The Writing Centre, located within the Centre for Teaching and Learning (CTL) at the University of Toronto Scarborough, invites applications for up to two (2) Writing Instructor positions from September 1, 2017 to April 30, 2018.

The chief duty of instructors in the Writing Centre is to tutor students individually on university writing in all disciplines, especially on response to the assigned topic, use of sources, organization, argumentation, style, and language use. Writing instructors may also be asked to develop pedagogical materials, collaborate with discipline-based instructors to develop and teach tailored workshops on aspects of academic writing, and support other Writing Centre programming.

Qualifications:
- A completed Master’s or PhD degree
- Relevant experience teaching writing one-on-one and/or teaching in university courses with a significant writing instruction component; having both kinds of experience would be a strong advantage.
- Experience teaching writing one-on-one across the full range of disciplines taught at the University of Toronto Scarborough (including Humanities, Social Sciences, Management, Computer and Mathematical Sciences, Life Sciences, and Physical and Environmental Sciences).
- Experience working with a diverse group of students and training in second-language instruction at the university level is an asset.
- An academic background in Physical Sciences, Life Sciences, or Social Sciences is an asset.

The University of Toronto Scarborough Writing Centre favours applicants with a long-term commitment to writing centre teaching.

Number of hours: 250-300
Each position will comprise 250-300 hours of writing instruction between September 1, 2017 and April 30, 2018 pending funding availability. Hours will be weighted towards the second half of term. Some hours may be between 4 and 8pm, or on weekends. Some instruction may be online.

Rate of Pay: Effective January 1, 2017:
- Writing Instructor I: $44.38 per hour plus 4% vacation pay
- Writing Instructor II: $47.72 per hour plus 4% vacation pay

Please note that should rates stipulated in the collective agreement vary from rates stated in this posting, the rates stated in the collective agreement shall prevail.
To apply, please email a cover letter, a Unit 3 application form (available online at http://www.hrandequity.utoronto.ca/forms.htm), curriculum vitae, the names and contact information of three references, a sample of instructional materials developed, and a short writing sample (maximum four pages). Please attach these requirements as one PDF document.

**TWC – Writing Instructor Position Fall /Winter (September 2017 to April 2018)**
C/o Amelia Seto-Hung
Centre for Teaching and Learning
University of Toronto Scarborough
1265 Military Trail
Toronto ON   M1C 1A4
Tel: 416-208-5173/Fax: 416-287-7507
asetohung@utsc.utoronto.ca

**Note:** Please note that your application will be considered for both the larger and smaller contract unless you specify in your cover letter that you wish to apply for only one position in TWC.

This position is posted in accordance with the CUPE 3902 Unit 3 Collective Agreement. Final availability of the position(s) is contingent upon enrolment, budgetary consideration and the determination of appointments as governed by the collective agreement.

**Note:** Graduate students at the University of Toronto are members of CUPE 3902 Unit 1 and are not eligible to enter the pool for Unit 3 positions.