sc.), as recommended by the Dean and Vice-Principal (Academic), Professor Rick Halpern, in the proposal dated October 22, 2013, be approved effective April 1, 2014 for the academic year 2014-15.

e. Minor modifications to curriculum submitted by the Centre for Critical Development Studies

Professor Halpern introduced the item and congratulated the Centre for Critical Development on a positive review they received from the external reviewers who were pleased with the Centre’s progress. Professor Schmuckler indicated that the Centre proposed minor modifications to three programs, that consultation had taken place within the department, and that the proposal was reviewed by the Dean’s Office.

On motion duly made, seconded, and carried,

YOUR COMMITTEE APPROVED,

THAT all minor modifications to curriculum in the Centre for Critical Development Studies, as recommended by the Dean and Vice-Principal (Academic), Professor Rick Halpern, in the proposal dated January 23, 2014, be approved effective April 1, 2014 for the academic year 2014-15.

f. Introducing a new freestanding Minor in English/Chinese Translation (B.A.)

Professor Halpern introduced the item and commented that there was a strong belief that the program had great potential, being the only program of its kind at the University of Toronto. He also reported that instructors from a partner university, North West University in Xian province, China, would be assisting with teaching some of the courses. Professor Schmuckler explained that the program required students to complete 4.0 credits in Translation theory and practice,
Linguistics, and Chinese Language and that the proposal included three new associated courses with the program, and that any new financial obligations would be met by the Centre for French Linguistics and the Office of the Dean. A member raised a question regarding admissions to the program and whether the Test of English as a Foreign Language (TOEFL) score was sufficient to screen non-English speakers. Professor Rena Helms-Park, Associate Professor, from the Centre for French and Linguistics, replied by explaining that an interview with prospective students would also take place to confirm eligibility for admissions into the program.

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED,

THAT the proposed Minor in English/Chinese Translation (B.A.), as recommended by the Dean and Vice-Principal (Academic), Professor Rick Halpern, in the proposal dated January 16, 2014, be approved effective April 1, 2014 for the academic year 2014-15; and;


g. Minor modifications to curriculum submitted by the Department of Human Geography

Professor Halpern introduced the item and congratulated the Department on the positive review they received from the external reviewers. Professor Schmuckler indicated that the Department of Geography proposed minor modifications to the requirements of three programs and proposed three new courses. He reported that consultation had taken place within the department and with the Office of the Dean.

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED,

THAT all minor modifications to curriculum in the Department of Human Geography, as recommended by the Dean and Vice-Principal (Academic), Professor Rick Halpern, in the proposal dated January 23, 2014, be approved effective April 1, 2014 for the academic year 2014-15.

h. Introducing a new freestanding Minor in Geographic Information Science (GIS) (B.A.)

Professor Halpern introduced the item and commented that the external reviewers were particularly impressed with the introduction of the minor program in Geographic Information Science (GIS). He also added that a new GIS lab was being added to the library to enhance the learning experience. Professor Schmuckler added that the program was likely to be of interest to Human Geography and City Studies students. He reported that there were four new associated
courses proposed for the program, and that any new financial obligations would be met by the Department of Geography and the Office of the Dean. In response to a question, Professor Andre Sorensen, Chair of the Department of Geography, clarified that Geographic Information Science was the study of geographic information while Geographic Information Systems was the technology used to interpret the geographic findings.

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED,

THAT the proposed Minor in Geographic Information Science (GIS) (B.A.), as recommended by the Dean and Vice-Principal (Academic), Professor Rick Halpern, in the proposal dated December 10, 2013, be approved effective April 1, 2014 for the academic year 2014-15; and


i. Minor modifications to curriculum submitted by the Department of Physical and Environmental Sciences

Professor Halpern briefly introduced the matter and requested that the Chair recognize Professor Mark Schmuckler, Vice-Dean, Undergraduate to present the item. Professor Schmuckler indicated that the Department of Physical and Environmental Sciences was proposing minor modifications to the requirements for four programs, adding three new courses and changing the level of two courses. He reported that consultation had taken place within the department and that the proposal was reviewed by the Dean’s Office.

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED,

THAT all minor modifications to curriculum in the Department of Physical and Environmental Sciences, as recommended by the Dean and Vice-Principal (Academic), Professor Rick Halpern, in the proposal dated January 23, 2014, be approved effective April 1, 2014 for the academic year 2014-15.

1 Secretary’s Note: Upon request, and with the approval of the Chair, this item was considered at the beginning of Item 3.
j. Minor modifications to curriculum submitted by the Department of Political Science

After Professor Halpern’s introduction of the item, Professor Schmuckler, explained that the Department proposed minor modifications to the requirements of four programs, the addition of three new courses, and the level of one existing course. He reported that consultation had taken place within the Department and with the Office of the Dean.

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED,

THAT all minor modifications to curriculum in the Department of Political Science, as recommended by the Dean and Vice-Principal (Academic), Professor Rick Halpern, in the proposal dated January 23, 2014, be approved effective April 1, 2014 for the academic year 2014-15.

k. Minor modifications to curriculum submitted by the Department of Sociology

Professor Halpern introduced the item and congratulated the Department on the exceptional review they received Professor Schmuckler indicated that the Department proposed minor modifications to the requirements of two programs and four new courses. He reported that consultation had taken place within the department and with the Office of the Dean

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED,

THAT all minor modifications to curriculum in the Department of Sociology, as recommended by the Dean and Vice-Principal (Academic), Professor Rick Halpern, in the proposal dated January 23, 2014, be approved effective April 1, 2014 for the academic year 2014-15.

4. Graduate Program Revisions (for approval)

a. Minor modifications to curriculum submitted by the Graduate Department of Psychological Clinical Science

Professor Halpern introduced the item and requested that the Chair recognize Professor William Gough, Vice-Dean, Graduate, to present the proposal. Professor Gough indicated that the minor modifications proposed for the Graduate Department of Psychological Clinical Science were to meet the requirements of the Canadian Psychological Association, and to better align with the partners at the Ontario Institute for Studies in Education (OISE). He indicated that the proposed modifications included new courses, changes to filed requirements, and changes in course level. Professor Gough reported that the changes were already reviewed by the School of Graduate Studies and the Decanal Graduate Curriculum Committee.
On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED,

THAT all minor modifications to curriculum in the Graduate Department of Psychological Clinical Science, as recommended by the Dean and Vice-Principal (Academic), Professor Rick Halpern, in the proposals dated December 19, 2013, be approved effective April 1, 2014 for the academic year 2014-15.

CONSENT AGENDA

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED,

THAT the consent agenda be adopted and the items requiring approval be approved.

5. Undergraduate Program Revisions* (for approval)

a. Minor modifications to curriculum submitted by the Department of Historical and Cultural Studies

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED,

THAT all minor modifications to curriculum in the Department of Historical and Cultural Studies, as recommended by the Dean and Vice-Principal (Academic), Professor Rick Halpern, in the proposal dated January 23, 2014, be approved effective April 1, 2014 for the academic year 2014-15.


7. Business Arising from the Report of the Previous Meeting

8. Date of the Next Meeting – Tuesday, March 25, 2014, 4:00 p.m. - 6:00 p.m.

The Chair reminded members that the next scheduled meeting of the committee was on Tuesday, March 25, 2014 at 4:00 p.m.

9. Other Business

There were no other items of business
The meeting adjourned at 5:15 p.m.

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Secretary        Chair