CONTINUOUSLY-POSTED NOTICE
FILLING WRITING INSTRUCTOR POSITIONS
UNDER THE CUPE 3902 UNIT 3 COLLECTIVE AGREEMENT

HOW TO SUBMIT AN APPLICATION

The Writing Centre and the English Language Development Centre, in the Centre for Teaching and Learning, University of Toronto Scarborough, may hire Writing Instructors to deliver one-on-one and group instruction in writing. All postings will be posted on the CTL website http://www.utsc.utoronto.ca/ctl/employment and the department’s bulletin board in AC320 and IC369. Interested individuals would submit (email is preferred) a letter of application, curriculum vitae, writing sample, and sample of instructional materials (e.g. handout) that have been personally created and used in writing instruction.

c/o Amelia Seto-Hung
Course and Program Assistant
Centre for Teaching & Learning
University of Toronto Scarborough
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RE: Application for Writing Instructor position, CUPE 3902 Unit 3

Please note that a valid email address is required.

GENERAL INFORMATION

Generally speaking, we expect to make decisions concerning hours in August for Fall and/or Winter terms; and in April for Summer terms. However, some decisions may be made later depending on circumstances. Unexpected vacancies may arise at any time.

Applications will be retained for twenty-four (24) months. Persons who submit complete applications will receive emailed job postings for the subsequent twenty-four (24) months. All Writing Instructors II advanced to that status by our Writing Centres with the previous 3 years will also be maintained in our pool.

This notice is posted in regard to the CUPE Local 3902 Unit 3 Collective Agreement.