**CTLB03H3 - Introduction to Service Learning**

**Job Details:**

Position: Teaching Assistant (CUPE 3902 Unit 1)

University of Toronto, Scarborough Centre for Teaching and Learning

Posting Date: June 27, 2017

Application Deadline: July 19, 2017

Each position, as well as the final number of hours for each position, will be dependent on the final enrolment numbers and available financial resources.

**Enrollment:** 40 (estimated)

**Positions:** up to 2

**Size of Appointment (hours):** 35-70 hrs for each appointment

**Session:** 2017 Fall

**Qualifications:** UTSC undergraduate in year 4 or graduate student. Experience with assessing reflective writing and providing constructive feedback. Experience with leading and guiding students and/or peers. Preferred, though not required: knowledge of UTSC's Service Learning and Outreach program and with the specific pedagogical approach of service learning.

**Duties:** The individual will work closely with the CTLB03H3 instructor to assist in the delivery of the Service Learning course, CTLB03H3 Introduction to Service Learning. Monitoring and assessing small reflective writing assignments by service learning students and offering feedback. Providing guidance, advice and support as needed to students dealing with challenges in their service learning experiences. Providing students with general advice on academic skills based on own experience. Additional duties as required.

Application Requirements: Please attach a curriculum vitae or resume, names of two references and submit writing samples of your feedback on a student's reflective writing assignment (maximum 6 pages) as one PDF attachment.

**Notes:**

The following rates of pay apply for Undergraduate (UG)/SGS I/SGS II:

Effective May 1, 2017: $43.65 per hour
Please note that should rates stipulated in the collective agreement vary from rates stated in this posting, the rates in the collective agreement shall prevail.

Department Standards and Policies are available in the Department office and in the CUPE, Local 3902 Unit 1 office. This job is posted in accordance with the CUPE 3902 Unit 1 Collective Agreement. It is understood that some announcements of vacancies are tentative, pending final course determinations, enrollments and available resources. Late applications will not be accepted.

The Centre for Teaching and Learning reserves the right to make partial appointments.

Please apply online:

http://www.utsc.utoronto.ca/webapps/taship/

Please review application requirements for each posting under the "Duties" section.

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from visible minority members, women, Aboriginal persons, persons with disabilities, members of sexual minority groups, and others who may contribute to the further diversification of ideas.

For further inquiries, please contact Amelia Seto-Hung, Course and Program Assistant, Centre for Teaching and Learning. Email: asetohung@utsc.utoronto.ca